



The Commonwealth of Massachusetts  
Executive Office of Health and Human Services  
Department of Public Health  
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**Board of Allied Mental Health and Human Services Professions**  
**Public Meeting Minutes**  
January 19, 2024

**Board Members Present:**

William Ahearn, Acting Chair  
Cynthia Belhumeur, Public Member  
Frank Gomez, Member (arrived at 10:07 a.m.)  
Amy Vercillo, Member (left the meeting at 10:53 a.m., returned to the meeting at 11:08 a.m.)  
Kristen Woodbury, Member (left meeting at 10:43 a.m., returned to the meeting at 10:53 a.m.)  
Ashley Williams, Member

**Staff Members Present:**

Brian Bialas, Executive Director  
Marine Jardonnet, Board Counsel  
Michael Egan, Board Counsel  
Lauren McShane, Investigator Supervisor  
Doris Lugo, Investigator  
Pamely Mota, Investigative Intern  
Yiming Ding, Administrative Intern

All board members and staff appeared by videoconference.

**Call to Order:** The meeting was called to order at 10:03 a.m.

**Roll Call for Attendance**

Mr. Bialas called the roll of board members. William Ahearn, Cynthia Belhumeur, Frank Gomez, Amy Vercillo, Kristen Woodbury, and Ashley Williams all present by videoconference.

**Board Business**

- **Public Meeting Minutes of December 15, 2023:** After a brief discussion, a motion was made by Dr. Williams, seconded by Ms. Belhumeur, to approve the Public Meeting

Minutes of December 15, 2023 as drafted. The motion passed unanimously by a roll call vote.

- **Executive Session Minutes of December 15, 2023:** After a brief discussion, a motion was made by Ms. Woodbury, seconded by Ms. Belhumeur, to approve the Executive Session Minutes of December 15, 2023 as drafted. The motion passed unanimously by a roll call vote.
- **Ratification of Decisions by Board Staff to Approve Applications:** The Board considered whether to approve the decisions made by staff on applications processed since the last meeting. A motion was made by Dr. Williams, seconded by Ms. Woodbury, to approve the decisions made by staff on applications processed since the last Board meeting. The motion passed unanimously by a roll call vote.

Mr. Gomez arrived at 10:07 a.m.

- **Application Processing Under Application Review Policy:** Mr. Bialas presented application review data and stated that application reviews have been going well in the new eLX system.

### **Monitoring Interview**

- **Cassandra DeQuevedo, 2020-001070-IT-ENF, 8th Quarterly Monitoring Report, Termination Report, and Petition to Terminate Probation**
  - **Interview of Cassandra DeQuevedo and Supervisor Jo-Anne Gaughan Cabral:** Ms. DeQuevedo appeared with her attorney Kerri Morey and her supervisor Ms. Gaughan Cabral to discuss Ms. DeQuevedo's petition to terminate probation. Ms. DeQuevedo explained that she is passionate about her work and has been grateful for the opportunity to improve. She has taken courses in boundaries and ethics. Ms. Gaughan Cabral emphasized that Ms. DeQuevedo now knows how to avoid ethical lapses, has been open to feedback, and has taken the supervision process seriously. During supervision, Ms. DeQuevedo and Ms. Gaughan Cabral discussed different ways to approach problems, and Ms. DeQuevedo grew as a person and therapist. Ms. Morey stated that Ms. DeQuevedo's ethical violation was an isolated incident that she will not repeat, and that Ms. DeQuevedo reflected on the problem before self-reporting the violation.

After a brief discussion, a motion was made by Ms. Woodbury, seconded by Mr. Gomez, to allow Ms. DeQuevedo's petition to terminate probation. The motion passed unanimously by a roll call vote.

### **LMHC Application Review**

- **Victoria Callahan:** The Board reviewed Ms. Callahan's application. After a brief discussion, the Board directed Mr. Bialas to request a new Pre-Master's Degree Experience and Education Form from Ms. Callahan that verifies that she completed each specified element included in the form.

### **LMFT Application Review**

- **Mark David Roseman:** The Board reviewed Dr. Roseman's application. After a brief discussion, the Board directed Mr. Gomez to review Dr. Roseman's transcript and report his assessment of Dr. Roseman's education and pre-master's degree experience at a future meeting.

### **NCMHCE ESL Accommodation Request**

- **Greysa Berrios:** The Board reviewed Ms. Berrios's request. After a brief discussion, a motion was made by Ms. Belhumeur, seconded by Dr. Williams, to allow Ms. Berrios 50% extra time and the use of a word-for-word translation dictionary. The motion passed unanimously by a roll call vote.

### **Monitoring**

- **Zachary Etter, Conditional Licensure Agreement, 2nd Quarterly Monitoring Report:** The Board reviewed the report. After a brief discussion, a motion was made by Ms. Belhumeur, seconded by Ms. Woodbury, to accept the report. The motion passed unanimously by a roll call vote.

The Board directed Mr. Bialas to inform Mr. Etter's supervisor that he should provide specific information about the topics discussed during supervision in future reports.

Ms. Woodbury left the meeting at 10:43 a.m.

- **Jessica Soto Sierra, 2021-000229-IT-ENF, 5th Quarterly Monitoring Report:** The Board reviewed the report. After a brief discussion, a motion was made by Mr. Gomez, seconded by Dr. Vercillo, to accept the report. The motion passed unanimously by a roll call vote.

### **Open Session for Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of Meeting**

Midge Williams from the Massachusetts Mental Health Counselors Association (MaMHCA) asked about the status of regulation changes and the availability of prior board meeting minutes. Mr. Bialas provided an update on the proposed regulations and said that meeting minutes will be posted on the Board's website.

Jami Osborne from MaMHCA asked to be informed when LMHC application documents change. Mr. Bialas said that the documents should not change until the regulations do.

**Executive Session** (CLOSED under G.L. c. 30A, § 21(a)(7) to comply with G.L. c. 4, § 7, ¶ 26(c) and G.L. c. 214, § 1B; specifically, the Board will discuss and evaluate examination accommodation requests and a continuing education extension request that involve medical records and information of patients.)

At 10:53 a.m., a MOTION was made by Mr. Gomez, seconded by Ms. Belhumeur, to exit the public meeting and (1) enter into a closed executive session under G.L. c. 30A, § 21(a)(7) to comply with G.L. c. 4, § 7, ¶ 26(c) and G.L. c. 214, § 1B, to discuss and evaluate examination accommodation requests and a continuing education extension request that involve medical records and information of patients; then (2) enter into investigative conference under G.L. c. 112, § 65C to review a case; and then, after the conclusion of investigative conference, (3) not return to the public meeting and adjourn. The motion passed unanimously by a roll call vote.

Board maintains separate minutes of executive session.

Dr. Vercillo left the meeting at 10:53 a.m.

Ms. Woodbury returned to the meeting at 10:53 a.m.

Dr. Vercillo returned to the meeting at 11:08 a.m.

**Investigative Conference** (Closed Session under G.L. c. 112, § 65C)

The Board entered investigative conference at 11:17 a.m.

During the investigative conference, the Board took the following action:

**Case**

AMH-2023-0022 (SP):

Refer to the office of  
prosecutions

**Adjournment**

At 11:29 p.m., a motion was made by Dr. Williams, seconded by Ms. Belhumeur, to adjourn the meeting. The motion passed unanimously by a roll call vote.

The meeting adjourned at 11:29 a.m.

The above minutes were approved at the public meeting held on February 16, 2024.



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Brian Bialas, Executive Director

**List of Documents Used by the Board at the Public Meeting:**

- Agenda for Meeting of January 19, 2024
- Public Meeting Minutes of December 15, 2023
- Executive Session Minutes of December 15, 2023
- Applications Reviewed Under Application Review Policy: January 1, 2023 through December 31, 2023 and December 1, 2023 through December 31, 2023
- Cassandra DeQuevedo, 2020-001070-IT-ENF, 8th Quarterly Monitoring Report, Termination Report, and Petition to Terminate Probation
- Document from LMHC Application of Victoria Callahan
- Documents from LMFT Application of Mark David Roseman
- NCMHCE ESL Accommodation Request of Greysa Berrios
- Zachary Etter, Conditional Licensure Agreement, 2nd Quarterly Monitoring Report
- Jessica Soto Sierra, 2021-000229-IT-ENF, 5th Quarterly Monitoring Report