

**Commonwealth of Massachusetts**  
**Board of Allied Mental Health and Human Services Professions**  
**Public Meeting**  
September 20, 2019  
1000 Washington Street, Room 1D  
Boston, MA 02118

**Board Members Present:**

Bill Ahearn, Chair  
Cynthia Belhumeur, Public Member  
Karen Enegess, Member  
Susan Egan, Member  
Jennifer Paine, Member  
Jacqueline Gagliardi, Member  
Steven Kaplan, Member

**Board Members Not Present:**

Scott Cohen, Member  
Heidi Creighton, Public Member  
Amy Vercillo, Member  
Mary Jenewin-Caplin, Public Member

**Staff Members Present:**

James A. O'Connor, Board Legal Counsel  
Brian P. Bialas, Executive Director

**Call to Order:** The meeting was called to order at 10:15 a.m. by Dr. Ahearn.

**Investigative Conference: Settlement** (Closed Session under G.L. c. 112 s. 65C)

A motion was made by Ms. Egan, seconded by Mr. Kaplan, to enter into a closed investigative conference under G.L. c. 112 s. 65C to review cases and interview respondents. The motion passed unanimously.

The board entered investigative conference at 10:15 a.m.

During the investigative conference, the board took the following actions:

2019-000101-IT-ENF	Gave direction to prosecutor
2019-000515-IT-ENF	Interviewed respondent; referred to Office of Prosecutions
2019-000442-IT-ENF	Interviewed respondent; dismissed
2019-000931-IT-ENF	Closed, no action taken. Ms. Enegess abstained from the vote on the matter.

At 11:51 a.m., a motion was made by Ms. Gagliardi, seconded by Mr. Kaplan, to exit investigative conference and return to open session. The motion passed unanimously by a roll call vote.

**Executive Session CLOSED under M.G.L. c. 30A, s. 21(a)(7) to comply with M.G.L. c. 4, s. 7, para. 26(c) and M.G.L. c. 214, s. 1B**

At 11:51 a.m., a motion was made by Ms. Paine, seconded by Ms. Enegess, to enter into a closed executive session under M.G.L. c. 30A, s. 21(a)(7) to comply with M.G.L. c. 4, s. 7, para. 26(c) and M.G.L. c. 214, s. 1B to review sensitive medical information in a CE exception request. The motion passed unanimously by a roll call vote.

At 11:56 a.m., a motion was made by Mr. Kaplan, seconded by Ms. Enegess, to exit executive session and return to open session. The motion passed unanimously by a roll call vote.

**Public Minutes and Executive Minutes of August 16, 2019**

The minutes for the public meeting and executive session of July 19, 2019 were discussed. A motion was made by Ms. Egan, seconded by Ms. Enegess, to approve the minutes. The motion passed unanimously.

**Monitoring**

- **Priscilla Griffin, 20151106MH022-IT-ENF, 3rd Quarterly Monitoring Report:** The board discussed the report and accepted it by unanimous consent.
- **Jessica Frost, 2016-000598-IT-ENF, 4th and 5th Quarterly Monitoring Reports:** The board discussed the reports and accepted them by unanimous consent.

**Executive Session CLOSED under M.G.L. c. 30A, s. 21(a)(7) to comply with M.G.L. c. 4, s. 7, para. 26(c) and M.G.L. c. 214, s. 1B**

At 12:03 p.m., a motion was made by Ms. Paine, seconded by Ms. Gagliardi, to enter into a closed executive session under M.G.L. c. 30A, s. 21(a)(7) to comply with M.G.L. c. 4, s. 7, para. 26(c) and M.G.L. c. 214, s. 1B to review sensitive medical information in a petition to stay suspension. The motion passed unanimously by a roll call vote.

At 12:12 p.m., a motion was made by Mr. Kaplan, seconded by Ms. Gagliardi, to exit investigative conference and return to open session. The motion passed unanimously by a roll call vote.

**8.19.19 Email from L. Guthrie CE Modification Request**

The board considered a request from Luz Guthrie to take all of her CEs online or through home study because she and her husband, who is in the military, live in Texas, and she has difficulty finding approved live CEs. The board approved the request by unanimous consent and will allow her to do all of her CEs for this licensing cycle online. The board also asked staff to remind her that “live” or “interactive” online CE courses count as live courses.

**Application Approvals**

A motion was made by Ms. Enegess, seconded by Mr. Kaplan, to approve the applications processed by staff. The motion passed unanimously.

## **2020 Meeting Schedule**

The board approved the proposed 2020 board meeting schedule by unanimous consent.

## **Monitoring Instructions**

The board deferred discussion of monitoring instructions until next month.

## **Adjournment**

The meeting adjourned at 12:25 p.m.

The above minutes were approved at the open meeting held on October 18, 2019.



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Brian Bialas, Executive Director

### **List of Documents Used by the Board at the Open Meeting:**

- Agenda for Meeting of September 20, 2019
- Draft Public Minutes of August 16, 2019
- Draft Executive Minutes of August 16, 2019
- Priscilla Griffin, 20151106MH022-IT-ENF, 3rd Quarterly Monitoring Report
- Jessica Frost, 2016-000598-IT-ENF, 4th and 5th Quarterly Monitoring Reports
- 8.19.19 Email from L. Guthrie CE Modification Request
- 2020 Meeting Schedule