

**COMMONWEALTH OF MASSACHUSETTS
BOARD OF REGISTRATION OF ARCHITECTS**

MINUTES OF THE JULY 1, 2015 OPEN PUBLIC MEETING

**A regularly scheduled open public meeting of the Massachusetts Board of
Registration of Architects ("the Board") was held on July 1, 2015 at
1000 Washington Street, Room 1A, Boston MA.**

Members Present:

John Miller
Stephen Schreiber
Margo Jones
Diane Georgopulos

Observers:

Abbie Goodman

Members Present:

Carl Sapers

Staff Present:

Clinton Dick, Executive Director
Bianca Hoffman, Executive Director
Charles Kilb, Board Counsel
Sandra Velasquez, Board Administrator
Doris Lugo, Investigator
Eric Funk, Licensure Specialist

1. Call to Order:

Meeting was called to order at 9:45 a.m. by John Miller, Chairman.

**2. Topic: Board Review and Acceptance of the May 6, 2015 Open Public Session
meeting minutes.**

Discussion:

Draft Minutes of the May 6, 2015 Open Public Session meeting were reviewed.

Action:

A motion was made by Ms. Georgopulos, seconded by Ms. Jones, and unanimously approved by the Board to accept the Open Public Session minutes.

**3. Topic: Board Staff Review the attached list of Applications for First Time
Candidates.**

Board provided with a list (attached as Item A) of applicants for 1st Time Licensure who received licenses. No formal action required by Board.

4. Topic: Board Review the attached list of Applications for Reciprocity:

Action:

Board provided with a list (attached as Item B) of applicants for Reciprocity who received licenses. No formal action required by Board.

5. Topic: Board Review of Applications for Reinstatement:

Discussion:

Applications reviewed by the Board:

Noah M. Tolson, License #31105

Don A. Lockenbach, License #10782

Salvador A. Feraci Jr, License #30278

Action:

A motion was made by Ms. Georgopulos, seconded by Mr. Schreiber, to approve the application for reinstatement for Noah M. Tolson, License #31105. The Board voted unanimously to approve the motion.

A motion was made by Ms. Jones, seconded by Mr. Schreiber, to approve the application for reinstatement for Salvador A. Feraci Jr, License #3027. The Board voted unanimously to approve the motion.

A motion was made by Mr. Schreiber, seconded by Ms. Jones, to deny the application for reinstatement for Don A. Lockenbach, License #10782 based on 231 CMR 3.05(4). The Board voted unanimously to approve the motion.

6. Board Counsel Update

- a. Board Counsel presented draft 231 CMR 4.00 from the 5/16/2015 stakeholder meeting to the Board. The topics discussed were updates to section 4.04 and the updates to section 4.01 related to delegation of project work.
- b. Board Counsel proposed holding a listening session on the proposed changes to 231 CMR 2.00-4.00. Ms. Georgopulos motioned to hold the listening session and send written notice to all parties. Motion was seconded by Mr. Schreiber and the Board voted unanimously to approve.
- c. Board Counsel discussed EO 562 and proposed changes to 231 CMR 2.00 and 3.00 regarding IDP. Board Counsel advised the Board that the possibility existed to decouple sections 2.00 and 3.00 from section 4.00, which could address the revised IDP requirements immediately.

7. Correspondence

No correspondence available for discussion.

8. Miscellaneous

The Board discussed the following items:

1. Licensee, R.B., who failed to pass Building Technology under ARE. 3.1.

NCARB brought this matter to the attention of Board Staff and Ms. Velasquez presented the case to the Board. Licensee was issued a license in 2010 based on complete NCARB record transmitted to Board. It was later determined that the Licensee did not in fact pass Building Technology under ARE 3.1. Since that time, NCARB adopted revised ARE standards and the Licensee now does not qualify for a NCARB certificate. Board Counsel proposed that a letter be sent to the Licensee informing him that his Massachusetts license remains in good standing, but that he may not be eligible for an NCARB certificate. Ms. Georgopoulos moved to send such a letter, which was seconded by Ms. Jones. The Board voted unanimously to approve.

2. CEU Audit Review.

Ms. Lugo provided the Board with an update regarding the CEU audit. The Board discussed increasing the fine for failing the CEU audit from \$100 to \$200. Mr. Schreiber requested that a statement be prepared regarding the audit which could be used for license/renewals and sent to professional associations. Mr. Schreiber made a motion to approve the audit suggestions, seconded by Ms. Jones and the Board then voted unanimously to approve.

The Board discussed increasing the percentage of audits from 5% to 10%. Mr. Dick said he would discuss this with the Office of Investigations and report back at the Board's next meeting.

The Board discussed whether list of licensees who failed their CEU audits and were then sanctioned could be posted. Staff noted that this is usually done by press release.

9. Investigative Conference

At 11:30 a.m., Mr. Schreiber and seconded by Ms. Jones, to suspend the public meeting and enter into closed investigative session under G.L. c. 112, § 65C to discuss investigative matters pertaining to cases SA-AR-15-007 and AR-15-008. Motion passed.

Public Session resumed at 11:55 a.m.

Report of actions taken in Investigative Conference:

- SA-AR-15-007: Open complaint and forward to prosecutions.
- AR-15-008: Forward to prosecutions.

10. Items not reasonably Anticipated by the Chair

Mr. Miller inquired about an Emeritus application for a licensee. The licensee had been granted Emeritus status but continued to receive renewal notices and pay the license renewal fee. Mr. Dick advised the Board that the matter would be reviewed by Board Staff and that he would report back to Mr. Miller.

Mr. Miller noted that, as part of its regulation changes, the Board may want to consider whether it will license individuals from out of state without an NCARB certificate/record. No formal action.

11. Adjournment

Mr. Miller noted that all the items on the meeting agenda had been addressed and suggested that the meeting be adjourned. Hearing no objections, a motion was made by Mr. Schreiber to adjourn the meeting. The motion was seconded by Ms. Georgopoulos and approved by unanimous vote; the Board adjourned the meeting at 11:55 a.m.

Respectfully submitted,



Eric Funk
Licensure Specialist

LIST OF DOCUMENTS USED:

1. Meeting agenda
2. Minutes from prior meeting
3. Licensure applications for above referenced agenda items
4. Draft of 231 CMR 4.00

Item A: List of Applicants for 1st Time Licensure who received licenses.

First Name	Middle Initial	Last Name
Hee Jung		Choi
James	T	Setzler
James	C	Forren
Roslyn	M	Dudas
John	G.C.	Harden
Ashley	A	Merchant
Gregory	C	Hill
Erica	M	Lelierre
Jeffrey	A	Benea
Justin	C	Hedde
Wai-Ming		Kuo
Andrew	P	Shveda Jr
Tyler	R	Thompson
Michael	C.	Barron
Andrew	J	Silipo
Daniel	R	Estes
Kathleen	A	Courtney
Krysta	R	Levandowski
Amelia	M	Thrall
Mary	K	McCarthy
Cheryl		Wolfe
Yang	T	Chan

Item B:
received

Robert	E	Smith
Sang Eun		Lee
Meghan	A	McNamara
Neil		Silva
Dennis	M	Greenwood
Anthony	C	Guma
Ian	A	Carney
Christopher	B	Shafer
Katie	L	Cressall
Nicholas	S	Lavita
Christopher	A	Nastasia
Elizabeth	R	Hedde
Yoo Jung		Lee
Jody	P	Barker
Christopher	P	Aubin
Steven	J	Keene
Ian	C	Kenney
Maxwell	A.C.	Ng

**List of Applicants for
Reciprocity Licensure who
licenses.**

First Name	Middle Initial	Last Name
Stephan	D	Claren
Gary	L	Kohn
Dennis	C	Spina
Michael	W	Engledow
Joseph	J	Lomonaco
Arthur	L	Kay
George	L	Shmidheiser
Thomas	A	Cornelius
Tamar		Warburg
Philip	A	Hamm
James	T	Lalli
Christopher	W	Arner
Marc	T	Geftman
Michael	J	Boone
Mark	R	Heckman
Aaron	W	West
Patrick	M	Croke
Joseph	P	Bleehash
Brian	D	Phillips

Michael	J	Grab
John	S	Guiman
Howard	B	Glatstein
Elizabeth	R	Mitchell
Kurk	L	Schmitz
Jeffrey	W	Ganthner
Johan		Reyes
Allison	N	Young
Michael	Z	Starr
Mark	D	Shermeyer
Paulo	C	Vicente
Bonita	M	Cook
Jeffrey		Geisinger
Rainer		Schrom
Marc	J	Breetz
Kathryn		Lillich
Graham	I	Thomas
Darrell	A	Swanson
Lauren	B	Braren
Charles	E	Passarotti
John	H	Heiman