

**COMMONWEALTH OF MASSACHUSETTS
BOARD OF REGISTRATION OF ARCHITECTS**

MINUTES OF THE MAY 21, 2019 OPEN PUBLIC MEETING

A regularly scheduled open public meeting of the Massachusetts Board of Registration of Architects (“the Board”) was held on May 21, 2019 at 1000 Washington Street, 7th Floor Conference Room, Boston, MA.

Board Members Present:

John Pesa, Chair
Pip Lewis, Vice Chair
Holly Cratsley, Secretary
Aelan Tierney, Member
Rachael Pauze, Public Member

DPL Staff Present at various times during the meeting:

Clinton Dick, Executive Director
Bruce Hopper, Legal Counsel
Ann Barry, Prosecuting Counsel

1. Meeting was called to order at 10:14 am by J. Pesa.
2. J. Pesa advised all present of the procedures for exiting the building in the event of an emergency.
3. A motion was made by R. Pauze, seconded by A. Tierney, to accept the meeting minutes for the Board meeting held on March 26, 2019 with corrections for board member titles and the addition of the vote taken by the Board regarding Architectural Access Board training. Motion passed.
4. The Board discussed the memo regarding Business Enterprises. H. Cratsley moved, seconded by J. Pesa to approve the memo with the addition of a sentence stating that other statutes and regulations may also apply.
5. The Board discussed an email from Ruth Super regarding timing issues that may impact a candidate’s ability to pass the A.R.E. 5.0 exams. The Board also reviewed an email from Jared Zurn, the Director of Examinations at NCARB. The Board stated that it is in the process of addressing these concerns with NCARB and would like to see an increase in time across the board. The Board would like to see a draft letter at its July meeting.
6. The Board discussed an email from Lenny Laakso, the Commissioner of Public Works for the City of Fitchburg, asking the Board to clarify what oversight, if any, a

roofing consultant should have with respect to architects. The Board stated that this was a building inspector issue.

7. The Board discussed a letter from James Plouffe, a local inspector for the City of Brockton Building Department, in which the Board was copied. The Board indicated that the author should be thanked for the letter, but there was nothing further for the Board to do on this matter as it appears that it is being handled by the building department.
8. The Board discussed an email from Will Perkins, the Executive Director of the Designer Selection Board, regarding ownership/leadership Requirements in the Board's statutes.
9. At 12:30 pm, J. Pesa moved, seconded by P. Lewis, to go from open session and enter into closed investigative session under G.L. c. 112, § 65C to discuss a pending legal matter with Prosecuting Counsel. Motion passed.

The Board resumed open session at 2:03 pm.

Report of actions taken in Investigative Conference:

- 2019-000361-IT-ENF: Refer to the Office of Prosecutions
- 2019-000010-IT-ENF: Refer to the Office of Prosecutions
- 2019-000010-IT-ENF: Refer to the Office of Prosecutions
- 2018-000383-IT-ENF: Refer to the Office of Prosecutions
- 2018-001318-IT-ENF: Refer to the Office of Prosecutions

10. A motion was made by J. Pesa, seconded by P. Lewis to adjourn. Motion passed. Meeting adjourned at 2:04 pm.

Respectfully submitted,

Clinton Dick
Executive Director

Documents used in public session:

- Agenda for the May 21, 2019 meeting
- Board Requirements for Business Enterprises engaged in Architecture.
- Letter from Ruth Super to NCARB, dated January 23, 2019, regarding ARE 5.0 exam timing issues.
- Email from Jared Zurn of NCARB, dated January 23, 2019, following up on Ms. Super's email question.
- Email from, Jim Plouffe, Building Inspector, City of Brockton, dated April 9, 2019, regarding a permit suspension.
- Email from, Lenny Laakso, P.E., Commissioner of Public Works, City of Fitchburg, dated April 8, 2019, regarding roofing consultants.