

**Commonwealth of Massachusetts
Division of Professional Licensure
Board of Registration of Chiropractors
1000 Washington Street
Boston, MA 02118**

JULY 19, 2018

A regularly scheduled meeting of the Massachusetts Board of Registration of Chiropractors (the Board) was held in Room 1D, 1000 Washington Street, Boston, Massachusetts.

Dr. Shilts noted a quorum of members present, and the meeting was called to order at 10:11 a.m.

MEMBERS PRESENT:

Dr. Kirk Shilts, Chair
Dr. Glenn Dodes, Vice Chair
Dr. Scott Storozuk, Secretary
Ms. Barbara Bush, Public Member
Dr. Gabrielle Freedman, Member
Dr. Candace Maddalo, Member
Dr. Peter Martone, Member

STAFF PRESENT at Various Times:

Richard Lawless, Board Associate Executive Director
Sheila York, Esq., Board Legal Counsel
Ellen D'Agostino, Office of Investigations

CHAIRMAN'S MESSAGE:

Dr. Shilts expressed appreciation to the members for adapting their schedules on short notice to meet two-weeks earlier than scheduled. Dr. Shilts said the August 2nd meeting is canceled, but new candidate interviews already scheduled would still take place.

CONFLICT OF INTEREST REMINDER:

Dr. Shilts briefly reviewed the conflict of interest process described in last month's public meeting minutes.

AGENDA:

Dr. Shilts reviewed the draft agenda with the Board. Dr. Shilts asked to add notice of the upcoming Federation of Chiropractic Licensing Board (FCLB) district meeting under new business.

Thereafter, a motion was made by Dr. Storozuk, seconded by Dr. Dodes and VOTED (unanimous);
to approve the meeting's agenda as amended.

ELECTION OF OFFICERS:

Dr. Shilts called for nominations for the position of Board Chairman.
Dr. Storozuk nominated Dr. Dodes; no other nominations were offered.

Thereafter, Dr. Shilts instructed the Secretary to cast a single vote;
to record Dr. Dodes' election as Chairman for the current term.

Dr. Dodes called for nominations for the position of Board Vice Chairman.

Dr. Maddalo nominated Dr. Martone. Dr. Dodes nominated Dr. Storozuk.

Thereafter, by a show of hands it was VOTED (majority);
to elect Dr. Martone as Vice Chairman for the current term.

Dr. Dodes called for nominations for the position of Board Secretary.
Dr. Dodes nominated Dr. Shilts; no other nominations were offered.

Thereafter, Dr. Dodes instructed the Secretary to cast a single vote;
to record Dr. Shilts' election as Secretary for the current term.

PAST MEETING MINUTES:

The Board reviewed the draft public meeting minutes of June 7, 2018. Dr. Shilts proposed changes to the minutes.

Thereafter, a motion was made by Dr. Shilts, seconded by Dr. Storozuk and VOTED (unanimous);
to approve the public meeting minutes of June 7, 2018 as amended.

The Board reviewed the draft executive session minutes of June 7, 2018. Dr. Shilts proposed written changes to the minutes.

Thereafter, a motion was made by Dr. Shilts, seconded by Dr. Storozuk and VOTED (unanimous);
to approve the executive session minutes of June 7, 2018 as amended.

NEW CASES:

The Board prepared to discuss investigative matters.

Thereafter, a motion was made by Dr. Martone, seconded by Dr. Storozuk and VOTED (unanimous);
to enter into Closed Session under G.L. c. 112, s. 65C at 10:21 a.m. for the purpose of discussing open investigatory matters.

Dr. Dodes estimated that closed session would last for about twenty minutes.

Open Session resumed at 10:51 a.m.

During Closed Session the Board took the following actions:

- **2018-000414-IT-ENF [PM]** – Direction was given to staff
- **2018-000555-IT-ENF [DE]** – Sent to the Office of Prosecutions
- **2018-000640-IT-ENF [DB]** – Dismiss with an Advisory Letter

NEW & OPEN CASES:

The Board prepared to discuss a quasi-judicial matter.

Thereafter, a motion was made by Dr. Shilts, seconded by Dr. Storozuk and VOTED (unanimous);
to enter into Closed Session under G.L. c. 30A, s. 18 at 10:52 a.m. for the purpose of making a decision required in an adjudicatory proceeding.

*Dr. Maddalo recused herself from this matter and left the room.
Dr. Dodes estimated that closed session would last for about ten minutes.*

Open Session resumed at 10:57 a.m.

During Closed Session the Board took the following action:

- **2017-001481-IT-ENF [EO] and 2018-00228-IT-ENF [EO] – Issued Final Decision ordering Revocation of license.**

Dr. Maddalo returned to the meeting.

LEGAL REPORT:

Atty. York discussed the following matters with the Board:

- **Patient Record Regulations Update:**
No report.

CORRESPONDENCE:

The Board reviewed a 7/11/18 email correspondence from Deborah Diamond, D.C. regarding mechanical traction and insurance coding.

Thereafter, the Board gave instruction to Atty. York in drafting a reply.

GENERAL DISCUSSION:

The Board discussed the following topics:

- **Solo Practice Questionnaire:**
The Board reviewed the revised Solo Practice Questionnaire. Dr. Shilts provided additional edits.

Thereafter, a motion was made by Dr. Storozuk, seconded by Dr. Maddalo and VOTED (unanimous);
to approve the Solo Practice Questionnaire as amended.
- **New Licensee Orientation/Interview Policy:**
Dr. Shilts discussed his recent conference call with DPL Deputy Commissioner Robert Fortes and Mr. Lawless about the New Licensee Interview process and its purpose. Dr. Shilts said the DPL would like to make the current process less burdensome for candidates who do not reside in the area. Dr. Shilts said the DPL will consider creating a video the presentation for hardship cases. Dr. Freedman said the Board could also consider changing the presentation from an initial licensing requirement to a first-year continuing education requirement.
- **Monitoring Questions:**
Dr. Shilts said the Advanced Diagnostics monitoring report form could be revised into a Scope of Services form that covers both diagnostic and therapeutic issues.

NEW BUISNESS:

- **Federation of Chiropractic Licensing Boards meeting:**
Dr. Shilts said the upcoming FCLB District III & V meeting, which Massachusetts should be a participant, will be held in West Palm Beach, Florida on September 14th and 15th. He provided registration, cost and agenda information. Mr. Lawless said today's handout includes a revised copy of the state's travel form which would need to be completed.

PUBLIC COMMENT PERIOD:

- No comments.

NEW LICENSEE INTERVIEWS:

After the meeting, the following candidates were scheduled to complete their new licensee orientation/interview:

- Devon Barley (MA), Greer Clemons (OH), Scott Collelo (NY), Elizabeth Sczerzenie (NY) and Keith Wade (CT).

SCHEDULING:

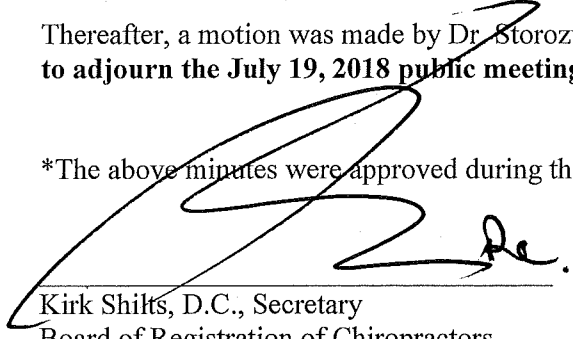
Dr. Maddalo and Dr. Shilts offered to conduct the New Licensee Interviews currently scheduled for August 2nd.

ADJOURNMENT:

Dr. Dodes noted there were no more agenda items.

Thereafter, a motion was made by Dr. Storozuk, seconded by Dr. Freedman and VOTED (unanimous);
to adjourn the July 19, 2018 public meeting at 11:34 a.m.

*The above minutes were approved during the open meeting of the Board held on September 6, 2018.



Kirk Shilts, D.C., Secretary
Board of Registration of Chiropractors

Documents used by the Board during open session:

- Meeting agenda for 7/19/18
- Draft minutes of the 6/7/18 public meeting
- Draft minutes of the 6/7/18 executive session
- DPL Solo Practice Questionnaire
- Email correspondence from D. Diamond, D.C., RE: Mechanical Traction dated 7/11/18
- FCLB webpage printout, RE: 2018 District Meetings