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**Board Meeting Minutes**

March 25, 2022  
Microsoft Teams  
9:00 AM

**Members Present:**

Lisa Brown, Chair  
Pranita Amarasinghe  
Heather Hanley  
Dominica Nichols  
E. Reese

**Members Absent:**

Catherine Lynn Drennan  
Irene Sedlacko, Vice Chair

**Staff Present:**

Lisa Guglietta, Executive Director  
Eboni Lewis, Associate Executive Director  
Sheila York, Board Counsel

The meeting was called to order at 10:11 a.m. Pursuant to **Chapter 22 of the Acts of 2022, signed into law on February 12, 2022**, all Board members and staff appeared either telephonically or by videoconference.

**Approval of the Public Meeting Minutes from December 3, 2021**

The Board reviewed the Public Meeting Minutes from December 3, 2021. A motion to approve was made by Ms. Hanley, seconded by Ms. Amarasinghe.

The Chair called for a Roll call vote:

Dr. Brown (Yes), Ms. Amarasinghe (Yes), Ms. Hanley (Yes), Dr. Nichols (Yes), E. Reese (Yes)

The motion passed.



## **Application Approval**

1. Kara Lakin

After review of materials provided, a motion was made by Ms. Hanley and seconded by E. Reese to approve the applicant to test.

The Chair called for a Roll call vote:

Dr. Brown (Yes), Ms. Amarasinghe (Yes), Ms. Hanley (Yes), Dr. Nichols (Yes), E. Reese (Yes)

2. Jennifer Kennedy

After review of materials provided, a motion was made by Ms. Hanley and seconded by E. Reese that the applicant needs to provide three years of Post baccalaureate experience and the course summary form. Also, to delegate the authority of a follow up review to Dr. Brown and Ms. Sedlacko to review the application individually upon receipt of updated documents.

The Chair called for a Roll call vote:

Dr. Brown (Yes), Ms. Amarasinghe (Yes), Ms. Hanley (Yes), Dr. Nichols (Yes), E. Reese (Yes)

3. Siobhan Donofrio

After review of materials provided, a motion was made by E. Reese and seconded by Ms. Hanley that the applicant needs to submit a course summary form to indicate science courses and transcript inclusive of those courses. Also, to delegate the authority of a follow up review to Dr. Brown and Ms. Sedlacko to review individually upon receipt of updated documents.

The Chair called for a Roll call vote:

Dr. Brown (Yes), Ms. Amarasinghe (Yes), Ms. Hanley (Yes), Dr. Nichols (Yes), E. Reese (Yes)

## **Reinstatements**

The Board reviewed the following applications for reinstatement:

1. Ryan Andrews

After review of materials provided, a motion was made by E. Reese seconded by Ms. Amarasinghe to request 19 additional CE credits to be reviewed at the next Board meeting. The applicant is welcome to resubmit denied courses with more detailed explanations in relation to the Field of Dietetics and Nutrition definition.

The Chair called for a Roll call vote:

Dr. Brown (Yes), Ms. Amarasinghe (Yes), Ms. Hanley (Yes), Dr. Nichols (Yes), E. Reese (Yes)

2. Ashley Smalley

After review of materials provided, a motion was made by Dr. Nichols seconded by Ms. Hanley to request 58 additional CE credits to be reviewed at the next Board meeting. The applicant must include all certificates submitted on the CE log in chronological order.

The Chair called for a Roll call vote:

Dr. Brown (Yes), Ms. Amarasinghe (Yes), Ms. Hanley (Yes), Dr. Nichols (Yes), E. Reese (Yes)

The Motion passed.

3. Tyra Bradbury

After review of materials provided, a motion was made by Ms. Hanley seconded by Ms. Amarasinghe to approve the reinstatement application contingent of clarification of the applicants answer to the discipline history questions.

The Chair called for a Roll call vote:

Dr. Brown (Yes), Ms. Amarasinghe (Yes), Ms. Hanley (Yes), Dr. Nichols (Yes), E. Reese (Abstain)

The Motion passed.

4. Tonya Torres

After review of materials provided, a motion was made by Ms. Hanley seconded by Dr. Nichols to approve the reinstatement application.

The Chair called for a Roll call vote:

Dr. Brown (Yes), Ms. Amarasinghe (Yes), Ms. Hanley (Yes), Dr. Nichols (Yes), E. Reese (Yes)

The Motion passed.

5. Caitlyn Doherty

After review of materials provided, a motion was made by E. Reese seconded by Ms. Hanley to approve the reinstatement application.

Roll call vote:

Dr. Brown (Abstain), Ms. Amarasinghe (Yes), Ms. Hanley (Yes), Dr. Nichols (Yes), E. Reese (Yes)

The Motion passed.

6. Jacqueline Beatty

After review of materials provided, a motion was made by Ms. Hanley seconded by E. Reese to approve the reinstatement application.

Roll call vote:

Dr. Brown (Abstain), Ms. Amarasinghe (Yes), Ms. Hanley (Yes), Dr. Nichols (Yes), E. Reese (Yes)

The Motion passed.

## **Correspondence:**

### 1. Email from Esperanza Mendez requesting CEU Waiver

The Board discussed an email requesting a Board waiver for the licensee's 2022 renewal cycle due to lack of employment. E. Reese made a motion seconded by Ms. Amarasinghe to deny the request to waive the CE requirement in its entirety, but to allow for an extension of 6 months from today to complete the CE. The licensee can renew now but must complete 2020/2022 cycle CE by June 25, 2022. The CEs are independent of the 30 CE required for the 2022/2024 license cycle.

The Chair called for a Roll call vote:

Dr. Brown (Yes), Ms. Amarasinghe (Yes), Ms. Hanley (Yes), Dr. Nichols (Yes), E. Reese (Yes)

The Motion passed.

### 2. Email from Kory Morse regarding lab testing

The Board discussed an email asking if a nutritionist/dietitian can order lab tests in Massachusetts, and if so, are there any specific circumstances around it? Also, can the public order their own lab tests in this State? The Board gave direction to staff to respond that, yes, a licensed nutritionist/dietitian can order lab tests, but anyone ordering needs to be cautious of any insurance, medical lab and medical facility requirements when placing the order. The question of whether the public can order their own lab tests in MA is not within the scope of the Board to answer.

### 3. Christine Yany regarding Long Term Care Facilities

The Board discussed an email asking if the MA state practice act allows MDs to delegate the task of writing orders to qualified dietitians? Are RDs qualified/able to write therapeutic diet orders in MA in nursing home? Is this within the LDN scope of practice? The Board gave direction to staff to respond that, yes, an LDN can write therapeutic diet orders if the policy of the LTC facility allows it.

## **Other Topics from the Floor**

Dr. Nichols suggested editing the Reinstatement application to ensure the check boxes to each corresponding question are clearly aligned.

### **Public Comment:**

Camille Finn asked the Board if a MA LDN going to Germany could practice there? The question was beyond the scope of the Board and the Chair suggested she ask the Academy about the telehealth policy.

Ms. Finn also asked the Board if an LDN has title protection if he/she/they refer to themselves as a “Licensed Nutritionist” or a “Licensed Dietitian”?

Ms. Hanley left the meeting at 12:16 PM

### **Adjournment**

A motion was made by Dr. Nichols, seconded by Ms. Amarasinghe to adjourn the meeting at **12:20 PM.**

The Chair called for a Roll call vote:

Dr. Brown (Yes), Ms. Amarasinghe (Yes), Dr. Nichols (Yes), E. Reese (Yes)

The Motion passed.

### **Documents Used During the Meeting:**

1. Posted Agenda
2. Draft Minutes of the December 3, 2021 meeting
3. Education and Experience documents: K.L, J.K., S.D
4. Reinstatement Application: R.A., A.S., T.B., T.T., C.D., J.B.
5. Correspondence: E.M., K.M., C.Y.

The above minutes were approved at the open meeting held on June 3, 2022.

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Eboni Lewis  
Associate Executive Director