

**Commonwealth of Massachusetts**  
**Department of Public Health**  
**Board of Registration of Dietitians and Nutritionists**

**Public Meeting Minutes**

**March 3, 2023**

A public meeting of the Massachusetts Board of Registration of Dietitians and Nutritionists (the Board) was held remotely with video and audio conference as an alternate means of public access pursuant to Chapter 107 of the Acts of 2022, An Act Relative to Extending Certain State of Emergency Accommodations, signed into law on July 16, 2022.

Dr. Lisa Brown noted a quorum of members present via video or phone and called the meeting to order at 10:06 a.m.

**MEMBERS PRESENT**

Dr. Lisa Brown, Chair  
Valerie Machinist, Vice Chair  
Heather Hanley, Baccalaureate Member  
Dr. Stella Uzogara, Doctoral Member  
E. Reese, Member

**STAFF PRESENT (at various times)**

Lisa Guglietta, Board Executive Director  
Eboni Lewis, Board Assoc. Executive Director  
Sheila York, Esq., Board Counsel

**MEMBERS ABSENT**

Pranita Amarasinghe, Public Member

**PUBLIC PRESENT**

**ATTENDANCE:**

Dr. Lisa Brown took attendance by roll call and a quorum of board members was recorded with the following members present via video conference: *Brown, Machinist, Hanley, Reese, Uzogara.*

**APPROVAL OF AGENDA:**

A motion was made by Ms. Hanley, seconded by E.Reese VOTED (roll call);  
**to approve the March 3, 2023, agenda.**  
*in-favor: Brown, Machinist, Hanley, Reese, Uzogara*  
*opposed: none*

**BOARD INTRODUCTIONS**

The Board welcomed Valerie Machinist as well as Stella Uzogara as the newest members of the Board. Each board and staff member introduced themselves and went over their background within the profession.

**CONFLICT OF INTEREST and OPEN MEETING REQUIREMENTS**

Atty. York reviewed Conflict of Interest and Open Meeting Law requirements with the Board. Members should contact Atty. York with questions about possible conflicts with applicants, petitioners, or cases before the Board. Please bring these matters to Atty. York's attention before the meeting if possible.

### **PUBLIC MEETING MINUTES**

The Board discussed the draft public meeting minutes of 12/2/2022.

Thereafter, a motion was made by Ms. Hanley, seconded by E. Reese, VOTED (roll call);

**to approve the December 2, 2022, Public Meeting minutes as drafted.**

*in-favor: Brown, Hanley, Reese, Machinist, Uzogara*

*opposed: none*

### **EXECUTIVE DIRECTOR REPORT**

Exec Director Guglietta went over the Boards and Commissions demographic data collection, board member response is optionable.

Board members should check their Mass.gov accounts weekly.

Also confirmed the Board staff are looking to fill the remaining open public member seat, all recommendations are welcomed. Ms. Guglietta also confirmed all board members are in the appropriate seats per their designations.

### **BOARD ELECTIONS**

Chair- Ms. Hanley nominated Dr. Brown as Chair seconded by E. Reese

Vice Chair- Ms. Hanley nominated Ms. Machinist as Vice Chair seconded by E. Reese VOTED (roll call);

**to approve the nominations for Chair and Vice Chair.**

*in-favor: Brown, Hanley, Reese, Machinist, Uzogara*

*opposed: none*

### **Application Review**

LDNRA100008 (RN): The Board reviewed the application and continuing education documentation received.

Thereafter, a motion was made by E. Reese, seconded by, Ms. Hanley VOTED (roll call);

**to accept CE as submitted.**

*in-favor: Brown, Hanley, Reese, Machinist, Uzogara*

*opposed: none*

A motion was made by E. Reese seconded by, Dr. Uzogara VOTED (roll call);

**to approve the reactivation application.**

*in-favor: Brown, Hanley, Reese, Machinist, Uzogara*

*opposed: none*

### **NEW BUSINESS**

*None*

### **PUBLIC COMMENT**

*None*

### **CLOSED SESSION**

At 11:21 a.m. a motion was made by Ms. Machinist, **to end the public session and go into Executive Session pursuant to G.L. c. 30A, § 21(a)(7) to protect the confidentiality of medical information and an individual's right to privacy in compliance with M.G.L. c. 4, s. 7, para. 26(c) and M.G.L. c. 214, s. 1B) to be followed by a Closed Session per G.L. c. 112, § 65C to conduct investigative conferences,** seconded by Ms. Hanley, and VOTED (roll call). The motion passed as follows:

*In favor: Brown, Machinist, Reese, Hanley, Uzogara*

*Opposed: none*

*The Chair announced that public session would not resume after the closed session and recused from the case being discussed.*

### **Investigative Conferences: [Closed Session: G.L. c. 112, § 65C]**

The Board took the following actions during closed session:

- 2022-000813-IT-ENF *Tabled for June Meeting*

### **ADJOURNMENT**

The meeting adjourned at the conclusion of closed session at 11:41 a.m.

Respectfully submitted,

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Eboni Lewis, Associate Executive Director  
Board of Registration of Chiropractors

### **Documents used by the Board during open session:**

- Posted agenda 03/23/23
- Draft public meeting minutes of 12/2/22
- Application LDNRA100008 (RN)