

Commonwealth of Massachusetts
Department of Public Health
Board of Registration of Dietitians and Nutritionists

Public Meeting Minutes

June 2, 2023

A public meeting of the Massachusetts Board of Registration of Dietitians and Nutritionists (the Board) was held remotely with video and audio conference as an alternate means of public access pursuant to Chapter 107 of the Acts of 2022, An Act Relative to Extending Certain State of Emergency Accommodations, signed into law on July 16, 2022.

Dr. Lisa Brown noted a quorum of members present via video or phone and called the meeting to order at 09:34 a.m.

MEMBERS PRESENT

Dr. Lisa Brown, Chair
Valerie Machinist, Vice Chair
Heather Hanley
Dr. Stella Uzogara
Pranita Amarasinghe, Public Member

STAFF PRESENT

Lisa Guglietta, Board Executive Director
Eboni Lewis, Board Assoc. Executive Director
Sheila York, Esq., Board Counsel

MEMBERS ABSENT

E. Reese

PUBLIC PRESENT

Camille Finn - MAND

ATTENDANCE:

Dr. Lisa Brown took attendance by roll call and a quorum of board members was recorded with the following members present via video conference: *Brown, Machinist, Hanley, Amarsinghe, Uzogara.*

APPROVAL OF AGENDA:

A motion was made by Ms. Hanley, seconded by Ms. Amarasinghe, VOTED (roll call);
to approve the June 2, 2023, agenda with the amendment to move the public comment section before application review for all future agendas.

in-favor: Brown, Machinist, Hanley, Amarsinghe, Uzogara

opposed: none

CONFLICT OF INTEREST and OPEN MEETING REQUIREMENTS

Atty. York reviewed Conflict of Interest and Open Meeting Law requirements with the Board. Members should contact Atty. York with questions about possible conflicts with applicants, petitioners, or cases before the Board. Please bring these matters to Atty. York's attention before the meeting if possible.

PUBLIC MEETING MINUTES

The Board discussed the draft public meeting minutes of 3/3/2023. Thereafter, a motion was made by Ms. Hanley, seconded by Dr. Uzogara, VOTED (roll call); **to approve the March 3, 2023, Public Meeting minutes as drafted.**
in-favor: Brown, Hanley, Amarsinghe, Machinist, Uzogara
opposed: none

EXECUTIVE DIRECTOR REPORT

Exec Director Guglietta went over the Boards and Commissions demographic data collection, board member response is optionable.

Board members should check their Mass.gov accounts weekly.

Also confirmed the Board staff are looking to fill the remaining open public member seat, all recommendations are welcomed. Ms. Guglietta also confirmed all board members are in the appropriate seats per their designations.

Discussion

Procedure for review of Criminal Offender Record Information (CORI) policy:

The Board reviewed and discussed the proposed policy to accelerate the administration review of applications with criminal history. Dr. Brown requested that language be added to clarify that the Board would want to review prior to licensure applicants with convictions involving controlled substances within the past ten years. Dr. Brown state that this was not intended to include charges relating to alcohol or marijuana unless that conduct triggered review under another paragraph. Board members also made sure that there was language requiring Board review of convictions and conduct relating to fraudulent activity. Board staff confirmed that there was.

A motion was made by Ms. Amarsinghe seconded by, Ms. Machinist VOTED (roll call);

to accept the policy with amendments.

in-favor: Brown, Hanley, Amarsinghe, Machinist, Uzogara
opposed: none

PUBLIC COMMENT

Camille Finn notified the Board of the adoption of a new map by the Academy of Dietetics and Nutrition for licensure across states.

Application Review

- Exam Application LDNNE100262 (MP): The Board reviewed the applicant's eligibility and was unable to determine a three-semester hour/credit course that meets the diet therapy requirements in accordance with 268 CMR 3.01 (2)(d)(i).

A motion was made by Ms. Hanley seconded by Ms. Amarsinghe VOTED (roll call);

to allow the applicant to provide evidence of a course on their transcript that meets the requirements to be reviewed by the Chair and Vice Chair or to take a course to meet the requirements.

in-favor: Brown, Hanley, Amarsinghe, Machinist, Uzogara
opposed: none

- LDNRA100011 (TS): The Board reviewed the application and continuing education documentation received.

A motion was made by Ms. Hanley seconded by, Ms. Machinist VOTED (roll call);
to approve the reactivation application.

in-favor: Brown, Hanley, Amarsinghe, Machinist, Uzogara
opposed: none

- LDNRA100010 (PN): The Board reviewed the application and continuing education documentation received.

A motion was made by Ms. Amarsinghe seconded by, Dr. Uzogara VOTED (roll call);
to approve the reactivation application.

in-favor: Brown, Hanley, Amarsinghe, Machinist, Uzogara
opposed: none

- LDNRA100014 (DR): The Board reviewed the application and continuing education documentation received.

A motion was made by Ms. Hanley seconded by Ms. Machinist VOTED (roll call);
to approve the reactivation application pending the receipt of all required license verifications.

in-favor: Brown, Hanley, Amarsinghe, Machinist, Uzogara
opposed: none

NEW BUSINESS

None

CLOSED SESSION

At 10:50 a.m. a motion was made by Dr. Uzogara, **to end the public session and go into Closed Session per G.L. c. 112, § 65C for the purpose of reviewing cases in investigative conference**, seconded by Ms. Hanley, and VOTED (roll call). The motion passed as follows:

In favor: Brown, Machinist, Amarsinghe, Hanley, Uzogara
Opposed: none

The Chair announced that public session would not resume after the closed session and recused from the case being discussed.

Investigative Conference: [Closed Session: G.L. c. 112, § 65C]

The Board took the following actions during closed session:

- 2022-000813-IT-ENF: Dismissed

ADJOURNMENT

The meeting adjourned at the conclusion of closed session at 11:05 a.m.

Respectfully submitted,

Eboni Lewis, Associate Executive Director
Board of Registration of Dietitians and Nutritionists

Documents used by the Board during open session:

- Posted agenda 6/2/23
- Draft public meeting minutes of 3/3/23
- CORI Review Policy Draft 2023
- Exam Application LDNNE100262 (MP)
- Reactivation Application LDNRA100011 (TS)
- Reactivation Application LDNRA100010 (PN)
- Reactivation Application LDNRA100014 (DR)