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**Commonwealth of Massachusetts**  
**Division of Occupational Licensure**  
**Board of Registration of Dietitians and Nutritionists**  
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UNDERSECRETARY OF CONSUMER  
AFFAIRS AND BUSINESS  
REGULATION

**LAYLA R. D'EMILIA**  
COMMISSIONER, DIVISION OF  
OCCUPATIONAL LICENSURE

**Board Meeting Minutes**

September 9, 2022

Microsoft Teams

9:00 AM

**Members Present:**

Lisa Brown, Chair  
Irene Sedlacko, Vice Chair  
Pranita Amarasinghe  
Heather Hanley  
E. Reese

**Members Absent:**

Dominica Nichols  
Catherine Lynn Drennan

**Staff Present:**

Lisa Guglietta, Executive Director  
Eboni Lewis, Associate Executive Director  
Sheila York, Board Counsel

**Others Present:**

Sarah Conca, MAND  
Camille Finn, MAND

The meeting was called to order at 9:06 a.m. Pursuant to **Chapter 22 of the Acts of 2022, signed into law on February 12, 2022, and extended on July 16, 2022, pursuant to Chapter 107 of the Acts of 2022**, the meeting was held by remote means with, all Board members and staff appearing either telephonically or by videoconference.

**Conflict of Interest and Open Meeting Law Requirements**

Sheila York, Board Counsel, reviewed Conflict of Interest and the Open Meeting Law requirements with the Board.

**Approval of the Public Meeting Minutes from June 03, 2022**

The Board reviewed the Public Meeting Minutes from June 03, 2022. A motion to approve the minutes was made by Ms. Hanley, seconded by Ms. Amarasinghe.



The Chair called for a Roll call vote:

Dr. Brown (Yes), Ms. Amarasinghe (Yes), Ms. Hanley (Yes), Ms. Sedlacko (Yes) E. Reese (Yes)

The motion passed.

### **Legal Report**

Sheila York, Board Counsel, updated the Board on the transition of the Board's legal work to the Bureau of Health Professions Licensure within the Department of Public Health. She stated that she will not be transferring to DPH, but has communicated with DPH regarding open legal issues pertaining to the Board, including the Board's intent to amend its regulations.

### **Executive Director Report**

Ms. Lewis confirmed that the Division of Occupational Licensure sent communications to licensees about the Board's transfer to the Department of Public Health.

Ms. Lewis further stated that the Board seat change requests were also approved: moving Dr. Nichols to the Dietitian with Doctoral Degree seat, Dr. Brown to the Educator seat and Ms. Hanley to the Dietitian with Baccalaureate Degree seat.

The Board was informed of the transfer to a new e-licensure system upon moving to DPH. The new Reactivation (reinstatement) application will now require submission of out-of-state license verifications letters.

### **Discussion**

#### **Dietitian Credit Inquiry**

The Board discussed Placing Nasoenteric Tubes Inquiry from Maggie Dagosto. Ms. Dagosto asked, "My community hospital is looking to go forward with implementing the Cortrak nasoenteric feeding tube placement device and want the dietitians on the team to place nasogastric or post pyloric tubes. I was wondering if this was allowed within our license in the state?"

Dr. Brown noted that Board regulation 268 CMR 5.01(2)(j) recognizes that the LDN's scope of practice includes performing procedures and using tools in collaborating with physicians and other health care personnel to provide nutrition care. However, a Massachusetts LDN shall perform only those procedures within the authorized scope of LDN practice for which the individual LDN is appropriately trained, qualified, and competent to perform.

The Board discussed that hospital and health care facilities establish standards for the performance of health care procedures within their facilities. The Board determined that the placement of nasogastric or post pyloric feeding tubes was within the scope of procedures that an LDN may be permitted to perform under 268 CMR 5.01(2)(j), provided the LDN's training, education, and qualification to perform the procedure is documented and verified by the hospital or health care facility in which the procedure will be performed.

### **Application Review**

#### **Mariana Gomes 2022-000124-NU-A**

After review of materials provided, a motion was made by Ms. Hanley and seconded by Ms. Amarasinghe to approve the applicant to test.

The Chair called for a Roll call vote:

Dr. Brown (Yes), Ms. Amarasinghe (Yes), Ms. Hanley (Yes), Ms. Sedlacko (Yes) E. Reese (Yes)

The motion passed.

Kyra Van Den Bosch 2022-000018-NU-A

After review of materials provided, the Board needs more information on the applicant's UK education accreditation from the Institution of Optimum Nutrition based on the World Evaluation Services ("WES") US equivalency report provided by the applicant. The Board would like confirmation from WES on the accreditation information noted on the report. The Board also needs clarification on the supervised experience and how it relates to the requirements for examination approval.

**New Business**

None

**Public Comment**

Camille Finn- Good luck with transition!

**Executive Session Executive Session CLOSED per M.G.L. c. 30A, § 21(a)(1), Individual Character Rather Than Competence and Public Meeting Adjournment**

A motion was made by E. Reese, seconded by Ms. Amarasinghe to adjourn the public meeting at **10:57AM.**, and to enter **Executive Session** for the purposes of discussing character rather than competence, and to not resume the public meeting.

The Chair called for a roll call vote:

Dr. Brown (Yes), Ms. Sedlacko (Yes), Ms. Amarasinghe (Yes), Ms. Hanley (Yes), E. Reese (Yes)

The Motion passed 5-0.

The Chair announced that the Board would not be resuming Public Session after the Executive Session.

The meeting adjourned at 11:07 A.M.

**Adjournment:**

Ms. Sedlacko moved to exit Executive Session at 11:07 A.M. and adjourn the September 9, 2022, Board meeting, seconded by Ms. Hanley.

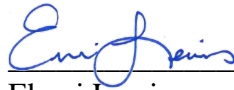
Voted unanimously by roll call vote.

Members in favor: Dr. Brown, Ms. Sedlacko, Ms. Amarasinghe, Ms. Hanley, and E. Reese.

**Documents Used During the Meeting:**

1. Posted Agenda
2. Draft Minutes of the June 3, 2022, meeting
3. Email Licensed Dietitians Placing Nasoenteric Tubes
4. Exam Applicants: M.G, KVDB,

The above minutes were approved at the open meeting held on December 2, 2022.



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Eboni Lewis  
Associate Executive Director