

COMMONWEALTH OF MASSACHUSETTS

BOARD OF REGISTRATION OF GENETIC COUNSELORS

**THIS AGENDA CONSTITUTES NOTICE OF THE REGULARLY SCHEDULED MEETING OF THE
BOARD OF REGISTRATION OF GENETIC COUNSELORS
IN COMPLIANCE WITH THE OPEN MEETING LAW, M.G.L. c. 30A, § 20**

**Tuesday, February 4, 2021
09:30 a.m.**

**General Session is open to the public and will be held via Webex at:
<https://statema.webex.com/statema/j.php?MTID=mfcc4e5f35c4a9d1d8c7ffb1a3e10cdf>**

Call-In Telephone number 1-866-692-3580 (toll-free)

Meeting Number/Access Code: 178 053 2112

Meeting Password: 6qAw8DDUFx7

All Votes Must Be Via Roll Call

Agenda

Time	Item #	Item	Exhibits	Staff Contact
9:30 AM	I	Call to Order Determination of Quorum		Board Chair
	II	Approval of Agenda	Draft Agenda	Board Chair
	III	Approval of Minutes A. October 13, 2020	Draft Minutes	Board Chair
	IV	Educational Outreach to Graduating Genetic Counselors		ED
	V	Investigations Triage(s): N/A Staff Assignment(s): N/A Complaint(s): N/A	N/A	N/A
	VI	Flex Session A. Announcements B. Topics for next agenda		ED

If you need reasonable accommodations in order to participate in the meeting, contact the DPH ADA Coordinator Yulanda Kiner, Phone: 617-624-5848 in advance of the meeting. While the Board will do its best to accommodate you, certain accommodations may require distinctive requests or the hiring of outside contractors and may not be available if requested immediately before the meeting.

	VII	Executive Session: N/A	N/A	N/A
	VIII	65C Session: N/A	N/A	N/A
	IX	Adjudicatory Session: N/A	N/A	N/A
	X	Adjournment		Board Chair

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BOARD OF REGISTRATION OF GENETIC COUNSELORS
BOARD MEETING**

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MINUTES

Board Members Present: Diane Ahern, Genetic Counselor
Shelley McCormick, Genetic Counselor
Jillian Fleming, Public Member
Allison Cirino, Genetic Counselor
Stephanie Coury, Genetic Counselor

Board Members
not present: None

Staff Present: Steven Joubert, Executive Director, Multi-Boards, BHPL
Mary Strachan, Board Counsel, Office of the General Counsel, BHPL
Eleanor Montgomery, Office Support Specialist, Multi-Boards, BHPL

I. Call to Order | Determination of Quorum

Board Chair, Allison Cirino called the meeting of the Board of Registration of Genetic Counselors to order at 9:37 A.M. Executive Director, Mr. Steven Joubert let everyone know that the meeting was being recorded, though this was erroneously omitted from the agenda. A quorum of the Board was established with members present via WebEx as follows: Diane Ahern: Present; Allison Cirino: Present; Stephanie Coury: Present; Shelley McCormick: Present; Jillian Fleming: Present. ; Absent: None;

II. Approval of Agenda

DISCUSSION:

Board Chair, Ms. Allison Cirino asked the Board members to review the General Session agenda and disclose if there were any conflicts of interest regarding the items on the agenda. No conflicts of interest were disclosed.

ACTION:

Motion to approve the February 4, 2021 Agenda with the addition of a notice of recording by Ms. Stephanie Coury, seconded by Ms. Shelley McCormick and passed unanimously by Board members present as follows: Diane Ahern: yes; Allison Cirino: yes; Stephanie Coury: Yes; Shelley McCormick: yes; Jillian Fleming: yes. Abstained: None; Absent: None; Recused: None.

Document: General Session Board Meeting Agenda – February 4, 2021

III. Approval of Minutes:

Ms. Cirino asked everyone to review the minutes from October 13, 2020.

DISCUSSION:

None.

ACTION:

Ms. Cirino made a motion to approve the October 13, 2020 minutes as presented, seconded by Ms. Coury, and passed unanimously by roll-call vote as follows: Diane Ahern: yes; Allison Cirino: yes; Stephanie Coury: Yes; Shelley McCormick: yes; Jillian Fleming: yes. Abstained: None; Absent: None; Recused: None.

Document: October 13, 2021 General Session Minutes

IV. Outreach to Graduating Genetic Counselors

Mr. Joubert announced that he will be presenting a webinar about the Massachusetts licensing process for first and second-year students at MGH on April 28, 2021. Ms. Diane Ahern pointed out that since not all students will remain in Massachusetts, it could be useful to incorporate multi-state licensure into the presentation.

V. Investigations: N/A

VI. Flex Session:

A. Announcements:

Mr. Joubert read the most recent press release regarding the COVID-19 Vaccine and let the Board know that they would also be receiving this information via email.

Ms. Cirino asked if Board staff could update the website as it still indicated that there were a number of vacancies on the Board. Ms. Ahern additionally asked if Board staff could remove the mandatory training from the renewal page on the website as it is not required for Genetic Counselors.

Ms. Cirino asked when Ms. McCormick's term on the Board would be coming to an end so that they could anticipate vacancies. Ms. McCormick stated that she believed it would be ending in 2022.

B. Topics for next agenda: N/A

VII. Adjournment:

Motion to adjourn at 9:57 A.M. by Ms. Cirino, seconded by Ms. McCormick and passed unanimously by Board members present as follows: Diane Ahern: yes; Allison Cirino: yes; Stephanie Coury: Yes; Shelley McCormick: yes; Jillian Fleming: yes. Abstained: None; Absent: None; Recused: None.

The next meeting of the Board of Registration of Genetic Counselors is scheduled on **April 1, 2021** in Boston, MA.

Respectfully submitted,

Board of Registration of Genetic Counselors