**COMMONWEALTH OF MASSACHUSETTS**

**BOARD OF REGISTRATION OF GENETIC COUNSELORS**

**THIS AGENDA CONSTITUTES NOTICE OF THE REGULARLY SCHEDULED MEETING OF THE BOARD OF REGISTRATION OF GENETIC COUNSELORS**

**IN COMPLIANCE WITH THE OPEN MEETING LAW, M.G.L. c. 30A, § 20**

**Tuesday, February 4, 2021**

**09:30 a.m.**

**General Session is open to the public and will be held via Webex at:**

**https://statema.webex.com/statema/j.php?MTID=mfcc4e5f35c4a9d1d8c7ffb1a3e10cdff Call-In Telephone number 1-866-692-3580 (toll-free)**

**Meeting Number/Access Code: 178 053 2112**

**Meeting Password: 6qAw8DDUFx7**

**All Votes Must Be Via Roll Call Agenda**

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| **Time** | **Item #** | **Item** | **Exhibits** | **Staff Contact** |
| 9:30 AM | **I** | **Call to Order**  **Determination of Quorum** |  | Board  Chair |
|  | **II** | **Approval of Agenda** | Draft  Agenda | Board  Chair |
|  | **III** | **Approval of Minutes**  A. October 13, 2020 | Draft Minutes | Board Chair |
|  | **IV** | **Educational Outreach to Graduating Genetic Counselors** |  | ED |
|  | **V** | **Investigations**  Triage(s): N/A  Staff Assignment(s): N/A Complaint(s): N/A | N/A | N/A |
|  | **VI** | **Flex Session**   1. Announcements 2. Topics for next agenda |  | ED |

***If you need reasonable accommodations in order to participate in the meeting, contact the DPH ADA Coordinator Yulanda Kiner, Phone: 617-624-5848 in advance of the meeting. While the Board will do its best to accommodate you, certain accommodations may require distinctive requests or the hiring of outside contractors and may not be available if requested immediately before the meeting.***

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| --- | --- | --- | --- | --- |
|  | **VII** | **Executive Session: N/A** | N/A | N/A |
|  | **VIII** | **65C Session: N/A** | N/A | N/A |
|  | **IX** | **Adjudicatory Session: N/A** | N/A | N/A |
|  | **X** | **Adjournment** |  | Board  Chair |

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COMMONWEATH OF MASSACHUSETTS

BOARD OF REGISTRATION OF GENETIC COUNSELORS

**BOARD MEETING**

Tuesday, February 4, 2021

9:30 a.m.

**Via WebEx https://statema.webex.com/statema/j.php?MTID=mfcc4e5f35c4a9d1d8c7ffb1a3e10cdff Call-In Telephone number 1-866-692-3580 (toll-free)**

**Meeting Number/Access Code: 178 053 2112 Meeting Password: 6qAw8DDUFx7**

**MINUTES**

Board Members Present: Diane Ahern, Genetic Counselor

Shelley McCormick, Genetic Counselor Jillian Fleming, Public Member

Allison Cirino, Genetic Counselor Stephanie Coury, Genetic Counselor

Board Members

not present: None

Staff Present: Steven Joubert, Executive Director, Multi-Boards, BHPL

Mary Strachan, Board Counsel, Office of the General Counsel, BHPL Eleanor Montgomery, Office Support Specialist, Multi-Boards, BHPL

1. Call to Order | Determination of Quorum

Board Chair, Allison Cirino called the meeting of the Board of Registration of Genetic Counselors to order at 9:37 A.M. Executive Director, Mr. Steven Joubert let everyone know that the meeting was being recorded, though this was erroneously omitted from the agenda. A quorum of the Board was established with members present via WebEx as follows: Diane Ahern: Present; Allison Cirino: Present; Stephanie Coury: Present; Shelley McCormick: Present; Jillian Fleming: Present. ; Absent: None;

1. Approval of Agenda

# DISCUSSION:

Board Chair, Ms. Allison Cirino asked the Board members to review the General Session agenda and disclose if there were any conflicts of interest regarding the items on the agenda. No conflicts of interest were disclosed.

# ACTION:

Motion to approve the February 4, 2021 Agenda with the addition of a notice of recording by Ms. Stephanie Coury, seconded by Ms. Shelley McCormick and passed unanimously by Board members present as follows: Diane Ahern: yes; Allison Cirino: yes; Stephanie Coury: Yes; Shelley McCormick: yes; Jillian Fleming: yes. Abstained: None; Absent: None; Recused: None.

**Document**: General Session Board Meeting Agenda – February 4, 2021

1. Approval of Minutes:

Ms. Cirino asked everyone to review the minutes from October 13, 2020.

# DISCUSSION:

None.

# ACTION:

Ms. Cirino made a motion to approve the October 13, 2020 minutes as presented, seconded by Ms. Coury, and passed unanimously by roll-call vote as follows: Diane Ahern: yes; Allison Cirino: yes; Stephanie Coury: Yes; Shelley McCormick: yes; Jillian Fleming: yes. Abstained: None; Absent: None; Recused: None.

**Document**: October 13, 2021 General Session Minutes

1. Outreach to Graduating Genetic Counselors

Mr. Joubert announced that he will be presenting a webinar about the Massachusetts licensing process for first and second-year students at MGH on April 28, 2021. Ms. Diane Ahern pointed out that since not all students will remain in Massachusetts, it could be useful to incorporate multi-state licensure into the presentation.

1. Investigations: N/A
2. Flex Session:
   1. Announcements:

Mr. Joubert read the most recent press release regarding the COVID-19 Vaccine and let the Board know that they would also be receiving this information via email.

Ms. Cirino asked if Board staff could update the website as it still indicated that there were a number of vacancies on the Board. Ms. Ahern additionally asked if Board staff could remove the mandatory training from the renewal page on the website as it is not required for Genetic Counselors.

Ms. Cirino asked when Ms. McCormick’s term on the Board would be coming to an end so that they could anticipate vacancies. Ms. McCormick stated that she believed it would be ending in 2022.

* 1. Topics for next agenda: N/A

1. Adjournment:

Motion to adjourn at 9:57 A.M. by Ms. Cirino, seconded by Ms. McCormick and passed unanimously by Board members present as follows: Diane Ahern: yes; Allison Cirino: yes; Stephanie Coury: Yes; Shelley McCormick: yes; Jillian Fleming: yes. Abstained: None; Absent: None; Recused: None.

The next meeting of the Board of Registration of Genetic Counselors is scheduled on

**April 1, 2021** in Boston, MA. Respectfully submitted,

Board of Registration of Genetic Counselors