

**COMMONWEALTH OF MASSACHUSETTS
BOARD OF REGISTRATION OF GENETIC COUNSELORS**

**THIS AGENDA CONSTITUTES NOTICE OF THE REGULARLY SCHEDULED MEETING OF THE
BOARD OF REGISTRATION OF GENETIC COUNSELORS
IN COMPLIANCE WITH THE OPEN MEETING LAW, M.G.L. c. 30A, § 20**

**Tuesday, October 7, 2021
09:30 a.m.**

**General Session is open to the public and will be held via Webex at:
<https://statema.webex.com/statema/j.php?MTID=m810b2235d72e1099658798e14048a63a>**

Call-In Telephone number 1-866-692-3580 (toll-free)

Meeting Number/Access Code: 2420 142 4870

Meeting Password: ApJPcuhK665

All Votes Must Be Via Roll Call

Agenda

Time	Item #	Item	Exhibits	Staff Contact
9:30 AM	I	Call to Order Notice of Electronic Recording Determination of Quorum		Board Chair
	II	Approval of Agenda	Draft Agenda	Board Chair
	III	Approval of Minutes A. July 1, 2021	Draft Minutes	Board Chair
	IV	Investigations Triage(s): N/A Staff Assignment(s): N/A Complaint(s): N/A	N/A	N/A
	V	Flex Session A. Announcements B. Topics for next agenda	Memo	ED
	VI	Executive Session: N/A	N/A	N/A
	VII	65C Session: N/A	N/A	N/A
	VIII	Adjudicatory Session: N/A	N/A	N/A
	IX	Adjournment – Next Board meeting scheduled for February 3, 2022		Board Chair

If you need reasonable accommodations in order to participate in the meeting, contact the DPH ADA Coordinator r Kevin Lovaincy, Phone: 617-937-9947 or email DPHADARRequests@mass.gov in advance of the meeting. While the Board will do its best to accommodate you, certain accommodations may require distinctive requests or the hiring of outside contractors and may not be available if requested immediately before the meeting.

**COMMONWEALTH OF MASSACHUSETTS
BOARD OF REGISTRATION OF GENETIC COUNSELORS
BOARD MEETING**

Thursday, July 1, 2021

9:30 a.m.

Via WebEx

MINUTES

Board Members Present: Diane Ahern, Genetic Counselor
Shelley McCormick, Genetic Counselor
Allison Cirino, Genetic Counselor
Stephanie Coury, Genetic Counselor
Jillian Fleming, Public Member

Board Members
not present: None.

Staff Present: Steven Joubert, Executive Director, Multi-Boards, BHPL
Mary Strachan, Board Counsel, Office of the General Counsel, BHPL
Eleanor Montgomery, Office Support Specialist, Multi-Boards, BHPL

Staff not Present: Karen Geoghegan, Assistant Executive Director, Multi-Boards, BHPL

I. Call to Order | Determination of Quorum

Board Chair, Allison Cirino called the meeting of the Board of Registration of Genetic Counselors to order at 9:36 A.M. and let everyone know that the meeting was being recorded. A quorum of the Board was established with members present via WebEx as follows: Diane Ahern: Present; Allison Cirino: Present; Stephanie Coury: Present; Jillian Fleming: Present; Shelley McCormick: Present. Absent: None.

II. Approval of Agenda

DISCUSSION:

Ms. Cirino asked the Board members to review the General Session agenda and disclose if there were any conflicts of interest regarding the items on the agenda. No conflicts of interest were disclosed.

ACTION:

Motion to approve the October 7, 2021 Agenda by Ms. Cirino, seconded by Ms. Stephanie Coury and passed unanimously by Board members present as follows: Diane Ahern: yes; Allison Cirino: yes;

Stephanie Coury: yes; Jillian Fleming: yes; Shelley McCormick: yes; Absent: None; Recused: None; Abstained: None.

Document: General Session Board Meeting Agenda – October 7, 2021

III. Approval of Minutes:

Ms. Cirino asked everyone to review the minutes from July 1, 2021.

DISCUSSION:

None.

ACTION:

Motion to approve the April 1, 2021 minutes as presented by Ms. Cirino, seconded by Ms. Diane Ahern and passed unanimously by roll-call vote as follows: Diane Ahern: yes; Allison Cirino: yes; Stephanie Coury: yes; Jillian Fleming: yes; Shelley McCormick: yes; Absent: None; Recused: None; Abstained: None.

Document: July 1, 2021 General Session Minutes

IV. Investigations: N/A

V. Flex Session:

A. Announcements:

Ms. Cirino asked Executive Director, Mr. Steven Joubert about how long it takes for a license to be approved. Mr. Joubert explained that it usually takes 3-5 weeks but that Multi-Boards had been experiencing some delays recently due to staffing challenges.

B. Topics for next agenda:

None.

VI. Adjournment:

Motion to adjourn at 9:49 A.M. by Ms. Cirino, seconded by Ms. Shelley McCormick and passed unanimously by Board members present as follows: Diane Ahern: yes; Allison Cirino: yes; Stephanie Coury: yes; Jillian Fleming: yes; Shelley McCormick: yes; Absent: None; Recused: None; Abstained: None.

The next meeting of the Board of Registration of Genetic Counselors is scheduled on **February 3, 2022** in Boston, MA.

Respectfully submitted,

Board of Registration of Genetic Counselors