**COMMONWEALTH OF MASSACHUSETTS**

**BOARD OF REGISTRATION OF GENETIC COUNSELORS**

**THIS AGENDA CONSTITUTES NOTICE OF THE REGULARLY SCHEDULED MEETING OF THE BOARD OF REGISTRATION OF GENETIC COUNSELORS**

**IN COMPLIANCE WITH THE OPEN MEETING LAW, M.G.L. c. 30A, § 20**

**Tuesday, October 7, 2021**

**09:30 a.m.**

**General Session is open to the public and will be held via Webex at:**

**https://statema.webex.com/statema/j.php?MTID=m810b2235d72e1099658798e14048a63a Call-In Telephone number 1-866-692-3580 (toll-free)**

**Meeting Number/Access Code: 2420 142 4870 Meeting Password: ApJPcuhK665**

**All Votes Must Be Via Roll Call Agenda**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Time** | **Item #** | **Item** | **Exhibits** | **Staff Contact** |
| 9:30  AM | **I** | **Call to Order**  **Notice of Electronic Recording Determination of Quorum** |  | Board Chair |
|  | **II** | **Approval of Agenda** | Draft  Agenda | Board Chair |
|  | **III** | **Approval of Minutes**  A. July 1, 2021 | Draft Minutes | Board Chair |
|  | **IV** | **Investigations**  Triage(s): N/A  Staff Assignment(s): N/A Complaint(s): N/A | N/A | N/A |
|  | **V** | **Flex Session**   1. Announcements 2. Topics for next agenda | Memo | ED |
|  | **VI** | **Executive Session: N/A** | N/A | N/A |
|  | **VII** | **65C Session: N/A** | N/A | N/A |
|  | **VIII** | **Adjudicatory Session: N/A** | N/A | N/A |
|  | **IX** | **Adjournment** – Next Board meeting scheduled for  February 3, 2022 |  | Board Chair |

***If you need reasonable accommodations in order to participate in the meeting, contact the DPH ADA Coordinator r Kevin Lovaincy, Phone: 617-937-9947 or email*** [***DPHADARequests@mass.gov***](mailto:DPHADARequests@mass.gov) ***in advance of the meeting. While the Board will do its best to accommodate you, certain accommodations may require distinctive requests or the hiring of outside contractors and may not be available if requested immediately before the meeting.***

Board Meeting Agenda October 7, 2021 Board of Registration of Genetic Counselors

COMMONWEATH OF MASSACHUSETTS

BOARD OF REGISTRATION OF GENETIC COUNSELORS

**BOARD MEETING**

Thursday, July 1, 2021

9:30 a.m.

**Via WebEx MINUTES**

Board Members Present: Diane Ahern, Genetic Counselor

Shelley McCormick, Genetic Counselor Allison Cirino, Genetic Counselor Stephanie Coury, Genetic Counselor Jillian Fleming, Public Member

Board Members

not present: None.

Staff Present: Steven Joubert, Executive Director, Multi-Boards. BHPL

Mary Strachan, Board Counsel, Office of the General Counsel, BHPL Eleanor Montgomery, Office Support Specialist, Multi-Boards, BHPL

Staff not Present: Karen Geoghegan, Assistant Executive Director, Multi-Boards, BHPL

1. Call to Order | Determination of Quorum

Board Chair, Allison Cirino called the meeting of the Board of Registration of Genetic Counselors to order at 9:36 A.M. and let everyone know that the meeting was being recorded. A quorum of the Board was established with members present via WebEx as follows: Diane Ahern: Present; Allison Cirino: Present; Stephanie Coury: Present; Jillian Fleming: Present; Shelley McCormick: Present.

Absent: None.

1. Approval of Agenda

# DISCUSSION:

Ms. Cirino asked the Board members to review the General Session agenda and disclose if there were any conflicts of interest regarding the items on the agenda. No conflicts of interest were disclosed.

# ACTION:

Motion to approve the October 7, 2021 Agenda by Ms. Cirino, seconded by Ms. Stephanie Coury and passed unanimously by Board members present as follows: Diane Ahern: yes; Allison Cirino: yes;

Stephanie Coury: yes; Jillian Fleming: yes; Shelley McCormick: yes; Absent: None; Recused: None; Abstained: None.

**Document**: General Session Board Meeting Agenda – October 7, 2021

1. Approval of Minutes:

Ms. Cirino asked everyone to review the minutes from July 1, 2021.

# DISCUSSION:

None.

# ACTION:

Motion to approve the April 1, 2021 minutes as presented by Ms. Cirino, seconded by Ms. Diane Ahern and passed unanimously by roll-call vote as follows: Diane Ahern: yes; Allison Cirino: yes; Stephanie Coury: yes; Jillian Fleming: yes; Shelley McCormick: yes; Absent: None; Recused: None; Abstained: None.

**Document**: July 1, 2021 General Session Minutes

1. Investigations: N/A
2. Flex Session:
   1. Announcements:

Ms. Cirino asked Executive Director, Mr. Steven Joubert about how long it takes for a license to be approved. Mr. Joubert explained that it usually takes 3-5 weeks but that Multi-Boards had been experiencing some delays recently due to staffing challenges.

* 1. Topics for next agenda: None.

1. Adjournment:

Motion to adjourn at 9:49 A.M. by Ms. Cirino, seconded by Ms. Shelley McCormick and passed unanimously by Board members present as follows: Diane Ahern: yes; Allison Cirino: yes; Stephanie Coury: yes; Jillian Fleming: yes; Shelley McCormick: yes; Absent: None; Recused: None; Abstained: None.

The next meeting of the Board of Registration of Genetic Counselors is scheduled on

**February 3, 2022** in Boston, MA. Respectfully submitted,

Board of Registration of Genetic Counselors