

**COMMONWEALTH OF MASSACHUSETTS
BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS
BOARD MEETING
250 Washington Street
Boston, MA 02108**

**Friday, April 19, 2024
VIA WebEx**

**REGULAR SESSION MINUTES
(OPEN SESSION)**

Board Members

Present:

Patrick J. Stapleton, N.H.A | Board Chair
Stephen Davis | Department of Public Health
Kahoney Anderson, N.H.A | Nursing Home Administrator 1
James Lomastro, Ph. D | Educator
James Divver, LNHA | Public Member
Sister Jacquelyn McCarthy, N.H.A. | Nursing Home Administrator 2
Roxanne Webster, R.N. | Registered Nurse
Carolyn Fenn | Executive Office of Elder Affairs
Nancy Lordan, N.H.A. | Nursing Home Administrator 3

Board Members

Not Present:

Naomi M. Prendergast | N.H.A | Nursing Home Administrator 4
Pavel Terpelets | Office of Long-Term Services and Supports

Staff Present:

Steven Joubert | Executive Director – Multi-Boards, BHPL
Kayla Mikalauski | Management Analyst II, Multi-Boards
Tracy Tam | Assistant Executive Director, Multi-Boards
Judith Bromley | Board Counsel

Staff Not Present: N/A

I. Call to Order | Determination of Quorum:

Mr. Stapleton welcomed the board members to the meeting. Mr. Patrick Stapleton handed the floor over to Mr. Joubert. Mr. Joubert called the meeting to order and reminded the Board members the meeting is being recorded and asked for a roll call vote to determine quorum.

Roll Call as follows: Kahoney Anderson: present; Steven Davis: present; James Divver: Present; Carolyn Fenn: Present; James Lomastro: present; Nancy Lordan: Present; Sister McCarthy: present; Patrick Stapleton: present, Roxanne Webster: present.

Absent: Naomi Prendergast, Pavel Terpelets

II. Conflict of Interest | Approval of Regular Session Agenda

The Board reviewed the April 19, 2024, Regular Session Agenda.

DISCUSSION:

Mr. Joubert asked if anyone had a conflict of interest with the agenda as written. No conflicts of interest were noted.

ACTION:

Motion by Nancy Lordan to approve the general session agenda, seconded by James Divver, and a unanimous decision by roll call as follows: Kahoney Anderson: yes; Steven Davis: yes; James Divver: yes; Carolyn Fenn: yes; James Lomastro: yes; Nancy Lordan: yes; Sister McCarthy: yes; Patrick Stapleton: yes, Roxanne Webster: yes.

Absent: Naomi Prendergast, Pavel Terpelets

Document: March 15, 2024, Regular Session Agenda

III. Approval of Regular Session Minutes

The Board reviewed the March 17, 2024, Regular Session Minutes.

DISCUSSION:

Mr. Joubert asked for a motion to approve the March General Session Minutes when ready.

ACTION:

Motion by James Divver to approve the March 17, 2024, General Session Minutes seconded by James Lomastro and a decision by roll call as follows: Kahoney Anderson: yes; Steven Davis: yes; James Divver: yes; Carolyn Fenn: defer; James Lomastro: yes; Nancy Lordan: yes; Sister McCarthy: yes; Patrick Stapleton: yes, Roxanne Webster: yes.

Absent: Naomi Prendergast, Pavel Terpelets

Document: March 17, 2024, Regular Session Minutes

IV. Flex Session:

DISCUSSION:

Mr. Joubert reminded board members that the Sub-Committee has met and come to a recommendation regarding the HSE licensure, and it will be presented at the June Board Meeting. Mr. Joubert asked the board members who would be present at the May meeting? At this time all board members will be present.

V. Adjournment:

ACTION:

Motion by Nancy Lordan to adjourn the General Session meeting and go into the Executive Session meeting seconded by Roxanne Webster, and a unanimous decision by roll call as follows: Kahoney Anderson: yes; Steven Davis: yes; James Divver: yes; Carolyn Fenn: yes; James Lomastro: yes; Nancy Lordan: yes; Sister McCarthy: yes; Patrick Stapleton: yes, Roxanne Webster: yes.

Absent: Naomi Prendergast, Pavel Terpelets

The next meeting of the Board of Registration of Nursing Home Administrators is scheduled for Friday, May 17, 2024, at 10:00 AM via WebEx.

Let the records show the meeting adjourned at 10:17am

Respectfully submitted by:

The Board of Registration of Nursing Home Administrators