

**COMMONWEALTH OF MASSACHUSETTS
BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS
BOARD MEETING
250 Washington Street
Boston, MA 02108**

**Friday, April 21, 2023
VIA WebEx**

**REGULAR SESSION MINUTES
(OPEN SESSION)**

Board Members Present: Patrick J. Stapleton, N.H.A | Board Chair
Stephen Davis | Department of Public Health
Carolyn Fenn | Executive Office of Elder Affairs
Sister Jacquelyn McCarthy, N.H.A. | Nursing Home Administrator 2
Mary K. Moscato, N.H.A., Secretary | Hospital Administrator
Naomi M. Prendergast | N.H.A | Nursing Home Administrator 4
Roxanne Webster, R.N. | Registered Nurse
Pavel Terpelets | Office of Long-Term Services and Supports
Dr. Madhuri Reddy, M.D. | Physician

Board Members Not Present: Nancy Lordan, N.H.A. | Nursing Home Administrator 3
Tarah Loy, PHD Educator

Staff Present: Steven Joubert | Executive Director – Multi-Boards, BHPL
Catherine Goldrick | Assistant Executive Director – Multi-Boards, BHPL
Sarah Constantino | Office Support Specialist, Multi-Boards
Kayla Mikalauski | Office Support Specialist, Multi-Boards

Staff Not Present:

I. Call to Order | Determination of Quorum:

At 10:05 AM Ms. Catherine Goldrick welcomed the Board members to the meeting. Mr. Patrick Stapleton asked Ms. Goldrick to facilitate the meeting. Ms. Goldrick called the meeting to order, reminded the Board members the meeting is being recorded, and asked for a roll call vote to determine quorum.

Roll Call as follows: Stephen Davis: present; Carolyn Fenn: present; Sister Jacquelyn McCarthy: present; Mary Moscato: present; Naomi Prendergast, present; Patrick Stapleton, present.

Dr. Madhuri Reddy, Present; Pavel Terpelets, Present; Roxanne Webster, Present
Absent: Nancy Lordan, Tarah Loy

II. Conflict of Interest | Approval of Regular Session Agenda

The Board reviewed the April 21, 2023, Regular Session Agenda.

DISCUSSION:

Ms. Catherine Goldrick asked if anyone had a conflict of interest with the agenda as written. No conflicts of interests were noted.

ACTION:

Motion by Mr. Patrick Stapleton to approve the general session agenda, seconded by Ms. Mary Moscato, and a unanimous decision by roll call as follows: Roll Call as follows: Stephen Davis: yes; Carolyn Fenn: yes; Sister Jacquelyn McCarthy: yes; Mary Moscato: yes; Naomi Prendergast, yes; Patrick Stapleton, yes Dr. Madhuri Reddy, yes; Pavel Terpelets, yes; Roxanne Webster, yes
Absent: Nancy Lordan, Tarah Loy

Document: April 21, 2023 Regular Session Agenda

III. Approval of Regular Session Minutes

The Board reviewed the March 17, 2023, Regular Session Minutes.

DISCUSSION:

Ms. Catherine Goldrick asked for a motion to approve the March General Session Minutes when ready.

ACTION:

Motion by Ms. Mary Moscato to approve the March 17, 2023 General Session Minutes seconded by Mr. Patrick Stapleton, and a unanimous decision by Roll Call as follows: Stephen Davis: yes; Carolyn Fenn: yes; Sister Jacquelyn McCarthy: yes; Mary Moscato: yes; Naomi Prendergast, yes; Patrick Stapleton, yes Dr. Madhuri Reddy, yes; Pavel Terpelets, yes; Roxanne Webster, yes
Absent: Nancy Lordan, Tarah Loy

Document: March 17, 2023, Regular Session Minutes

IV. Administrator in Training

A. Sandra Lashley, Application No. 1140044

DISCUSSION:

Ms. Catherine Goldrick read the memo regarding Ms. Lashley and the request of time off as she has experience in nursing.

Ms. Webster stated she had reviewed this application and stated she felt comfortable giving one week off due to her LPN experience. The board agreed with Ms. Webster.

ACTION:

Motion to approve one week, 40 hours off, of Ms. Lashley AIT by Ms. Roxanne Webster, seconded by Ms. Naomi Prendergast and a unanimous decision by Roll Call as follows: Stephen Davis: yes; Carolyn Fenn: yes; Sister Jacquelyn McCarthy: yes; Mary Moscato: yes; Naomi Prendergast, yes; Patrick Stapleton, yes Dr. Madhuri Reddy, yes; Pavel Terpelets, yes; Roxanne Webster, yes
Absent: Nancy Lordan, Tarah Loy

B. David Young-Hong, Application No. 1140838

DISCUSSION:

Ms. Catherine Goldrick read the memo regarding Mr. Young-Hong and the request of time off his AIT due to experience in the workforce. Ms. Webster stated she had reviewed this application and stated she felt comfortable giving three months off of his AIT application. Stating this is because the applicant was an Admission Director, Rehab Director, as well as an Assistant Director of Operations. Ms. Moscato stated she was hesitant on giving three months due to the fact the applicant did not have a master's degree and this would be the first time the board has made an exception. Ms. Webster stated she understood where she was coming from however, with the experience of Assistant Director of Operations she felt he has a lot of experience. Mr. Stapleton stated he felt comfortable compromising for 10 weeks.

ACTION:

Motion by Mr. Patrick Stapleton to approve 10 weeks credit off of Mr, Young-Hong AIT. seconded by Ms. Roxanne Webster, and a decision passed by Roll Call as follows: Stephen Davis: yes; Carolyn Fenn: yes; Sister Jacquelyn McCarthy: yes; Mary Moscato: yes; Naomi Prendergast, yes; Patrick Stapleton, yes Dr. Madhuri Reddy, yes; Pavel Terpelets, yes; Roxanne Webster, yes
Absent: Nancy Lordan, Tarah Loy

V. Flex Session:

DISCUSSION:

Ms. Catherine Goldrick asked board members who would be present for our May 19th, 2023 board meeting. All at this time will be except Board Chair, Patrick Stapleton.

VI. Adjournment:

ACTION:

Motion by Ms. Roxanne Webster to adjourn the General Session and move to Executive Session, seconded by Mr. Patrick Stapleton, and a decision passed by Roll Call as follows: Stephen Davis: yes; Carolyn Fenn: yes; Sister Jacquelyn McCarthy: yes; Mary Moscato: yes; Naomi Prendergast, yes; Patrick Stapleton, yes Dr. Madhuri Reddy, yes; Pavel Terpelets, yes; Roxanne Webster, yes

Absent: Nancy Lordan, Tarah Loy

Let the records show the meeting adjourned at 10:30 AM

The next meeting of the Board of Registration of Nursing Home Administrators is scheduled for Friday, May 19, 2023 at 10:00 AM via WebEx.

Respectfully submitted by:

The Board of Registration of Nursing Home Administrators