

**COMMONWEALTH OF MASSACHUSETTS
BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS
BOARD MEETING
250 Washington Street
Boston, MA 02108**

**Friday, August 18, 2023
VIA WebEx**

**REGULAR SESSION MINUTES
(OPEN SESSION)**

Board Members

Present:

Patrick J. Stapleton, N.H.A | Board Chair
Stephen Davis | Department of Public Health
Sister Jacquelyn McCarthy, N.H.A. | Nursing Home Administrator 2
Naomi M. Prendergast | N.H.A | Nursing Home Administrator 4
Pavel Terpelets | Office of Long-Term Services and Supports
Roxanne Webster, R.N. | Registered Nurse
Carolyn Fenn | Executive Office of Elder Affairs
Nancy Lordan, N.H.A. | Nursing Home Administrator 3
Tarah Loy, Ph.D., Educator
Mary K. Moscato, N.H.A., Secretary | Hospital Administrator

Board Members

Not Present:

Staff Present:

Steven Joubert | Executive Director – Multi-Boards, BHPL
Catherine Goldrick | Assistant Executive Director – Multi-Boards, BHPL
Sarah Constantino | Office Support Specialist, Multi-Boards
Kayla Mikalauski | Office Support Specialist, Multi-Boards
Tracy Tam | Office Support Specialist, Multi-Boards
Heather Engman | Chief Board Counsel
Judith Bromley | Board Counsel

Staff Not Present:

I. Call to Order | Determination of Quorum:

At 10:06 AM Mr. Steven Joubert welcomed the board members to the meeting. Mr. Patrick Stapleton handed the floor back to Mr. Joubert. Mr. Joubert called the meeting to order, and reminded the board members the meeting is being recorded and asked for a roll call vote to determine quorum.

Roll Call as follows: Steven Davis: present; Carolyn Fenn: present, Nancy Lordan: present; Tarah Loy: present; Sister Jacquelyn McCarthy: present; Mary Moscato: present; Naomi Prendergast: present; Patrick Stapleton: present. Pavel Terpelets, Present; Roxanne Webster: Present

II. Approval of Regular Session Agenda

The Board reviewed the August 18, 2023, Regular Session Agenda.

DISCUSSION:

Mr. Joubert asked if anyone wanted to recuse themselves from the agenda as written. No board members stated they wanted to be recused from the agenda as written. conflicts of interest were noted.

ACTION:

Motion by Ms. Nancy Lordan to approve the general session agenda, seconded by Ms. Roxanne Webster, and a unanimous decision by Roll Call as follows: Steven Davis: yes; Carolyn Fenn: yes; Naomi Prendergast: yes; Patrick Stapleton: yes Pavel Terpelets, yes; Roxanne Webster: yes

Document: August 18, 2023, Regular Session Agenda

III. Approval of Regular Session Minutes

The Board reviewed the July 21, 2023, Regular Session Minutes.

DISCUSSION:

Mr. Joubert asked for a motion to approve the June General Session Minutes when ready.

ACTION:

Motion by Ms. Nancy Lordan to approve the June 16, 2023, General Session Minutes seconded by Ms. Tarah Loy; and a unanimous decision by Roll Call as follows: Steven Davis: yes; Carolyn Fenn: yes; Naomi Prendergast: yes; Patrick Stapleton: yes Pavel Terpelets, yes; Roxanne Webster: yes

Document: July 21, 2023, Regular Session Minutes

IV. Flex Session:

DISCUSSION:

Mr. Joubert asked board members who will be present at the September 15, 2023, meeting. At this time, all board members will be present.

V. Adjournment:

ACTION:

Motion to adjourn the General Session and move to Executive Session made by Roxanne Webster seconded by Mary Moscato, and passed by Roll Call as follows: Steven Davis: yes; Carolyn Fenn: yes; Naomi Prendergast: yes; Patrick Stapleton: yes Pavel Terpelets, yest; Roxanne Webster: yes

The next meeting of the Board of Registration of Nursing Home Administrators is scheduled for Friday, September 15, 2023, at 10:00 AM via WebEx.

Respectfully submitted by:

The Board of Registration of Nursing Home Administrators