

COMMONWEALTH OF MASSACHUSETTS
BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS
BOARD MEETING
250 Washington Street
Boston, Ma 02108

Friday, August 19, 2022
VIA WebEx

(OPEN SESSION)
MINUTES

Board Members

Present:

Patrick J. Stapleton, N.H.A., Vice-Chair | Nursing Home Administrator 5
Stephen Davis | Department of Public Health
Carolyn Fenn | Executive Office of Elder Affairs
Nancy Lordan, N.H.A. | Nursing Home Administrator 3
Tarah Loy, PHD Educator
Sister Jacquelyn McCarthy, N.H.A. | Nursing Home Administrator 2
Mary K. Moscato, N.H.A., Secretary | Hospital Administrator
Naomi M. Prendergast | N.H.A | Nursing Home Administrator 4
Pavel Terpelets | Office of Long-Term Services and Supports
Roxanne Webster, R.N. | Registered Nurse

Board Members

Not Present:

Gertrude Lartey, N.H.A | Public Member
Dr. Madhuri Reddy, M.D. | Physician

Staff Present:

Steven Joubert | Executive Director – Multi-Boards, BHPL
Mary Strachan | Board Counsel - Office of the General Counsel, DPH
Kayla Mikalauskis | Office Support Specialist, Multi-Boards

Staff Not Present:

Patricia Young | Office Support Specialist, Multi-Boards

I. Call to Order | Determination of Quorum:

At 10:04 AM Mr. Steven Joubert, Executive Director, welcomed the Board members to the meeting, let the members know that Mr. William Graves, former Chair, has resigned and that Mr. Graves will come to the General Session in September to say his formal goodbye. Mr. Patrick J. Stapleton, Board Vice-Chair, let the members know that Ms. Mary Moscato was having difficulties getting into the meeting. Mr. Joubert paused the proceedings of the meeting to assist Ms. Moscato so that she could join the meeting. At 10:10AM, with bare

quorum, Mr. Stapleton asked Mr. Joubert to call the meeting to order. Mr. Joubert called for a roll call vote to determine quorum.

Roll Call as follows: Stephen Davis: here; Carolyn Fenn: here; Nancy Lordan: here; Tarah Loy: here; Sister Jacquelyn McCarthy: here; Naomi M. Prendergast; here; Patrick Stapleton: here; Pavel Terpelets: here; Roxanne Webster: here., Absent: Gertrude Lartey, Dr. Madhuri Reddy and Mary Moscato. Abstained: None; Recused: None

II. Conflict of Interest | Approval of Regular Session Agenda

Mr. Joubert asked if anyone had a conflict of interest with the agenda as written but also let the members know that a chance for discussing a new Board Chair would come up later in the meeting. After hearing no conflicts with the agenda, Mr. Joubert called for a motion to approve the Regular Session agenda.

DISCUSSION:

None.

ACTION:

Motion by Ms. Naomi Prendergast to approve the Regular Session agenda, seconded by Mr. Patrick Stapleton and a unanimous decision by roll call as follows: Stephen Davis: yes; Carolyn Fenn: yes; Nancy Lordan: yes; Tarah Loy: yes; Sister Jacquelyn McCarthy: yes; Naomi M. Prendergast; yes; Patrick Stapleton: yes; Pavel Terpelets: yes; Roxanne Webster: yes. Absent: Gertrude Lartey, Dr. Madhuri Reddy and Mary Moscato. Abstained: None. Recused: None.

Document: August 19, 2022, Regular Session Agenda

Approval of July 15, 2022, Minutes

III. Mr. Joubert asked if anyone had any objection with the minutes as written. After hearing no objections Mr. Joubert called for a motion to approve the July 15, 2022, Regular Session minutes.

DISCUSSION:

None.

ACTION:

Motion by Ms. Roxanne Webster to approve the Regular Session minutes, seconded by Ms. Tarah Loy and a unanimous decision by roll call as follows: Stephen Davis: yes; Carolyn Fenn: yes; Nancy Lordan: yes; Tarah Loy: yes; Sister Jacquelyn McCarthy: yes; Naomi M. Prendergast; yes; Patrick Stapleton: yes; Pavel Terpelets yes; Roxanne Webster: yes. Absent: Gertrude Lartey, Dr. Madhuri Reddy and Mary Moscato. Abstained: None; Recused: None

Document: July 15, 2022, Regular Session Minutes

There was a pause in the General Session to allow Ms. Mary Moscato to be a part of the discussion of Nominating a new Board Chair, now that William Graves has resigned. Ms. Mary Moscato joined the meeting at 10:22am.

IV. Board Chair Election

Mr. Joubert reiterated that Mr. William Graves resigned from the Board, which leaves the Board Chair position open. This opens up to the Board the opportunity to nominate themselves, colleagues or move the current status around in order to fill the position.

DISCUSSION:

Ms. Roxanne Webster asked, prior to the Board members voting, if Mr. Stapleton would accept the position. Mr. Stapleton stated that he would like for the Board to be able to have a discussion about it first, have time to think about it and possibly vote on the matter at the next meeting (September 2022). Ms. Carolyn Fenn added that the Board should be able to read a basic outline or have a discussion of what the responsibilities are for the person holding the position as Chair. Ms. Mary Strachan, Board Counsel, stated that in the past people were nominated at one meeting, there was a discussion and then there is an election at the next meeting. Ms. Nancy Lordan stated that, as a former Chair, she knew the position to consist of being at the meeting and running the meeting. She stated that occasionally the Board Executive might reach out with a question, but it's not a ton of extra time associated with being Chair. Ms. Lordan finished with stating that she would nominate Mr. Patrick Stapleton as Board Chair. Ms. Webster stated that she would second the nomination. Mr. Pavel Terpelets stated that he would nominate Ms. Carolyn Fenn. Mr. Stapleton thanked the members for their input and stated that the Board should take some time to discuss the matter. He went on to state that he accepts the nomination, but he is dealing with a situation at his facility, so he has not had any time to give the matter his full attention.

ACTION:

Motion to defer the election of a new Board Chair for next meeting by Mr. Patrick Stapleton, seconded by Ms. Roxanne Webster, and a unanimous decision by roll call as follows Stephen Davis: yes; Carolyn Fenn: yes; Nancy Lordan: yes; Tarah Loy: yes; Sister Jacquelyn McCarthy: yes; Mary Moscato: yes; Naomi M. Prendergast; yes; Patrick Stapleton: yes; Pavel Terpelets yes; Roxanne Webster: yes. Absent: Gertrude Lartey and Dr. Madhuri Reddy. Abstained: None; Recused: None

V. Flex Session

Mr. Joubert stated that he did not have any announcements and asked if the members had any topics that they would like for Board Staff to research.

DISCUSSION:

None.

ACTION:

Motion to move into Executive Session by Ms. Roxanne Webster, seconded by Ms. Nancy Lordan, and a unanimous decision by roll call as follows Stephen Davis: yes; Carolyn Fenn:

yes; Nancy Lordan: yes; Tarah Loy: yes; Sister Jacquelyn McCarthy: yes; Mary Moscato: yes; Naomi M. Prendergast; yes; Patrick Stapleton: yes; Pavel Terpelets yes; Roxanne Webster: yes. Absent: Gertrude Lartey and Dr. Madhuri Reddy. Abstained: None; Recused: None

VI. Executive Session:

Mr. Joubert read the Executive Session statement.

VII. Adjournment:

The meeting was adjourned at 10:25AM.

The next meeting of the Board of Registration of Nursing Home Administrators is scheduled for Friday, September 23, 2022, at 10:00AM via WebEx/or in person.

Respectfully submitted by:

The Board of Registration of Nursing Home Administrators