

COMMONWEALTH OF MASSACHUSETTS  
BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS  
BOARD MEETING  
250 Washington Street  
Boston, Ma 02108

**Friday, December 16, 2022**  
**VIA WebEx**

(OPEN SESSION)  
**MINUTES**

Board Members

Present:

Carolyn Fenn | Executive Office of Elder Affairs  
Nancy Lordan, N.H.A. | Nursing Home Administrator 3  
Sister Jacquelyn McCarthy, N.H.A. | Nursing Home Administrator 2  
Mary K. Moscato, N.H.A., Secretary | Hospital Administrator  
Naomi M. Prendergast | N.H.A | Nursing Home Administrator 4  
Pavel Terpelets | Office of Long-Term Services and Supports  
Roxanne Webster, R.N. | Registered Nurse  
Dr. Madhuri Reddy, M.D. | Physician  
Patrick J. Stapleton, N.H.A., Vice-Chair | Nursing Home Administrator 5

Board Members

Not Present:

Stephen Davis | Department of Public Health  
Tarah Loy, PHD Educator

Staff Present:

Steven Joubert | Executive Director – Multi-Boards, BHPL  
Catherine Goldrick | Assistant Executive Director – Multi-Boards, BHPL  
Mary Strachan | Board Counsel - Office of the General Counsel, DPH  
Kayla Mikalauski | Office Support Specialist, Multi-Boards

Staff Not Present:

None.

I. Call to Order | Determination of Quorum:

At 10:21 AM Mr. Steven Joubert, Executive Director, welcomed the Board members to the meeting, Patrick Stapleton asked Mr. Joubert to facilitate the meeting. Mr. Joubert called the meeting to order and asked for a roll call vote to determine quorum.

Roll Call as follows: Carolyn Fenn: here; Nancy Lordan: here; Sister Jacquelyn McCarthy: here; Mary Moscato: here; Naomi Prendergast, here; Dr. Madhuri Reddy: here, Patrick Stapleton, here; Pavel Terpelets: here; Roxanne Webster: here. Absent: Stephen Davis, Tarah Loy. Abstained: None; Recused: None

II. Conflict of Interest | Approval of Regular Session Agenda

DISCUSSION:

Mr. Joubert asked if anyone had a conflict of interest with the agenda as written. No conflict of interest with the General Session Agenda

ACTION:

Motion by Ms. Naomi Prendergast to approve the general session agenda, seconded by Ms. Nancy Lordan and a unanimous decision by roll call as follows: Carolyn Fenn: yes; Nancy Lordan: yes;; Sister Jacquelyn McCarthy: yes; Naomi Prendergast: yes; Mary Moscato: yes; Dr. Madhuri Reddy: yes; Patrick Stapleton: yes; Pavel Terpelets: yes; Roxanne Webster: yes Absent: Stephen Davis, Tarah Loy Abstained: None; Recused: None

**Document:** December 16, 2022 Regular Session Agenda

Approval of November 18, 2022 Minutes

III.

DISCUSSION:

Mr. Joubert asked if anyone had any objection with the minutes as written. Ms. Prendergast stated that in the attendance her name was under present twice. Mr. Stapleton kindly asked that we change the wording regarding the new appointed Board Chair paragraph. Mr. Joubert called for a motion to approve the November 18, 2022 General Session minutes as amended.

ACTION:

Motion by Mr. Patrick Stapleton to approve the November 18, 2022 General Session Minutes as amended seconded by Ms. Roxanne Webster and a unanimous decision by roll call as follows: Carolyn Fenn: yes; Nancy Lordan: yes;; Sister Jacquelyn McCarthy: yes; Naomi Prendergast: yes; Mary Moscato: yes; Dr. Madhuri Reddy: yes; Patrick Stapleton: yes; Pavel Terpelets: yes; Roxanne Webster: yes Absent: Stephen Davis, Tarah Loy Abstained: None; Recused: None

**Document:** November 18, 2022 Regular Session Minutes

IV. Flex Session

DISCUSSION:

Mr. Joubert stated that we have changed from Interchange to MoveIT completely now. Mr. Joubert stated that within the next couple of days he will send out the 2023 board calendar via email to all board members.

ACTION:

Motion by Mr. Patrick Stapleton to adjourn the general session meeting, seconded by Ms. Roxanne Webster and a unanimous decision by roll call as follows: Carolyn Fenn: yes; Nancy Lordan: yes;; Sister Jacquelyn McCarthy: yes; Naomi Prendergast: yes; Mary Moscato: yes; Dr. Madhuri Reddy: yes; Patrick Stapleton: yes; Pavel Terpelets: yes; Roxanne Webster: yes Absent: Stephen Davis, Tarah Loy Abstained: None; Recused: None

*Let the records show the meeting adjourned at 10:29am*

The next meeting of the Board of Registration of Nursing Home Administrators is scheduled for Friday, January 20, 2023 at 10:00AM via WebEx/or in person.

Respectfully submitted by:

The Board of Registration of Nursing Home Administrators