

**COMMONWEALTH OF MASSACHUSETTS**

**BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS  
250 Washington Street  
Boston, MA 02108**

**Friday, December 19, 2025  
VIA Zoom Meetings  
9:30 AM**

**GENERAL SESSION BOARD MEETING MINUTES  
(OPEN SESSION)**

**BOARD MEMEBERS  
PRESENT:**

Ms. Kahoney Anderson, N.H.A | Vice Chair  
Mr. Scott Brewer | Nursing Home Administrator 4  
Mr. Stephen Davis | Department of Public Health  
Mr. Renato de Leon | Nursing Home Administrator 2  
Mr. Babacar Diop | Nursing Home Administrator 3  
Ms. Carolyn Fenn | Executive Office of Elder Affairs  
Mr. James Lomastro, Ph. D | Educator | Board Secretary  
Mr. Pavel Terpelets | Office of Long-Term Services and Supports  
Dr. Malvika Varma, MD | Physician

**BOARD MEMEBERS  
NOT PRESENT:**

Mr. Patrick J. Stapleton, N.H.A | Board Chair  
Sister Jacquelyn McCarthy, N.H.A. | RN

**STAFF PRESENT:**

Ms. Kayla Mikalauski | Executive Director, Multi-Boards 2, DPH  
Ms. Tracy Hellmer | Executive Director, Multi-Boards 1, DPH  
Ms. Danille Macfarland | Project Coordinator, Multi-Boards  
Ms. Judith Bromley | Board Counsel, DPH  
Ms. Lauren McShane | Chief Board Investigator, DPH  
Ms. Lisa Seeley-Murphy | Board Investigator, DPH

**I. CALL TO ORDER | DETERMINATION OF QUORUM**

At 9:32 AM Ms. Kayla Mikalauski, called the meeting to order, reminded the board members that the meeting was being recorded and asked for a roll call vote to determine quorum. Roll call as follows: Ms. Kahoney Anderson: present; Mr. Scott Brewer: present; Mr. Stephen Davis: present; Mr. Renato de Leon: present; Mr. Babacar Diop: present; Ms. Carolyn Fenn: present; Mr. James Lomastro: present; Mr. Pavel Terpelets: present; Dr. Malvika Varma: present. Absent: Mr. Mr. Patrick Stapleton, Sister Jacquelyn McCarthy.

**II. APPROVAL OF GENERAL SESSION AGENDA**

**Discussion:** The Board reviewed the December 19, 2025, General Session Agenda.

**Action:**

Motion to approve the agenda was made by Mr. James Lomastro, seconded by Mr. Stephen Davis, and was passed by roll call vote as follows: Ms. Kahoney Anderson: yes; Mr. Scott Brewer: yes; Mr. Stephen Davis: yes; Mr. Renato de Leon: yes; Mr. Babacar Diop: yes; Ms. Carolyn Fenn: yes; Mr. James Lomastro: yes; Mr. Pavel Terpelets: yes; Dr. Malvika Varma: yes. Absent: Mr. Patrick Stapleton, Sister Jacquelyn McCarthy.

**Document:** December 19, 2025, General Session Agenda

**III. APPROVAL OF MINUTES**

**Discussion:** The Board reviewed the drafted November 21, 2025, General Session Minutes.

**Action:**

Motion to approve the minutes as written was made by Mr. Babacar Diop, seconded by Mr. Stephen Davis, and was passed by roll call vote as follows: Ms. Kahoney Anderson: yes; Mr. Scott Brewer: yes; Mr. Stephen Davis: yes; Mr. Renato de Leon: yes; Mr. Babacar Diop: yes; Ms. Carolyn Fenn: yes; Mr. James Lomastro: yes; Mr. Pavel Terpelets: yes; Dr. Malvika Varma: yes. Absent: Mr. Patrick Stapleton, Sister Jacquelyn McCarthy.

**Document:** November 21, 2025, General Session Minutes

**V. CONTINUING EDUCATION APPLICATION**

**A. Fenway Community Health Center**

**B. Discussion:** The Board reviewed the Fenway Community Health Center deemed status renewal application.

**Action:**

Motion to approve Fenway Community Health Center to hold deemed status until December 31, 2030, was made by Mr. James Lomastro, seconded by Ms. Kahoney Anderson, and was passed by roll call vote as follows: Ms. Kahoney Anderson: yes; Mr. Scott Brewer: yes; Mr. Stephen Davis: yes; Mr. Renato de Leon: yes; Mr. Babacar Diop: yes; Ms. Carolyn Fenn: yes; Mr. James Lomastro: yes; Mr. Pavel Terpelets: yes; Dr. Malvika Varma: yes. Absent: Mr. Patrick Stapleton, Sister Jacquelyn McCarthy.

**VI. FLEX SESSION**

**A. Attendance at Next Board Meeting**

**Discussion:** Ms. Mikalauski asked for attendance at the next board meeting scheduled for January 16, 2026? All board members in attendance confirmed their availability.

**VII. EXECUTIVE SESSION**

**Discussion:** The Board will meet in Executive Session as authorized pursuant to M.G.L. c.30A, § 21(a)(1) for the purpose of discussing the reputation, character, physical condition

or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual. 1. Specifically, the Board will meet in executive session to approve prior executive session minutes, staff assignments, complaints and decide whether to close cases presented or discipline licensees. The Board will not reconvene in open session subsequent to the closed session.”

**Action:**

Motion to move into the Executive Session meeting was made by Mr. James Lomastro, seconded by Mr. Renato de Leon, and passed by roll call vote as follows: Ms. Kahoney Anderson: yes; Mr. Scott Brewer: yes; Mr. Stephen Davis: yes; Mr. Renato de Leon: yes; Mr. Babacar Diop: yes; Ms. Carolyn Fenn: yes; Mr. James Lomastro: yes; Mr. Pavel Terpelets: yes; Dr. Malvika Varma: yes. Absent: Mr. Patrick Stapleton, Sister Jacquelyn McCarthy.

**VIII. ADJOURNMENT**

**Action:**

At 9:39 AM motion to adjourn the December 19, 2025, General Session meeting was made by Mr. James Lomastro, seconded by Mr. Renato de Leon, and passed by roll call vote as follows: Ms. Kahoney Anderson: yes; Mr. Scott Brewer: yes; Mr. Stephen Davis: yes; Mr. Renato de Leon: yes; Mr. Babacar Diop: yes; Ms. Carolyn Fenn: yes; Mr. James Lomastro: yes; Mr. Pavel Terpelets: yes; Dr. Malvika Varma: yes. Absent: Mr. Patrick Stapleton, Sister Jacquelyn McCarthy.

*Let the records show the meeting adjourned at 9:39 AM*

The next meeting of the Board of Registration of Nursing Home Administrators is scheduled for Friday, January 19, 2026, at 9:30 AM via Zoom Meetings.

Respectfully submitted by:

The Board of Registration of Nursing Home Administrators