

COMMONWEALTH OF MASSACHUSETTS

BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS
250 Washington Street
Boston, MA 02108

Friday, February 20, 2026
VIA Zoom Meetings
9:30 AM

GENERAL SESSION BOARD MEETING MINUTES
(OPEN SESSION)

BOARD MEMEBERS
PRESENT:

Mr. Patrick J. Stapleton, N.H.A | Board Chair
Ms. Kahoney Anderson, N.H.A | Vice Chair
Mr. Scott Brewer | Nursing Home Administrator 4
Mr. Stephen Davis | Department of Public Health
Mr. Renato de Leon | Nursing Home Administrator 2
Mr. Babacar Diop | Nursing Home Administrator 3
Ms. Carolyn Fenn | Executive Office of Elder Affairs
Mr. James Lomastro, Ph. D | Educator | Board Secretary
Mr. Pavel Terpelets | Office of Long-Term Services and Supports

BOARD MEMEBERS
NOT PRESENT:

Sister Jacquelyn McCarthy, N.H.A. | RN
Dr. Malvika Varma, MD | Physician

STAFF PRESENT:

Ms. Kayla Mikalauski | Executive Director, Multi-Boards 2, DPH
Ms. Tracy Hellmer | Executive Director, Multi-Boards 1, DPH
Ms. Alexandra Datalo | Research Analyst, Multi-Boards, DPH
Mr. Andrew Behr | Multi-Boards Intern, DPH
Ms. Judith Bromley | Board Counsel, DPH
Ms. Lauren McShane | Chief Board Investigator, DPH

I. CALL TO ORDER | DETERMINATION OF QUORUM

At 9:33 AM Mr. Patrick Stapleton, Board Chair, called the meeting to order and requested that Ms. Kayla Mikalauski facilitate today's board meeting. Ms. Mikalauski agreed and reminded the board members that the meeting was being recorded and asked for a roll call vote to determine quorum. Roll call as follows: Ms. Kahoney Anderson: present; Mr. Scott Brewer: present; Mr. Stephen Davis: present; Mr. Renato de Leon: present; Mr. Babacar Diop: present; Ms. Carolyn Fenn: present; Mr. James Lomastro: present; Mr. Patrick Stapleton: present; Mr. Pavel Terpelets: present. Absent: Sister Jacquelyn McCarthy, Dr. Malvika Varma.

II. APPROVAL OF GENERAL SESSION AGENDA

Discussion: The Board reviewed the February 20, 2026, General Session Agenda.

Action:

Motion to approve the agenda was made by Mr. Patrick Stapleton, seconded by Mr. Stephen Davis, and was passed by roll call vote as follows: Ms. Kahoney Anderson: yes; Mr. Scott Brewer: yes; Mr. Stephen Davis: yes; Mr. Renato de Leon: yes; Mr. Babacar Diop: yes; Ms. Carolyn Fenn: yes; Mr. James Lomastro: yes; Mr. Patrick Stapleton: yes; Mr. Pavel Terpelets: yes. Absent: Sister Jacquelyn McCarthy, Dr. Malvika Varma.

Document: February 20, 2026, General Session Agenda

III. APPROVAL OF MINUTES

Discussion: The Board reviewed the drafted January 16, 2026, General Session Minutes.

Action:

Motion to approve the minutes as written was made by Mr. Babacar Diop, seconded by Mr. Renato de Leon, and was passed by roll call vote as follows: Ms. Kahoney Anderson: yes; Mr. Scott Brewer: yes; Mr. Stephen Davis: yes; Mr. Renato de Leon: yes; Mr. Babacar Diop: yes; Ms. Carolyn Fenn: yes; Mr. James Lomastro: abstain; Mr. Patrick Stapleton: yes; Mr. Pavel Terpelets: yes. Absent: Sister Jacquelyn McCarthy, Dr. Malvika Varma.

Document: January 16, 2026, General Session Minutes

IV. SUB REGULATORY GUIDANCE MEMO

A. NAB - Exam Cycle Attempts

Discussion: Ms. Mikalauski stated the National Association of Long-Term Care Administrator Boards has announced that starting January 1, 2026, in an effort to ensure exam integrity, candidates are limited in the number of CORE, NHA & RCAL exam attempts they may undertake within an exam cycle. Ms. Mikalauski stated candidates are limited to 4 attempts per exam cycle which runs from July 1st to June 30th of each year. Ms. Mikalauski stated the sub regulatory guidance memo states the Board of Registration of Nursing Home Administrators adopts this policy to align with Board regulation 254 CMR 3.03 National Association of Long-Term Care Administrator Boards (NAB) requirements for test taking, specifically the number of test taking attempts per examination cycle.

Action: Motion to approve the Sub Regulatory Guidance Memo - NAB Exam Cycle Attempts was made by Mr. Patrick Stapleton, seconded by Ms. Carolyn Fenn, and was passed by roll call vote as follows: Ms. Kahoney Anderson: yes; Mr. Scott Brewer: yes; Mr. Stephen Davis: yes; Mr. Renato de Leon: yes; Mr. Babacar Diop: yes; Ms. Carolyn Fenn: yes; Mr. James Lomastro: yes; Mr. Patrick Stapleton: yes; Mr. Pavel Terpelets: yes. Absent: Sister Jacquelyn McCarthy, Dr. Malvika Varma.

V. UNIFIED RECOVERY MONITORING PROGRAM

A. Quarterly Report

Discussion: Ms. Mikalauski presented the Unified Recovery Monitoring Program quarterly report to the Board. Ms. Mikalauski asked if the Board would like to review the URAMP reports each quarter? The Board responded that it is only necessary to review URAMP quarterly reports when there is a licensed Nursing Home Administrator enrolled in the URAMP program.

VI. FLEX SESSION

A. Discussion regarding work experience credit for Administrator-in-Training

Discussion: Ms. Mikalauski asked if the Board would like to set a precedent for the amount of experience an applicant for Administrator-in-Training must have worked in order to request a time waiver from their Administrator-in-Training program? The Board stated they would not like to set a precedent for this, and they would like to take each applicant's Administrator-in-Training time waiver request on a case-by-case basis.

B. Attendance at Next Board Meeting

Discussion: Ms. Mikalauski asked for attendance at the next board meeting scheduled for March 20, 2026? Mr. DeLeon stated his availability is tentative and all other board members in attendance confirmed their availability.

VII. EXECUTIVE SESSION

Discussion: The Board will meet in Executive Session as authorized pursuant to M.G.L. c.30A, § 21(a)(1) for the purpose of discussing the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual. 1. Specifically, the Board will meet in executive session to approve prior executive session minutes, staff assignments, complaints and decide whether to close cases presented or discipline licensees. The Board will not reconvene in open session subsequent to the closed session.”

Action:

Motion to move into the Executive Session meeting was made by Mr. Stephen Davis, seconded by Mr. James Lomastro, and passed by roll call vote as follows: Ms. Kahoney Anderson: yes; Mr. Scott Brewer: yes; Mr. Stephen Davis: yes; Mr. Renato de Leon: yes; Mr. Babacar Diop: yes; Ms. Carolyn Fenn: yes; Mr. James Lomastro: yes; Mr. Patrick Stapleton: yes; Mr. Pavel Terpelets: yes. Absent: Sister Jacquelyn McCarthy, Dr. Malvika Varma.

VII. ADJOURNMENT

Action:

At 9:44 AM motion to adjourn the February 20, 2026, General Session meeting was made by Mr. Stephen Davis, seconded by Mr. James Lomastro, and passed by roll call vote as follows: Ms. Kahoney Anderson: yes; Mr. Scott Brewer: yes; Mr. Stephen Davis: yes; Mr. Renato de Leon: yes; Mr. Babacar Diop: yes; Ms. Carolyn Fenn: yes; Mr. James Lomastro: yes; Mr.

Patrick Stapleton: yes; Mr. Pavel Terpelets: yes. Absent: Sister Jacquelyn McCarthy, Dr. Malvika Varma.

Let the records show the meeting adjourned at 9:44 AM

The next meeting of the Board of Registration of Nursing Home Administrators is scheduled for Friday, March 20, 2026, at 9:30 AM via Zoom Meetings.

Respectfully submitted by:

The Board of Registration of Nursing Home Administrators