

COMMONWEALTH OF MASSACHUSETTS

BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS

THIS AGENDA CONSTITUTES NOTICE OF THE REGULARLY SCHEDULED MEETING OF THE BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS IN COMPLIANCE WITH THE OPEN MEETING LAW, M.G.L. c. 30A, § 20

Friday, January 21, 2022
10:00 a.m.

General Session will be held via WebEx at:

<https://eohhs.webex.com/eohhs/j.php?MTID=m154610f02f49b1b07441b19edb87ba33>

Call-In Telephone number 1-866-692-3580 (toll-free)

Meeting Number/Access Code: 2530 195 4779

Meeting Password: UszjFksc336

All Votes Must Be Via Roll Call

Agenda

Time	Item #	Item	Exhibits	Staff Contact
10:00 a.m.	I	Call to Order Determination of Quorum Notice of Electronic Recording		Board Chair
	II	Conflict of Interest Approval of Regular Session Agenda	Draft Agenda	Board
	III	Approval of Minutes of Regularly Scheduled Board Meeting A. December 17, 2021 General Session Minutes	Draft Minutes	Board
	IV	Reciprocity Application A. Kathia Maitre, Application # 1068002 Less than 6 months experience	Application	ED
	V	Continuing Education Courses A. Abt Associates <u>Sleep, Rest and Falls: Getting to the Root of the Problem</u>	Application	Board Secretary & ED
	VI	Flex Session A. Announcements B. Topics for the next Agenda	Verbal	ED

Time	Item #	Item	Exhibits	Staff Contact
	VII	<p>Executive Session (Roll call vote) The Board will meet in Executive Session as authorized pursuant to M.G.L. c.30A, § 21(a)(1) for the purpose of discussing the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual.</p> <ol style="list-style-type: none"> 1. Specifically, the Board will consider approving prior executive session minutes in accordance with M.G.L. ch.30A, § 22(a) for previous executive sessions of the Board. 2. Finally, the Board will discuss complaints or charges brought against a Licensee or Licensees. <p>The Board will not reconvene in open session subsequent to the closed session(s).</p>	Closed Session	Board Chair
		65C Session: N/A		Board Counsel
	VIII	Adjudicatory Session: N/A		Board Counsel
2:00 p.m.	IX	Adjournment: Next Board meeting scheduled for February 18, 2022		Board

COMMONWEALTH OF MASSACHUSETTS
BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS
BOARD MEETING

Friday, January 21, 2022
VIA WebEx

(OPEN SESSION)
MINUTES

Board Members

Present:

William J. Graves, N.H.A., Chair | Nursing Home Administrator 1
Patrick J. Stapleton, N.H.A., Vice-Chair | Nursing Home Administrator 5
Mary K. Moscato, N.H.A., Secretary | Hospital Administrator
Stephen Davis | Department of Public Health
Carolyn Fenn | Executive Office of Elder Affairs
Nancy Lordan, N.H.A. | Nursing Home Administrator 3
Sister Jacquelyn McCarthy, N.H.A. | Nursing Home Administrator 2
Naomi M. Prendergast | N.H.A | Nursing Home Administrator 4
Dr. Madhuri Reddy, M.D. | Physician
Pavel Terpelets | Office of Long-Term Services and Supports

Board Members

Not Present:

Tarah Loy, PhD | Educator
Roxanne Webster, R.N. | Registered Nurse

Staff Present:

Steven Joubert | Executive Director – Multi-Boards, BHPL
Karen Geoghegan | Assistant Executive Director - Multi-Boards, BHPL
Mary Strachan | Board Counsel - Office of the General Counsel, DPH
Lisa Seeley-Murphy | Board Investigator – Multi-Boards, BHPL

I. Call to Order | Determination of Quorum:

Mr. William Graves, Board Chair, called the meeting of the Board of Registration of Nursing Home Administrators to order at 10:05 A.M. and provided verbal notice of recording. A quorum was established with members present via WebEx via roll call as follows: Stephen Davis: present; Carolyn Fenn: present; William Graves: present; Nancy Lordan: present; Sr. Jacquelyn McCarthy: present; Mary K. Moscato: present; Naomi M. Prendergast: present; Dr. Madhuri Reddy: present; Pavel Terpelets: present. Absent: Patrick Stapleton, Tarah Loy, Roxanne Webster.

II. Conflict of Interest | Approval of Regular Session Agenda

Mr. Graves asked members to review the agenda.

DISCUSSION:

None.

ACTION:

Motion by Ms. Nancy Lordan to approve the agenda as presented, seconded by Ms. Naomi Prendergast and unanimously approved by roll-call vote as follows: Stephen Davis: yes; Carolyn Fenn: yes; William Graves: yes; Nancy Lordan: yes; Sr. Jacquelyn McCarthy: yes; Mary K. Moscato: yes; Naomi M. Prendergast: yes; Dr. Madhuri Reddy: yes; Pavel Terpelets: yes. Absent: Patrick Stapleton, Tarah Loy, Roxanne Webster. Abstained: None. Recused: None.

Document: January 21, 2022 Draft Agenda

III. Approval of Minutes

A. December 17, 2021

DISCUSSION:

None.

ACTION:

Motion by Dr. Madhuri Reddy to approve the December 17, 2021 minutes as presented, seconded by Sr. Jacquelyn McCarthy and unanimously approved by roll-call vote as follows: Stephen Davis: yes; Carolyn Fenn: yes; William Graves: yes; Nancy Lordan: yes; Sr. Jacquelyn McCarthy: yes; Mary K. Moscato: yes; Naomi M. Prendergast: yes; Dr. Madhuri Reddy: yes; Pavel Terpelets: yes. Absent: Patrick Stapleton, Tarah Loy, Roxanne Webster. Abstained: None. Recused: None.

IV. Reciprocity Application

A. Kathia Maitre, Application #1068002

Executive Director, Mr. Steven Joubert presented the application to the Board. The Applicant has an active Nursing Home Administrator license in Connecticut and is seeking licensure by reciprocity in Massachusetts. She did a full six-month AIT and is working as an Assistant Nursing Home Administrator but has not worked as a Nursing Home Administrator.

DISCUSSION:

Ms. Lordan stated that the Board used to review all applications for reciprocity. Assistant Executive Director, Ms. Karen Geoghegan explained that the Board approved a Staff Action Policy which allows Board staff to approve applications for reciprocity, however since Ms. Maitre has less than six months of experience, her application falls outside of the authority. Ms. Lordan recalled that the Board had this caveat in the policy so that an Applicant couldn't obtain initial licensure in a state with a less rigorous AIT and then begin working in Massachusetts. Mr. Joubert explained that it was unclear whether the Board had voted to put this policy in place. Mr. Graves asked if Board staff had checked prior meeting minutes to confirm. Ms. Geoghegan read the minutes from November 2019 when the discussion initially happened. She said she would send the

Board the policy for their review.

Ms. Carolyn Fenn explained that her only reservation is that this Applicant has never worked as an Administrator of Record. Mr. Graves asked if any Board members had familiarity with Connecticut's regulations. Mr. Joubert responded that he was not familiar with Connecticut's regulations but that the Applicant did do a six-month AIT. Sr. McCarthy explained that many Assistant Administrators have very active roles in their facilities and have a lot of responsibilities. Ms. Prendergast echoed this statement and asked if it would be appropriate to request a recommendation from the Administrator of Record where the Applicant is working. Ms. Mary Moscato agreed that a recommendation could be useful for the Board to review. She pointed out that the Applicant only has two month's experience but explained that she did work during the COVID-19 pandemic and that experience is valuable. She did not want to create unnecessary barriers for hard-working administrators. Ms. Fenn pointed out that none of the Applicant's recommendations came from someone working as an Administrator and agreed that a recommendation from her current supervisor/Administrator would be valuable.

ACTION:

Motion by Mr. Graves to approve Ms. Maitre's application pending receipt of an appropriate recommendation, seconded by Ms. Fenn and unanimously approved by roll-call vote as follows: Stephen Davis: yes; Carolyn Fenn: yes; William Graves: yes; Nancy Lordan: yes; Sr. Jacquelyn McCarthy: yes; Mary K. Moscato: yes; Naomi M. Prendergast: yes; Dr. Madhuri Reddy: yes; Pavel Terpelets: yes. Absent: Patrick Stapleton, Tarah Loy, Roxanne Webster. Abstained: None. Recused: None.

V. Continuing Education Course

A. Abt Associates: *Sleep, Rest and Falls: Getting to the Root of the Problem*

DISCUSSION:

Ms. Moscato presented the application to the Board. There is a purpose, learning objective, and supporting documents were included. Abt requested one CEU for the course and Ms. Moscato recommended approving it.

ACTION:

Motion by Ms. Lordan to approve the course from Abt Associates for one CEU, seconded by Dr. Reddy and unanimously approved by roll-call vote as follows: Stephen Davis: yes; Carolyn Fenn: yes; William Graves: yes; Nancy Lordan: yes; Sr. Jacquelyn McCarthy: yes; Mary K. Moscato: yes; Naomi M. Prendergast: yes; Dr. Madhuri Reddy: yes; Pavel Terpelets: yes. Absent: Patrick Stapleton, Tarah Loy, Roxanne Webster. Abstained: None. Recused: None.

VI. Flex Session

A. Announcements:

None.

B. Topics for Next Session:
None.

VII. M. G. L. c. 30A, §21 Executive Session:

Motion by Ms. Prendergast to move into Executive Session at 10:29 A.M., seconded by Ms. Moscato and unanimously approved by roll call vote as follows: Stephen Davis: yes; Carolyn Fenn: yes; William Graves: yes; Nancy Lordan: yes; Sr. Jacquelyn McCarthy: yes; Mary K. Moscato: yes; Naomi M. Prendergast: yes; Dr. Madhuri Reddy: yes; Pavel Terpelets: yes. Absent: Patrick Stapleton, Tarah Loy, Roxanne Webster. Abstained: None. Recused: None.

VIII. Adjournment:

The Board did not reconvene in Open Session following Executive Session.

The next meeting of the Board of Registration of Nursing Home Administrators is scheduled for Friday, February 18, 2022 at 10:00 A.M. via WebEx.

Respectfully submitted:

The Board of Registration of Nursing Home Administrators