

COMMONWEALTH OF MASSACHUSETTS
BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS
BOARD MEETING
250 Washington Street
Boston, Ma 02108

Friday, July 15, 2022
VIA WebEx

(OPEN SESSION)
MINUTES

Board Members

Present:

William J. Graves, N.H.A., Chair | Nursing Home Administrator 1
Stephen Davis | Department of Public Health
Carolyn Fenn | Executive Office of Elder Affairs
Sister Jacquelyn McCarthy, N.H.A. | Nursing Home Administrator 2
Naomi M. Prendergast | N.H.A | Nursing Home Administrator 4
Pavel Terpelets | Office of Long-Term Services and Supports
Dr. Madhuri Reddy, M.D. | Physician
Roxanne Webster, R.N. | Registered Nurse
Tarah Loy, PHD Educator

Board Members

Not Present:

Patrick J. Stapleton, N.H.A., Vice-Chair | Nursing Home Administrator 5
Mary K. Moscato, N.H.A., Secretary | Hospital Administrator
Nancy Lordan, N.H.A. | Nursing Home Administrator 3

Staff Present:

Steven Joubert | Executive Director – Multi-Boards, BHPL
Mary Strachan | Board Counsel - Office of the General Counsel, DPH
Kayla Mikalauski | Office Support Specialist, Multi-Boards

Staff Not Present:

None

I. Call to Order | Determination of Quorum:

At 10:04 AM Mr. William Graves, Board Chair, called the meeting to order, reminded the Board members the meeting is being recorded and asked for a roll call vote to determine quorum.

Roll Call as follows: Stephen Davis: present; Carolyn Fenn: present; William J. Graves: present; Tarah Loy: present; Sister Jacquelyn McCarthy: present; Naomi M. Prendergast: present; Dr. Reddy Present; Pavel Terpelets Present; Roxanne Webster Present. Absent; Patrick Stapleton, Nancy Lordan, and Mary Moscato.

II. Conflict of Interest | Approval of Regular Session Agenda

Mr. Graves asked if anyone had a conflict of interest with the agenda as written. After hearing no conflicts Mr. Graves called for a motion to approve the Regular Session agenda.

DISCUSSION:

None.

ACTION:

Motion by Naomi Prendergast to approve the Regular Session agenda, seconded by Dr. Madhuri Reddy and a unanimous decision by roll call as follows: Stephen Davis: yes; Carolyn Fenn: yes; William J. Graves: yes; Tarah Loy: yes; Sister Jacquelyn McCarthy: yes; Naomi M. Prendergast; yes; Dr. Madhuri Reddy yes; Pavel Terpelets yes; Roxanne Webster yes. Absent; Patrick Stapleton, Nancy Lordan, and Mary Moscato; Abstained: None; Recused: None

Document: July 15, 2022 Draft Agenda

III. Approval of Minutes

May 20, 2022

DISCUSSION:

None.

ACTION:

Motion by Dr. Madhuri Reddy to approve the May 20, 2022 regular session minutes, seconded by Roxanne Webster and a unanimous decision by roll call as follows Stephen Davis: yes; Carolyn Fenn: yes; William J. Graves: yes; Tarah Loy: yes; Sister Jacquelyn McCarthy: yes; Naomi M. Prendergast; yes; Dr. Madhuri Reddy yes; Pavel Terpelets yes; Roxanne Webster yes. Absent; Patrick Stapleton, Nancy Lordan, and Mary Moscato. Abstained: None; Recused: None

IV. Administrator-in-Training Applications

1. AIT Application- Brown, requesting work credits. Ms. Roxanne Webster states that as Director of Social of Social Services- she is eligible for two weeks' worth of credit.

ACTION:

Motion by Naomi Prendergast to approve and grant two weeks' worth of credit seconded by Tarah Loy, and a unanimous decision by roll call as follows Stephen Davis: yes; Carolyn Fenn: yes; William J. Graves: yes; Tarah Loy: yes; Sister Jacquelyn McCarthy: yes; Naomi M. Prendergast; yes; Dr. Madhuri Reddy yes; Pavel Terpelets yes; Roxanne Webster yes.

Absent; Patrick Stapleton, Nancy Lordan, and Mary Moscato. Abstained: None; Recused: None

V. Flex Session

Mr. Steven Joubert informed the board that the Legislature is considering the extension of the Open Meeting Law provision that allows board meetings to happen remotely. The deadline for this to end is July 15, 2022 at midnight. If there is no resolution, then we may have to return to in-person meetings starting next month. they are expected to have a resolution by July 20th, and he will advise the board with the decision and the next steps.

VI. Executive Session:

Mr. Graves read the Executive Session statement.

ACTION:

Motion by Sr. McCarthy to move into Executive Session, seconded by Roxanne Webster and a unanimous decision by roll call as follows: Stephen Davis: yes; Carolyn Fenn: yes; William J. Graves: yes; Tarah Loy: yes; Sister Jacquelyn McCarthy: yes; Naomi M. Prendergast; yes; Dr. Madhuri Reddy yes; Pavel Terpelets yes; Roxanne Webster yes. Absent; Patrick Stapleton, Nancy Lordan, and Mary Moscato. Abstained: None; Recused: None

Adjournment:

The meeting was adjourned at 10:14AM.

The next meeting of the Board of Registration of Nursing Home Administrators is scheduled for Friday, August 19, 2022, at 10:00AM via WebEx/or in person.

Respectfully submitted:

The Board of Registration of Nursing Home Administrators