

COMMONWEALTH OF MASSACHUSETTS

BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS

250 Washington Street

Boston, MA 02108

Friday, July 18, 2025

VIA Zoom Meetings

10:00 AM

GENERAL SESSION BOARD MEETING MINUTES

(OPEN SESSION)

BOARD MEMEBERS

PRESENT:

Mr. Patrick J. Stapleton, N.H.A | Board Chair

Ms. Kahoney Anderson, N.H.A | Vice Chair

Mr. Renato de Leon | Nursing Home Administrator 2

Mr. Babacar Diop | Nursing Home Administrator 3

Ms. Carolyn Fenn | Executive Office of Elder Affairs

Sister Jacquelyn McCarthy, N.H.A. | RN

Mr. James Lomastro, Ph. D | Educator

Ms. Naomi M. Prendergast | N.H.A | Nursing Home Administrator 4

Mr. Pavel Terpelets | Office of Long-Term Services and Supports

BOARD MEMEBERS

NOT PRESENT:

Mr. Stephen Davis | Department of Public Health

Dr. Malvika Varma, MD| Physician

STAFF PRESENT:

Ms. Kayla Mikalauskis | Executive Director, Multi-Boards 2

Ms. Tracy Tam | Executive Director, Multi-Boards 1

Ms. Alexandra Datalo | Program Coordinator, Multi-Boards

Ms. Judith Bromley | Board Counsel, DPH

Ms. Lauren McShane | Chief Board Investigator, DPH

Ms. Lisa Seeley-Murphy | Board Investigator, DPH

I. CALL TO ORDER | DETERMINATION OF QUORUM

At 10:03 AM Mr. Patrick Stapleton, Board Chair, called the meeting to order and requested that Ms. Kayla Mikalauskis facilitate today's board meeting. Ms. Mikalauskis agreed and reminded the board members that the meeting was being recorded and asked for a roll call vote to determine quorum. Roll call as follows: Ms. Kahoney Anderson: present; Mr. Renato de Leon: present; Mr. Babacar Diop: present; Ms. Carolyn Fenn: present; Mr. James Lomastro: present; Sister Jacquelyn McCarthy: present; Ms. Naomi Prendergast: present; Mr. Patrick Stapleton: present; Mr. Pavel Terpelets: present.
Absent: Mr. Stephen Davis, Dr. Malvika Varma.

II. APPROVAL OF GENERAL SESSION AGENDA

Discussion: The Board reviewed the July 18, 2025, General Session Agenda.

Action:

Motion to approve the agenda as written was made by Mr. Patrick Stapleton, seconded by Mr. Babacar Diop, and was passed by roll call vote as follows: Ms. Kahoney Anderson: yes; Mr. Renato de Leon: yes; Mr. Babacar Diop: yes; Ms. Carolyn Fenn: yes; Mr. James Lomastro: yes; Sister Jacquelyn McCarthy: yes; Ms. Naomi Prendergast: yes; Mr. Patrick Stapleton: yes; Mr. Pavel Terpelets: yes.
Absent: Mr. Stephen Davis, Dr. Malvika Varma.

Document: July 18, 2025, General Session Agenda

III. APPROVAL OF MINUTES

Discussion: The Board reviewed the drafted June 20, 2025, General Session Minutes.

Action:

Motion to approve the minutes as written was made by Mr. Renato de Leon, seconded by Mr. James Lomastro, and was passed by roll call vote as follows: Ms. Kahoney Anderson: yes; Mr. Renato de Leon: yes; Mr. Babacar Diop: yes; Ms. Carolyn Fenn: yes; Mr. James Lomastro: yes; Sister Jacquelyn McCarthy: yes; Ms. Naomi Prendergast: yes; Mr. Patrick Stapleton: yes; Mr. Pavel Terpelets: yes.
Absent: Mr. Stephen Davis, Dr. Malvika Varma.

Document: June 20, 2025, General Session Minutes

IV. BOARD SEAT ELECTIONS

A. Board Secretary

Discussion: Ms. Mikalauski stated the seat for Board Secretary was open as a result of Ms. Anderson becoming the Board's Vice Chair and reminded the Board of the duties performed by the Board Secretary which include reviewing Administrator in Training time waiver application and Continuing Education applications. Ms. Mikalauski asked the board members to proceed with an election to fill this position.

Mr. Lomastro volunteered to serve as Board Secretary.

Action:

Motion to nominate Mr. James Lomastro as Board Secretary was made by Mr. Patrick Stapleton, seconded by Mr. Renato de Leon, and was passed by roll call vote as follows: Ms. Kahoney Anderson: yes; Mr. Renato de Leon: yes; Mr. Babacar Diop: yes; Ms. Carolyn Fenn: yes; Mr. James Lomastro: abstain; Sister Jacquelyn McCarthy: yes; Ms. Naomi Prendergast: yes; Mr. Patrick Stapleton: yes; Mr. Pavel Terpelets: yes.
Absent: Mr. Stephen Davis, Dr. Malvika Varma.

VI. FLEX SESSION

Discussion: Ms. Mikalauski asked for attendance at the next board meeting scheduled for August 15, 2025? Ms. Prendergast stated she will not be able to attend the August 15, 2025, board meeting. All other board members in attendance confirmed their availability.

VII. EXECUTIVE SESSION

Discussion: Ms. Mikalauski stated the July 18, 2025, Executive Session meeting was deferred to August 15, 2025, as the licensee in the matter to be reviewed by the Board in today's Executive Session meeting is unable to attend.

VIII. 65C SESSION

At 10:08 AM, motion to move into the 65C Session meeting was made by Mr. Patrick Stapleton, seconded by Ms. Naomi Prendergast, and was passed by roll call vote as follows: Ms. Kahoney Anderson: yes; Mr. Renato de Leon: yes; Mr. Babacar Diop: yes; Ms. Carolyn Fenn: yes; Mr. James Lomastro: yes; Sister Jacquelyn McCarthy: yes; Ms. Naomi Prendergast: yes; Mr. Patrick Stapleton: yes; Mr. Pavel Terpelets: yes.
Absent: Mr. Stephen Davis, Dr. Malvika Varma.

IX. ADJOURNMENT

ACTION:

At 10:08 AM motion to adjourn the July 18, 2025, General Session meeting was made by Mr. Patrick Stapleton, seconded by Ms. Naomi Prendergast, and was passed by roll call vote as follows: Ms. Kahoney Anderson: yes; Mr. Renato de Leon: yes; Mr. Babacar Diop: yes; Ms. Carolyn Fenn: yes; Mr. James Lomastro: yes; Sister Jacquelyn McCarthy: yes; Ms. Naomi Prendergast: yes; Mr. Patrick Stapleton: yes; Mr. Pavel Terpelets: yes.
Absent: Mr. Stephen Davis, Dr. Malvika Varma.

Let the records show the meeting adjourned at 10:08 AM

The next meeting of the Board of Registration of Nursing Home Administrators is scheduled for Friday, August 15, 2025, at 10:00 AM via Zoom Meetings.

Respectfully submitted by:

The Board of Registration of Nursing Home Administrators