

**COMMONWEALTH OF MASSACHUSETTS
BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS
BOARD MEETING
250 Washington Street
Boston, MA 02108**

**Friday, June 21, 2024
VIA WebEx**

**REGULAR SESSION MINUTES
(OPEN SESSION)**

Board Members

Present:

Patrick J. Stapleton, N.H.A | Board Chair
Stephen Davis | Department of Public Health
James Divver, LNHA | Public Member
Roxanne Webster, R.N. | Registered Nurse
Carolyn Fenn | Executive Office of Elder Affairs
Naomi M. Prendergast | N.H.A | Nursing Home Administrator 4
Kahoney Anderson, N.H.A | Nursing Home Administrator 1
Nancy Lordan, N.H.A. | Nursing Home Administrator 3
James Lomastro, Ph. D | Educator

Board Members

Not Present:

Sister Jacquelyn McCarthy, N.H.A. | Nursing Home Administrator 2
Pavel Terpelets | Office of Long-Term Services and Supports

Staff Present:

Steven Joubert | Executive Director – Multi-Boards, BHPL
Kayla Mikalauski | Management Analyst II, Multi-Boards
Tracy Tam | Assistant Executive Director, Multi-Boards
Judith Bromley | Board Counsel

Staff Not Present:

N/A

I. Call to Order | Determination of Quorum:

Mr. Stapleton welcomed the board members to the meeting. Mr. Patrick Stapleton handed the floor over to Mr. Joubert. Mr. Joubert called the meeting to order and reminded the Board members the meeting is being recorded and asked for a roll call vote to determine quorum.

Roll Call as follows: Kahoney Anderson: Present; Steven Davis: present; James Divver: Present; Carolyn Fenn: Present; James Lomastro: present; Nancy Lordan: present; Naomi Prendergast: present, Patrick Stapleton: present, Roxanne Webster: present.

Absent: Sister Jacquelyn McCarthy, Pavel Terpelets

II. Conflict of Interest | Approval of Regular Session Agenda

The Board reviewed the June 21, 2024, Regular Session Agenda.

DISCUSSION:

Mr. Joubert asked if anyone had a conflict of interest with the agenda as written. No conflicts of interest were noted.

ACTION:

Motion by James Divver to approve the general session agenda, seconded by Patrick Stapleton and a unanimous decision by Roll Call as follows: Kahoney Anderson: yes; Steven Davis: yes; James Divver: yes; Carolyn Fenn: yes; James Lomastro: yes; Nancy Lordan: yes; Naomi Prendergast: yes, Patrick Stapleton: yes, Roxanne Webster: yes.

Absent: Sister Jacquelyn McCarthy, Pavel Terpelets

Document: June 21, 2024, Regular Session Agenda

III. Approval of Regular Session Minutes

The Board reviewed the May 17, 2024, Regular Session Minutes.

DISCUSSION:

Mr. Joubert asked for a motion to approve the May General Session Minutes when ready. Mr. Divver stated that his named needs to be added in the Action part of CEU item

ACTION:

Motion by James Divver to approve the May 17, 2024 as amended, General Session Minutes seconded by Roxanne Webster and a decision by Roll Call as follows: Kahoney Anderson: yes; Steven Davis: yes; James Divver: yes; Carolyn Fenn: yes; James Lomastro: yes; Nancy Lordan: yes; Naomi Prendergast: yes, Patrick Stapleton: yes, Roxanne Webster: yes.

Absent: Sister Jacquelyn McCarthy, Pavel Terpelets

Document: May 17, 2024, Regular Session Minutes

IV. Flex Session:

DISCUSSION:

Mr. Joubert asked board members who would be in attendance for the July meeting? At this time, all board members stated they would be in attendance besides Nancy Lordan.

V. Adjournment:

ACTION:

Motion by Patrick Stapleton to adjourn the General Session meeting and go into the 65C meeting seconded by James Divver, and a unanimous decision by Roll Call as follows: Kahoney Anderson: yes; Steven Davis: yes; James Divver: yes; Carolyn Fenn: yes; James Lomastro: yes; Nancy Lordan: yes; Naomi Prendergast: yes, Patrick Stapleton: yes, Roxanne Webster: yes.

Absent: Sister Jacquelyn McCarthy, Pavel Terpelets

The next meeting of the Board of Registration of Nursing Home Administrators is scheduled for Friday, July 19, 2024, at 10:00 AM via WebEx.

Let the records show the meeting adjourned at 10:30am

Respectfully submitted by:

The Board of Registration of Nursing Home Administrators