

**COMMONWEALTH OF MASSACHUSETTS
BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS
BOARD MEETING
250 Washington Street
Boston, MA 02108**

**Friday, March 15, 2024
VIA WebEx**

**REGULAR SESSION MINUTES
(OPEN SESSION)**

Board Members

Present:

Patrick J. Stapleton, N.H.A | Board Chair
Stephen Davis | Department of Public Health
Naomi M. Prendergast | N.H.A | Nursing Home Administrator 4
Kahoney Anderson, N.H.A | Nursing Home Administrator 1
James Lomastro, Ph. D | Educator
James Divver, LNHA | Public Member
Pavel Terpelets | Office of Long-Term Services and Supports
Sister Jacquelyn McCarthy, N.H.A. | Nursing Home Administrator 2
Roxanne Webster, R.N. | Registered Nurse

Board Members

Not Present:

Carolyn Fenn | Executive Office of Elder Affairs
Nancy Lordan, N.H.A. | Nursing Home Administrator 3

Staff Present:

Steven Joubert | Executive Director – Multi-Boards, BHPL
Kayla Mikalauski | Management Analyst II, Multi-Boards
Tracy Tam | Assistant Executive Director, Multi-Boards
Heather Engman | Chief Board Counsel
Judith Bromley | Board Counsel

Staff Not Present:

N/A

I. Call to Order | Determination of Quorum:

Mr. Stapleton welcomed the board members to the meeting. Mr. Patrick Stapleton handed the floor over to Mr. Joubert. Mr. Joubert called the meeting to order and reminded the Board members the meeting is being recorded and asked for a roll call vote to determine quorum.

Roll Call as follows: Kahoney Anderson: present; Steven Davis: present; James Divver: Present; James Lomastro: present; Sister McCarthy: present; Naomi Prendergast: present; Patrick Stapleton: present, Pavel Terpelets: Present, Roxanne Webster: present.

Absent: Carolyn Fenn, Nancy Lordan

II. Conflict of Interest | Approval of Regular Session Agenda

The Board reviewed the March 15, 2024, Regular Session Agenda.

DISCUSSION:

Mr. Joubert asked if anyone had a conflict of interest with the agenda as written. No conflicts of interest were noted.

ACTION:

Motion by James Divver to approve the general session agenda, seconded by Naomi Prendergast, and a unanimous decision by roll call as follows: Kahoney Anderson: yes; Steven Davis: yes; James Divver: yes; James Lomastro: yes; Sister McCarthy: yes; Naomi Prendergast: yes; Patrick Stapleton: yes, Pavel Terpelets: yes, Roxanne Webster: yes.

Absent: Carolyn Fenn, Nancy Lordan

Document: March 15, 2024, Regular Session Agenda

III. Approval of Regular Session Minutes

The Board reviewed the February 16, 2024, Regular Session Minutes.

DISCUSSION:

Mr. Joubert asked for a motion to approve the February General Session Minutes when ready.

ACTION:

Motion by Patrick Stapleton to approve the February 16, 2024, General Session Minutes s by James Divver seconded by James Lomastro and a decision by roll call as follows: Kahoney Anderson: yes; Steven Davis: yes; James Divver: yes; James Lomastro: yes; Sister McCarthy: yes; Naomi Prendergast: yes; Patrick Stapleton: yes, Pavel Terpelets: yes, Roxanne Webster: yes.

Absent: Carolyn Fenn, Nancy Lordan

Document: February 16, 2024, Regular Session Minutes

IV. Continuing Education Application:

DISCUSSION:

Mr. Joubert shared the application with the board members for review. After reviewing the application the board decided to approve the Long-Term Care Finance Association Innovative Solutions for Survival for 3 CEUs credits.

ACTION:

Motion by Roxanne Webster to approve the Long-Term Care Finance Association seconded by James Divver and a decision by roll call as follows: Kahoney Anderson: yes; Steven Davis: yes; James Divver: yes; James Lomastro: yes; Sister McCarthy: yes; Naomi Prendergast: yes; Patrick Stapleton: yes, Pavel Terpelets: yes, Roxanne Webster: yes.

Absent: Carolyn Fenn, Nancy Lordan

V. Flex Session:

DISCUSSION:

Mr. Joubert asked the board members who would be present at the March meeting? At this time all board members will be present.

VI. Adjournment:

ACTION:

Motion by James Lomastro to adjourn the General Session meeting and go into the Executive Session meeting seconded by James Divver, and a unanimous decision by roll call as follows: Kahoney Anderson: yes; Steven Davis: yes; James Divver: yes; James Lomastro: yes; Sister McCarthy: yes; Naomi Prendergast: yes; Patrick Stapleton: yes, Pavel Terpelets: yes, Roxanne Webster: yes.

Absent: Carolyn Fenn, Nancy Lordan

The next meeting of the Board of Registration of Nursing Home Administrators is scheduled for Friday, April 19, 2024, at 10:00 AM via WebEx.

Let the records show the meeting adjourned at 10:22am

Respectfully submitted by:

The Board of Registration of Nursing Home Administrators