

**COMMONWEALTH OF MASSACHUSETTS
BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS
BOARD MEETING
250 Washington Street
Boston, MA 02108**

**Friday, March 17, 2023
VIA WebEx**

**REGULAR SESSION MINUTES
(OPEN SESSION)**

Board Members Present: Patrick J. Stapleton, N.H.A | Board Chair
Stephen Davis | Department of Public Health
Carolyn Fenn | Executive Office of Elder Affairs
Nancy Lordan, N.H.A. | Nursing Home Administrator 3
Tarah Loy, PHD Educator
Sister Jacquelyn McCarthy, N.H.A. | Nursing Home Administrator 2
Mary K. Moscato, N.H.A., Secretary | Hospital Administrator
Naomi M. Prendergast | N.H.A | Nursing Home Administrator 4

Board Members Not Present: Dr. Madhuri Reddy, M.D. | Physician
Pavel Terpelets | Office of Long-Term Services and Supports
Roxanne Webster, R.N. | Registered Nurse

Staff Present: Steven Joubert | Executive Director – Multi-Boards, BHPL
Lauren McShane | Chief Board Investigator, DPH
Sarah Constantino | Office Support Specialist, Multi-Boards
Kayla Mikalauski | Office Support Specialist, Multi-Boards
Tracy Tam | Office Support Specialist, Multi-Boards

Staff Not Present:

I. Call to Order | Determination of Quorum:

At 10:13 AM Ms. Kayla Mikalauski, Office Support Specialist, welcomed the Board members to the meeting. Mr. Patrick Stapleton asked Ms. Mikalauski to facilitate the meeting. Ms. Mikalauski called the meeting to order, reminded the Board members the meeting is being recorded, and asked for a roll call vote to determine quorum.

Roll Call as follows: Stephen Davis: present; Carolyn Fenn: present; Nancy Lordan: present; Tarah Loy: present; Sister Jacquelyn McCarthy: present; Mary Moscato: present; Naomi Prendergast, present; Patrick Stapleton, present.
Absent: Dr. Madhuri Reddy, Pavel Terpelets, and Roxanne Webster.

II. Conflict of Interest | Approval of Regular Session Agenda

The Board reviewed the March 17, 2023, Regular Session Agenda.

DISCUSSION:

Ms. Kayla Mikalauski asked if anyone had a conflict of interest with the agenda as written. No conflicts of interests were noted.

ACTION:

Motion by Ms. Naomi Prendergast to approve the general session agenda, seconded by Ms. Tarah Loy, and a unanimous decision by roll call as follows: Stephen Davis: yes; Carolyn Fenn: yes; Nancy Lordan: yes; Tarah Loy: yes; Sister Jacquelyn McCarthy: yes; Mary Moscato: yes; Naomi Prendergast, yes, Patrick Stapleton, yes.

Opposed: none; Abstained: none; Recused: none.

Absent: Dr. Madhuri Reddy, Pavel Terpelets, and Roxanne Webster.

Document: March 17, 2023 Regular Session Agenda

III. Approval of Regular Session Minutes

The Board reviewed the January 20, 2023, Regular Session Minutes.

DISCUSSION:

Ms. Kayla Mikalauski asked for a motion to approve the January Regular Session Minutes when ready.

ACTION:

Motion by Ms. Mary Moscato to approve the January 20, 2023 Regular Session Minutes seconded by Mr. Patrick Stapleton, and a unanimous decision by roll call as follows:

Stephen Davis: yes; Carolyn Fenn: yes; Nancy Lordan: yes; Tarah Loy: yes; Sister Jacquelyn McCarthy: yes; Mary Moscato: yes; Naomi Prendergast, yes; Patrick Stapleton, yes.

Opposed: none; Abstained: none; Recused: none.

Absent: Dr. Madhuri Reddy, Pavel Terpelets, and Roxanne Webster.

Document: January 20, 2023, Regular Session Minutes

IV. Flex Session

DISCUSSION:

Ms. Kayla Mikalauski stated that she had no new topics to present at this time and asked for the attendance of the next board meeting scheduled on April 21, 2023. Ms. Tarah Loy stated that she would be absent from the next meeting.

V. EXECUTIVE SESSION NOTICE/STATEMENT:

Ms. Kayla Mikalauski read the executive session notice for the record.

ACTION:

Motion by Ms. Naomi Prendergast to adjourn the general session meeting, seconded by Ms. Mary Moscato, and a unanimous decision by roll call as follows: Stephen Davis: yes; Carolyn Fenn: yes; Nancy Lordan: yes; Tarah Loy: yes; Sister Jacquelyn McCarthy: yes; Mary Moscato: yes; Naomi Prendergast, yes; Patrick Stapleton, yes.
Opposed: none; Abstained: none; Recused: none.
Absent: Dr. Madhuri Reddy, Pavel Terpelets, and Roxanne Webster.

Let the records show the meeting adjourned at 10:17 AM

The next meeting of the Board of Registration of Nursing Home Administrators is scheduled for Friday, April 21, 2023 at 10:00 AM via WebEx.

Respectfully submitted by:

The Board of Registration of Nursing Home Administrators