

COMMONWEALTH OF MASSACHUSETTS

BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS

THIS AGENDA CONSTITUTES NOTICE OF THE REGULARLY SCHEDULED MEETING OF THE BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS IN COMPLIANCE WITH THE OPEN MEETING LAW, M.G.L. c. 30A, § 20

Friday, March 18, 2022
10:00 a.m.

General Session will be held via WebEx
at: <https://eohhs.webex.com/eohhs/j.php?MTID=made173d6c37a3d26f9bb91f2ed8fca72>

Call-In Telephone number: 1-617-315-0704
Meeting Number/Access Code: 2539 413 0027
Meeting Password: BMyPmStJ234

All Votes Must Be Via Roll Call

Agenda

Time	Item #	Item	Exhibits	Staff Contact
10:00 a.m.	I	Call to Order Determination of Quorum Notice of Electronic Recording		Board Chair
	II	Conflict of Interest Approval of Regular Session Agenda	Draft Agenda	Board
	III	Approval of Minutes of Regularly Scheduled Board Meeting A. February 18, 2022 General Session Minutes	Draft Minutes	Board
	IV	Flex Session A. Announcements B. Topics for the next Agenda	Verbal	ED

Time	Item #	Item	Exhibits	Staff Contact
	V	<p>Executive Session (Roll call vote) The Board will meet in Executive Session as authorized pursuant to M.G.L. c.30A, § 21(a)(1) for the purpose of discussing the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual.</p> <ol style="list-style-type: none"> 1. Specifically, the Board will consider approving prior executive session minutes in accordance with M.G.L. ch.30A, § 22(a) for previous executive sessions of the Board. 2. Finally, the Board will discuss complaints or charges brought against a Licensee or Licensees. <p>The Board will not reconvene in open session subsequent to the closed session(s).</p>	Closed Session	Board Chair
	VI	65C Session: N/A		Board Counsel
	VII	Adjudicatory Session: N/A		Board Counsel
2:00 p.m.	VIII	Adjournment: Next Board meeting scheduled for April 15, 2022		Board

COMMONWEALTH OF MASSACHUSETTS
BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS
BOARD MEETING

Friday, March 18, 2022
VIA WebEx

(OPEN SESSION)
MINUTES

Board Members

Present:

Patrick J. Stapleton, N.H.A., Vice-Chair | Nursing Home Administrator 5
Mary K. Moscato, N.H.A., Secretary | Hospital Administrator
Carolyn Fenn | Executive Office of Elder Affairs
Gertrude Lartey, N.H.A | Public Member
Nancy Lordan, N.H.A. | Nursing Home Administrator 3
Sister Jacquelyn McCarthy, N.H.A. | Nursing Home Administrator 2
Naomi M. Prendergast | N.H.A | Nursing Home Administrator 4
Pavel Terpelets | Office of Long-Term Services and Supports
Dr. Madhuri Reddy, M.D. | Physician
Roxanne Webster, R.N. | Registered Nurse

Board Members

Not Present:

William J. Graves, N.H.A, Chair | Nursing Home Administrator 1
Stephen Davis | Department of Public Health

Staff Present:

Steven Joubert | Executive Director – Multi-Boards, BHPL
Karen Geoghegan | Assistant Executive Director - Multi-Boards, BHPL
Mary Strachan | Board Counsel - Office of the General Counsel, DPH

I. Call to Order | Determination of Quorum:

At 10:05 a.m. Mr. Steven Joubert handed the floor over to Mr. Patrick Stapleton, Board Vice-Chair, and announced for the record that a new Board member was joining them, Ms. Gertrude Lartey. Mr. Stapleton welcomed Ms. Lartey and asked Ms. Strachan if he should provide the opening statement. Ms. Strachan suggested that the meeting be called to order and a roll call vote for quorum be made first.

Roll Call as follows: Carolyn Fenn: here; Sister Jacquelyn McCarthy: here; Mary K. Moscato: here; Naomi M. Prendergast: here; Dr. Madhuri Reddy: here; Patrick J. Stapleton: here; Pavel Terpelets: here; Roxanne Webster: here. Absent: William J. Graves, Stephen Davis

At 10:07a.m., Ms. Lartey lost her connection from the meeting.

At the same time Ms. Nancy Lordan joined the meeting, although late for the roll call. Because a quorum of Board members continued to be present in the meeting, the meeting continued.

At 10:08 a.m., Ms. Lartey re-joined the meeting.

II. Conflict of Interest | Approval of Regular Session Agenda

Executive Director, Mr. Steven Joubert asked the Board to look at the agenda and state if there were any conflicts of interest with the agenda. If not, he advised that a motion to approve the Regular Session agenda be made at this time.

DISCUSSION:

Mr. Stapleton noted that the agenda needs to be moved around. Ms. Strachan clarified for the Board members that the agenda that needs to be moved around is the Executive agenda.

ACTION:

Motion by Dr. Madhuri Reddy to approve the Regular Session agenda as amended, seconded by Ms. Naomi Prendergast and a unanimous decision by roll call as follows: Carolyn Fenn: yes; Sister Jacquelyn McCarthy: yes; Mary K. Moscato: yes; Naomi M. Prendergast: yes; Dr. Madhuri Reddy: yes; Patrick J. Stapleton: yes; Pavel Terpelets: yes; Roxanne Webster: yes; Nancy Lordan: yes; Gertrude Lartey: yes. Absent: William J. Graves, Stephen Davis. Abstained: None, Opposed: None

Document: March 18, 2022 Draft Agenda

III. Approval of Minutes
February 18, 2022

DISCUSSION:

Ms. Prendergast questioned as to whether the Board had actually had a February meeting. Ms. Moscato explained that there was a February meeting and Ms. Webster questioned as to whether they received the February Regular Session minutes. Ms. Moscato wasn't sure that the January minutes were approved but Ms. Webster remembered that those minutes were in fact approved in the February meeting because she had to abstain from that vote. Mr. Stapleton asked for clarification from the Board staff as to whether it was the February minutes in the packet but with a January date on them. Ms. Karen Geoghegan asked for a moment to verify. Ms. Prendergast pointed out that if the minutes are indeed for February, then they need to be amended because they show her as being present and she in fact was not present for said meeting.

Ms. Gertrude Lartey officially introduce herself to the Board. Ms. Lartey said explained that she works at an Executive Assistant for the Deputy Chief Operating Officer and the Chief Operating Officer at Mass Water Resource Authority. She said that she resides in Cambridge, Massachusetts. The Board members then introduced themselves individually and welcomed her to the Board.

Mr. Joubert explained that the meeting minutes in the packet are for the January 21, 2022. The February 18, 2022 minutes were deferred to the April meeting.

ACTION:

None.

IV. Flex Session

A. Announcements:

Ms. Prendergast pointed out that next meeting date, Friday, April 15th, is both Good Friday and the beginning of Passover and therefore might be an inconvenient day to have a meeting for some Board members. The decision to move the meeting to April 29, 2022 was agreed upon.

B. Topics for Next Session:

None.

M. G. L. c. 30A, §21 Executive Session:

Motion by Ms. Mary Moscato to move into Executive Session, seconded by Sister Jacquelyn McCarthy and a unanimous decision by roll call as follows: Carolyn Fenn: yes; Nancy Lordan: yes; Sister Jacquelyn McCarthy: yes; Mary K. Moscato: yes; Naomi M. Prendergast: yes; Dr. Madhuri Reddy: yes; Gertrude Lartey: yes; Patrick J. Stapleton: yes; Pavel Terpelets: yes; Roxanne Webster: yes. Absent: William J. Graves, Stephen Davis. Abstained: None, Opposed: None

V. Adjournment:

The meeting was adjourned at 10:18 a.m.

The Board did not reconvene in Open Session following Executive Session.

The next meeting of the Board of Registration of Nursing Home Administrators is scheduled for Friday, April 29, 2022, at 10:00 a.m. via WebEx.

Respectfully submitted:

The Board of Registration of Nursing Home Administrators