

COMMONWEALTH OF MASSACHUSETTS

BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS
250 Washington Street
Boston, MA 02108

Friday, March 20, 2026
VIA Zoom Meetings
9:30 AM

GENERAL SESSION BOARD MEETING MINUTES
(OPEN SESSION)

**BOARD MEMEBERS
PRESENT:**

Mr. Patrick J. Stapleton, N.H.A | Board Chair
Ms. Kahoney Anderson, N.H.A | Vice Chair
Mr. Scott Brewer | Nursing Home Administrator 4
Mr. Renato de Leon | Nursing Home Administrator 2
Ms. Carolyn Fenn | Executive Office of Elder Affairs
Mr. James Lomastro, Ph. D | Educator | Board Secretary
Mr. Pavel Terpelets | Office of Long-Term Services and Supports
Dr. Malvika Varma, MD | Physician

**BOARD MEMEBERS
NOT PRESENT:**

Mr. Stephen Davis | Department of Public Health
Mr. Babacar Diop | Nursing Home Administrator 3
Sister Jacquelyn McCarthy, N.H.A. | RN

STAFF PRESENT:

Ms. Kayla Mikalauski | Executive Director, Multi-Boards 2, DPH
Ms. Tracy Hellmer | Executive Director, Multi-Boards 1, DPH
Ms. Alexandra Datalo | Research Analyst, Multi-Boards, DPH
Mr. Andrew Behr | Multi-Boards Intern, DPH
Ms. Judith Bromley | Board Counsel, DPH
Mr. Mark Waksmonski | MPA, CNP-BC | URAMP Director, DPH

I. CALL TO ORDER | DETERMINATION OF QUORUM

At 9:31 AM Mr. Patrick Stapleton, Board Chair, called the meeting to order and requested that Ms. Kayla Mikalauski facilitate today's board meeting. Ms. Mikalauski agreed and reminded the board members that the meeting was being recorded and asked for a roll call vote to determine quorum. Roll call as follows: Ms. Kahoney Anderson: present; Mr. Scott Brewer: present; Mr. Renato de Leon: present; Ms. Carolyn Fenn: present; Mr. James Lomastro: present; Mr. Patrick Stapleton: present; Mr. Pavel Terpelets: present; Dr. Malvika Varma: present. Absent: Mr. Stephen Davis, Mr. Babacar Diop, Sister Jacquelyn McCarthy.

II. APPROVAL OF GENERAL SESSION AGENDA

Discussion: The Board reviewed the March 20, 2026, General Session Agenda.

Action:

Motion to approve the agenda was made by Mr. Patrick Stapleton, seconded by Mr. James Lomastro, and was passed by roll call vote as follows: Ms. Kahoney Anderson: yes; Mr. Scott Brewer: yes; Mr. Renato de Leon: yes; Ms. Carolyn Fenn: yes; Mr. James Lomastro: yes; Mr. Patrick Stapleton: yes; Mr. Pavel Terpelets: yes; Dr. Malvika Varma: yes. Absent: Mr. Stephen Davis, Mr. Babacar Diop, Sister Jacquelyn McCarthy.

Document: March 20, 2026, General Session Agenda

III. APPROVAL OF MINUTES

Discussion: The Board reviewed the drafted February 20, 2026, General Session Minutes.

Action:

Motion to approve the minutes as written was made by Mr. Patrick Stapleton, seconded by Mr. James Lomastro, and was passed by roll call vote as follows: Ms. Kahoney Anderson: yes; Mr. Scott Brewer: yes; Mr. Renato de Leon: yes; Ms. Carolyn Fenn: yes; Mr. James Lomastro: yes; Mr. Patrick Stapleton: yes; Mr. Pavel Terpelets: yes; Dr. Malvika Varma: yes. Absent: Mr. Stephen Davis, Mr. Babacar Diop, Sister Jacquelyn McCarthy.

Document: February 20, 2026, General Session Minutes

IV. UNIFIED RECOVERY MONITORING PROGRAM

A. Staff Action Policy Discussion

Discussion: Mr. Mark Waksmonski, URAMP Director, attended the meeting to present the proposed revisions to URAMP Operational Policy 24-08, now retitled URAMP Operational Policy 24-02. Mr. Waksmonski stated prior to URAMP's launch, an advisory committee established the program's policies and operational framework. Mr. Waksmonski stated since administering the program they have received valuable insight into addressing participation events in ways that are both operationally prudent and more adaptable. Mr. Waksmonski stated URAMP's launch has also highlighted opportunities to refine the policy to offer greater flexibility, allowing licensees to better account for their individual circumstances when entering the program. Mr. Waksmonski asked the Board to affirm the revisions made to the URAMP Operational Policy.

Mr. Lomastro raised concerns regarding the qualifications of the program's admission evaluators, specifically that they are not required to possess MD or PhD credentials. Mr. Waksmonski acknowledged the concerns raised by Mr. Lomastro.

Action: Motion to approve the revisions to URAMP Operational Policy was made by Mr. Patrick Stapleton, seconded by Mr. James Lomastro, and was passed by roll call vote as follows: Ms. Kahoney Anderson: yes; Mr. Scott Brewer: yes; Mr. Renato de Leon: yes; Ms. Carolyn Fenn: yes; Mr. James Lomastro: yes; Mr. Patrick Stapleton: yes; Mr. Pavel

Terpelets: yes; Dr. Malvika Varma: yes. Absent: Mr. Stephen Davis, Mr. Babacar Diop, Sister Jacquelyn McCarthy.

Mr. Mark Waksmonski left the meeting at 9:36 AM

V. **FLEX SESSION**

A. **Attendance at Next Board Meeting**

Discussion: Ms. Mikalauski asked for attendance at the next board meeting scheduled for April 17, 2026? All other board members in attendance confirmed their availability.

VI. **EXECUTIVE SESSION**

Discussion: The Board will meet in Executive Session as authorized pursuant to M.G.L. c.30A, § 21(a)(1) for the purpose of discussing the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual. 1. Specifically, the Board will meet in executive session to approve prior executive session minutes, staff assignments, complaints and decide whether to close cases presented or discipline licensees. The Board will not reconvene in open session subsequent to the closed session.”

Action:

Motion to move into the Executive Session meeting was made by Mr. Patrick Stapleton, seconded by Mr. James Lomastro, and was passed by roll call vote as follows: Ms. Kahoney Anderson: yes; Mr. Scott Brewer: yes; Mr. Renato de Leon: yes; Ms. Carolyn Fenn: yes; Mr. James Lomastro: yes; Mr. Patrick Stapleton: yes; Mr. Pavel Terpelets: yes; Dr. Malvika Varma: yes. Absent: Mr. Stephen Davis, Mr. Babacar Diop, Sister Jacquelyn McCarthy.

VII. **ADJOURNMENT**

Action:

At 9:38AM motion to adjourn the March 20, 2026, General Session meeting was made by Mr. Patrick Stapleton, seconded by Mr. James Lomastro, and was passed by roll call vote as follows: Ms. Kahoney Anderson: yes; Mr. Scott Brewer: yes; Mr. Renato de Leon: yes; Ms. Carolyn Fenn: yes; Mr. James Lomastro: yes; Mr. Patrick Stapleton: yes; Mr. Pavel Terpelets: yes; Dr. Malvika Varma: yes. Absent: Mr. Stephen Davis, Mr. Babacar Diop, Sister Jacquelyn McCarthy.

Let the records show the meeting adjourned at 9:39 AM

The next meeting of the Board of Registration of Nursing Home Administrators is scheduled for Friday, April 17, 2026, at 9:30 AM via Zoom Meetings.

Respectfully submitted by:

The Board of Registration of Nursing Home Administrators