

**COMMONWEALTH OF MASSACHUSETTS
BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS
BOARD MEETING
250 Washington Street
Boston, MA 02108**

**Friday, May 19, 2023
VIA WebEx**

**REGULAR SESSION MINUTES
(OPEN SESSION)**

Board Members Present: Patrick J. Stapleton, N.H.A | Board Chair
Carolyn Fenn | Executive Office of Elder Affairs
Sister Jacquelyn McCarthy, N.H.A. | Nursing Home Administrator 2
Mary K. Moscato, N.H.A., Secretary | Hospital Administrator
Naomi M. Prendergast | N.H.A | Nursing Home Administrator 4
Roxanne Webster, R.N. | Registered Nurse
Pavel Terpelets | Office of Long-Term Services and Supports
Dr. Madhuri Reddy, M.D. | Physician
Nancy Lordan, N.H.A. | Nursing Home Administrator 3

Board Members Not Present: Stephen Davis | Department of Public Health
Tarah Loy, PHD Educator
Dr. Madhuri Reddy, M.D. | Physician

Staff Present: Steven Joubert | Executive Director – Multi-Boards, BHPL
Catherine Goldrick | Assistant Executive Director – Multi-Boards, BHPL
Sarah Constantino | Office Support Specialist, Multi-Boards
Kayla Mikalauski | Office Support Specialist, Multi-Boards
Tracy Tam | Office Support Specialist, Multi-Boards
Heather Engman | Chief Board Counsel

Staff Not Present:

I. Call to Order | Determination of Quorum:

At 10:06 AM Mr. Steven Joubert welcomed the Board members to the meeting. Mr. Patrick Stapleton asked Mr. Joubert to facilitate the meeting. Mr. Joubert called the meeting to order, reminded the Board members the meeting is being recorded, and asked for a roll call vote to determine quorum.

Roll Call as follows: Carolyn Fenn: present; Nancy Lordan: present; Sister Jacquelyn McCarthy: present; Mary Moscato: present; Naomi Prendergast, present; Patrick Stapleton, present. Pavel Terpelets, Present; Roxanne Webster, Present
Absent: Steven Davis, Madhuri Reddy, Tarah Loy

II. Conflict of Interest | Approval of Regular Session Agenda

The Board reviewed the May 19, 2023, Regular Session Agenda.

DISCUSSION:

Mr. Joubert asked if anyone had a conflict of interest with the agenda as written. No conflicts of interests were noted.

ACTION:

Motion by Ms. Nancy Lordan to approve the general session agenda, seconded by Sr. Jacquelyn McCarthy, and a unanimous decision by roll call as follows: Carolyn Fenn: yes; Nancy Lordan: yes; Sister Jacquelyn McCarthy: yes; Mary Moscato: yes; Naomi Prendergast, yes; Patrick Stapleton, yes. Pavel Terpelets, yes; Roxanne Webster, yes
Absent: Steven Davis, Madhuri Reddy, Tarah Loy

Document: May 19, 2023, Regular Session Agenda

III. Approval of Regular Session Minutes

The Board reviewed the April 21, 2023, Regular Session Minutes.

DISCUSSION:

Mr. Joubert asked for a motion to approve the April General Session Minutes when ready.

ACTION:

Motion by Ms. Mary Moscato to approve the April 21, 2023 General Session Minutes seconded by Ms. Naomi Prendergast, and a unanimous decision by Roll Call as follows: Carolyn Fenn: yes; Nancy Lordan: yes; Sister Jacquelyn McCarthy: yes; Mary Moscato: yes; Naomi Prendergast, yes; Patrick Stapleton, yes. Pavel Terpelets, yes; Roxanne Webster, yes

Absent: Steven Davis, Madhuri Reddy, Tarah Loy

Document: April 21, 2023, Regular Session Minutes

IV. Health Services Executive Qualifications (HSE)

Mr. Joubert stated he would like to bring to the board's attention the value of the HSE pathway to Massachusetts. HSE helps with portability to work in other states, the Massachusetts statutes will stay the same, stating it is more flexibility to work in healthcare, nursing homes, assistant livings. Mr. Joubert stated that the HSE has two pathways, one including NAB education of 2,000 hours of instruction as well as 1,000 hours of AIT practicum; or if you have been a LNHA for 3 or more years a licensee could take the HSE distinction exam which consist of 50 questions. Mr. Joubert asked that the

board consider another pathway to be licensed here in Massachusetts and opened it up for discussion.

Ms. Lordan asked if this would allow someone to be licensed without meeting our state requirements. Mr. Joubert stated that the first requirement is to be a licensed nursing home administrator. Ms. Prendergast asked if this would impact licensed renewal and would it be on the same cycle. Mr. Joubert stated that these are the conversations the Board would have to talk about, regarding regulations, and go through the chain of levels at the Department of Public Health. Mr. Stapleton asked if Mr. Joubert was more exploring whether the Board is interested in something like this. Mr. Joubert stated yes, if this were something they would like to endorse, or adopt, he would start speaking with the senior members of the Department. Ms. Engman stated legal would like to know the board members thoughts, whether it is a good idea or bad idea, what would work or would not work, to help them write the regulations regarding the HSE. Ms. Webster stated that she did some research and is not sure what value this brings. She stated surrounding states have extreme low participation levels. Ms. Webster then stated that it seems more of a membership for licensees to pay for, but no real value. Ms. Fenn suggested that the Board members research more regarding this topic and bring questions back to Mr. Joubert. The Board and Mr. Joubert agreed upon that, Mr. Joubert stating he can also invite the NAB President to attend the July board meeting. All members agreed.

V. Flex Session:

DISCUSSION:

Mr. Joubert asked Board members who would be present for our June 16, 2023, Board meeting. Ms. Lordan and Ms. Fenn will not be present next month.

VI. Adjournment:

ACTION:

Motion by Ms. Carolyn Fenn to adjourn the General Session and move to Executive Session, seconded by Ms. Roxanne Webster, and a decision passed by Roll Call as follows:

Carolyn Fenn: yes; Nancy Lordan: yes; Sister Jacquelyn McCarthy: yes; Mary Moscato: yes; Naomi Prendergast, yes; Patrick Stapleton, yes. Pavel Terpelets, yes; Roxanne Webster, yes

Absent: Steven Davis, Madhuri Reddy, Tarah Loy

Let the records show the meeting adjourned at 10:33 AM

The next meeting of the Board of Registration of Nursing Home Administrators is scheduled for Friday, June 16, 2023, at 10:00 AM via WebEx.

Respectfully submitted by:

The Board of Registration of Nursing Home Administrators