

**COMMONWEALTH OF MASSACHUSETTS
BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS
BOARD MEETING
250 Washington Street
Boston, MA 02108**

**Friday, November 20, 2024
VIA WebEx**

**REGULAR SESSION MINUTES
(OPEN SESSION)**

Board Members

Present:

James Divver, LNHA | Public Member
Kahoney Anderson, N.H.A | Nursing Home Administrator 1
Pavel Terpelets | Office of Long-Term Services and Supports
Patrick J. Stapleton, N.H.A | Board Chair
Carolyn Fenn | Executive Office of Elder Affairs
Naomi M. Prendergast | N.H.A | Nursing Home Administrator 4
Sister Jacquelyn McCarthy, N.H.A. | Nursing Home Administrator 2
James Lomastro, Ph. D | Educator

Board Members

Not Present:

Dr. Malvika Varma, MD| Physician
Nancy Lordan, N.H.A. | Nursing Home Administrator 3
Stephen Davis | Department of Public Health

Staff Present:

Steven Joubert | Executive Director – Multi-Boards, BHPL
Kayla Mikalauski | Management Analyst II, Multi-Boards
Tracy Tam |Assistant Executive Director, Multi-Boards
Lauren McShane| Chief Board Investigator
Judith Bromley | Board Counsel

Staff Not Present:

N/A

I. Call to Order | Determination of Quorum:

Mr. Stapleton welcomed the board members to the meeting. Mr. Stapleton asked Mr. Joubert to facilitate today's board meeting, Mr. Joubert agreed to the request. Mr. Joubert called the meeting to order and reminded the Board members the meeting is being recorded and asked for a roll call vote to determine quorum.

Roll Call as follows: Kahoney Anderson: Present; James Divver: Present; Carolyn Fenn: Present, Sister Jacquelyn McCarthy: Present; James Lomastro: Present; Naomi Prendergast: Present; Patrick Stapleton: Present; Pavel Terpelets: Present.

Absent: Stephen Davis, Nancy Lordan, Dr. Malvika Varma

II. Conflict of Interest | Approval of Regular Session Agenda

The Board reviewed the November 20, 2024, Regular Session Agenda.

DISCUSSION:

Mr. Joubert asked if anyone had a conflict of interest with the agenda as written. No conflicts of interest were noted.

ACTION:

Motion by James Divver to approve the General Session agenda, seconded by Jacquelyn McCarthy and a unanimous decision by Roll Call as follows: Kahoney Anderson: yes; James Divver: yes; Carolyn Fenn: yes, Sister Jacquelyn McCarthy: yes; James Lomastro: yes; Naomi Prendergast: yes; Patrick Stapleton: yes; Pavel Terpelets: yes.

Absent: Stephen Davis, Nancy Lordan, Dr. Malvika Varma

Document: November 20, 2024, Regular Session Agenda

III. Approval of Regular Session Minutes

The Board reviewed the October 18, 2024, Regular Session Minutes.

DISCUSSION:

Mr. Joubert asked for a motion to approve the October General Session Minutes when ready.

ACTION:

Motion by James Divver to approve the October 18, 2024, General Session Minutes seconded by Naomi Prendergast and a decision by Roll Call as follows: Kahoney Anderson: yes; James Divver: yes; Carolyn Fenn: yes, Sister Jacquelyn McCarthy: yes; James Lomastro: yes; Naomi Prendergast: yes; Patrick Stapleton: yes; Pavel Terpelets: yes.

Absent: Stephen Davis, Nancy Lordan, Dr. Malvika Varma

Document: October 18, 2024, Regular Session Minutes

IV. Flex Session:

Mr. Joubert asked board members who would be present at the December 20, 2024, board meeting? At this time all board members will be present.

V. Adjournment:

ACTION:

Motion by Patrick Stapleton to adjourn the General Session meeting and go into the Executive Session meeting seconded by James Divver, and a unanimous decision by Roll Call as follows: Kahoney Anderson: yes; James Divver: yes; Carolyn Fenn: yes, Sister Jacquelyn McCarthy: yes; James Lomastro: yes; Naomi Prendergast: yes; Patrick Stapleton: yes; Pavel Terpelets: yes.

Absent: Stephen Davis, Nancy Lordan, Dr. Malvika Varma

The next meeting of the Board of Registration of Nursing Home Administrators is scheduled for Friday, December 20, 2024, at 10:00 AM via WebEx.

Let the records show the meeting adjourned at 10:38am

Respectfully submitted by:

The Board of Registration of Nursing Home Administrators