

**COMMONWEALTH OF MASSACHUSETTS**

**BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS  
250 Washington Street  
Boston, MA 02108**

**Friday, November 21, 2025  
VIA Zoom Meetings  
9:30 AM**

**GENERAL SESSION BOARD MEETING MINUTES  
(OPEN SESSION)**

**BOARD MEMEBERS  
PRESENT:**

Mr. Patrick J. Stapleton, N.H.A | Board Chair  
Ms. Kahoney Anderson, N.H.A | Vice Chair  
Mr. Stephen Davis | Department of Public Health  
Mr. Renato de Leon | Nursing Home Administrator 2  
Ms. Carolyn Fenn | Executive Office of Elder Affairs  
Mr. James Lomastro, Ph. D | Educator | Board Secretary  
Mr. Pavel Terpelets | Office of Long-Term Services and Supports  
Dr. Malvika Varma, MD | Physician

**BOARD MEMEBERS  
NOT PRESENT:**

Mr. Scott Brewer | Nursing Home Administrator 4  
Mr. Babacar Diop | Nursing Home Administrator 3  
Sister Jacquelyn McCarthy, N.H.A. | RN

**STAFF PRESENT:**

Ms. Kayla Mikalauski | Executive Director, Multi-Boards 2, DPH  
Ms. Alexandra Datalo | Research Analyst, Multi-Boards, DPH  
Ms. Judith Bromley | Board Counsel, DPH  
Ms. Lauren McShane | Chief Board Investigator, DPH  
Ms. Lisa Seeley-Murphy | Board Investigator, DPH

**I. CALL TO ORDER | DETERMINATION OF QUORUM**

At 9:33 AM Mr. Patrick Stapleton, Board Chair, called the meeting to order and requested that Ms. Kayla Mikalauski facilitate today's board meeting. Ms. Mikalauski agreed and reminded the board members that the meeting was being recorded and asked for a roll call vote to determine quorum. Roll call as follows: Ms. Kahoney Anderson: present; Mr. Stephen Davis: present; Mr. Renato de Leon: present; Ms. Carolyn Fenn: present; Mr. James Lomastro: present; Mr. Patrick Stapleton: present; Mr. Pavel Terpelets: present; Dr. Malvika Varma: present. Absent: Mr. Scott Brewer, Mr. Babacar Diop, Sister Jacquelyn McCarthy.

**II. APPROVAL OF GENERAL SESSION AGENDA**

**Discussion:** The Board reviewed the November 21, 2025, General Session Agenda. Ms. Mikalauski stated Agenda Item IV has been deferred.

**Action:**

Motion to approve the amended agenda was made by Mr. Patrick Stapleton, seconded by Mr. James Lomastro, and was passed by roll call vote as follows: Ms. Kahoney Anderson: yes; Mr. Stephen Davis: yes; Mr. Renato de Leon: yes; Ms. Carolyn Fenn: yes; Mr. James Lomastro: yes; Mr. Patrick Stapleton: yes; Mr. Pavel Terpelets: yes; Dr. Malvika Varma: yes. Absent: Mr. Scott Brewer, Mr. Babacar Diop, Sister Jacquelyn McCarthy.

**Document:** November 21, 2025, General Session Agenda

**III. APPROVAL OF MINUTES**

**Discussion:** The Board reviewed the drafted October 17, 2025, General Session Minutes.

**Action:**

Motion to approve the minutes as written was made by Mr. Patrick Stapleton, seconded by Mr. James Lomastro, and was passed by roll call vote as follows: Ms. Kahoney Anderson: yes; Mr. Stephen Davis: yes; Mr. Renato de Leon: yes; Ms. Carolyn Fenn: yes; Mr. James Lomastro: yes; Mr. Patrick Stapleton: yes; Mr. Pavel Terpelets: yes; Dr. Malvika Varma: yes. Absent: Mr. Scott Brewer, Mr. Babacar Diop, Sister Jacquelyn McCarthy.

**Document:** October 17, 2025, General Session Minutes

**V. CONTINUING EDUCATION APPLICATION**

**A. Massachusetts Senior Care Association**

**Discussion:** The Board reviewed the Massachusetts Senior Care Association Deemed status renewal application.

**Action:**

Motion to approve Massachusetts Senior Care Association to hold deemed status until December 31, 2030, was made by Mr. James Lomastro, seconded by Patrick Stapleton, and was passed by roll call vote as follows: Ms. Kahoney Anderson: yes; Mr. Stephen Davis: yes; Mr. Renato de Leon: yes; Ms. Carolyn Fenn: yes; Mr. James Lomastro: yes; Mr. Patrick Stapleton: yes; Mr. Pavel Terpelets: yes; Dr. Malvika Varma: yes. Absent: Mr. Scott Brewer, Mr. Babacar Diop, Sister Jacquelyn McCarthy.

**B. Mass ALA**

**Discussion:** The Board reviewed the continuing education provider application for the Mass ALA's 2025 Annual Conference and Tradeshow.

**Action:**

Motion to approve Mass ALA's 2025 Annual Conference and Tradeshow for 5 CEUs, was made by Mr. Patrick Stapleton, seconded by Mr. Renato de Leon, and was passed by roll call vote as follows: Ms. Kahoney Anderson: yes; Mr. Stephen Davis: yes; Mr. Renato de Leon: yes; Ms. Carolyn Fenn: yes; Mr. James Lomastro: yes; Mr. Patrick Stapleton: yes; Mr. Pavel

Terpelets: yes; Dr. Malvika Varma: yes. Absent: Mr. Scott Brewer, Mr. Babacar Diop, Sister Jacquelyn McCarthy.

**VI. FLEX SESSION**

**A. Attendance at Next Board Meeting**

**Discussion:** Ms. Mikalauski asked for attendance at the next board meeting scheduled for December 19, 2025? All board members in attendance confirmed their availability.

**VII. EXECUTIVE SESSION**

**Discussion:** The Board will meet in Executive Session as authorized pursuant to M.G.L. c.30A, § 21(a)(1) for the purpose of discussing the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual. 1. Specifically, the Board will meet in executive session to approve prior executive session minutes, staff assignments, complaints and decide whether to close cases presented or discipline licensees. The Board will not reconvene in open session subsequent to the closed session.”

**Action:**

Motion to move into the Executive Session meeting was made by Mr. James Lomastro, seconded by Mr. Renato de Leon, and passed by roll call vote as follows: Ms. Kahoney Anderson: yes; Mr. Stephen Davis: yes; Mr. Renato de Leon: yes; Ms. Carolyn Fenn: yes; Mr. James Lomastro: yes; Mr. Patrick Stapleton: yes; Mr. Pavel Terpelets: yes; Dr. Malvika Varma: yes. Absent: Mr. Scott Brewer, Mr. Babacar Diop, Sister Jacquelyn McCarthy.

**VIII. ADJOURNMENT**

**Action:**

At 9:43 AM motion to adjourn the November 21, 2025, General Session meeting was made by Mr. James Lomastro, seconded by Mr. Renato de Leon, and passed by roll call vote as follows: Ms. Kahoney Anderson: yes; Mr. Stephen Davis: yes; Mr. Renato de Leon: yes; Ms. Carolyn Fenn: yes; Mr. James Lomastro: yes; Mr. Patrick Stapleton: yes; Mr. Pavel Terpelets: yes; Dr. Malvika Varma: yes. Absent: Mr. Scott Brewer, Mr. Babacar Diop, Sister Jacquelyn McCarthy.

*Let the records show the meeting adjourned at 9:43 AM*

The next meeting of the Board of Registration of Nursing Home Administrators is scheduled for Friday, December 19, 2025, at 9:30 AM via Zoom Meetings.

Respectfully submitted by:

The Board of Registration of Nursing Home Administrators