

COMMONWEALTH OF MASSACHUSETTS
BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS
250 Washington Street
Boston, MA 02108

Friday, October 17, 2025
VIA Zoom Meetings
9:30 AM

GENERAL SESSION BOARD MEETING MINUTES
(OPEN SESSION)

BOARD MEMEBERS
PRESENT:

Mr. Patrick J. Stapleton, N.H.A | Board Chair
Ms. Kahoney Anderson, N.H.A | Vice Chair
Mr. Scott Brewer | Nursing Home Administrator 4
Mr. Stephen Davis | Department of Public Health
Mr. Renato de Leon | Nursing Home Administrator 2
Ms. Carolyn Fenn | Executive Office of Elder Affairs
Mr. James Lomastro, Ph. D | Educator | Board Secretary
Mr. Pavel Terpelets | Office of Long-Term Services and Supports

BOARD MEMEBERS
NOT PRESENT:

Mr. Babacar Diop | Nursing Home Administrator 3
Sister Jacquelyn McCarthy, N.H.A. | RN
Dr. Malvika Varma, MD | Physician

STAFF PRESENT:

Ms. Kayla Mikalauskis | Executive Director, Multi-Boards 2, DPH
Ms. Alexandra Datalo | Research Analyst, Multi-Boards, DPH
Ms. Judith Bromley | Board Counsel, DPH
Ms. Lauren McShane | Chief Board Investigator, DPH
Ms. Lisa Seeley-Murphy | Board Investigator, DPH

I. CALL TO ORDER | DETERMINATION OF QUORUM

At 9:39 AM Mr. Patrick Stapleton, Board Chair, called the meeting to order and requested that Ms. Kayla Mikalauskis facilitate today's board meeting. Ms. Mikalauskis agreed and reminded the board members that the meeting was being recorded and asked for a roll call vote to determine quorum. Roll call as follows: Ms. Kahoney Anderson: present; Mr. Scott Brewer: present; Mr. Stephen Davis: present; Mr. Renato de Leon: present; Ms. Carolyn Fenn: present; Mr. James Lomastro: present; Mr. Patrick Stapleton: present; Mr. Pavel Terpelets: present. Absent: Mr. Babacar Diop, Sister Jacquelyn McCarthy, Dr. Malvika Varma.

II. APPROVAL OF GENERAL SESSION AGENDA

Discussion: The Board reviewed the October 17, 2025, General Session Agenda.

Action:

Motion to approve the agenda as written was made by Mr. Patrick Stapleton, seconded by Mr.

Renato de Leon, and was passed by roll call vote as follows: Ms. Kahoney Anderson: yes; Mr. Scott Brewer: yes; Mr. Stephen Davis: yes; Mr. Renato de Leon: yes; Ms. Carolyn Fenn: yes; Mr. James Lomastro: yes; Mr. Patrick Stapleton: yes; Mr. Pavel Terpelets: yes. Absent: Mr. Babacar Diop, Sister Jacquelyn McCarthy, Dr. Malvika Varma.

Document: October 17, 2025, General Session Agenda

III. APPROVAL OF MINUTES

Discussion: The Board reviewed the drafted September 19, 2025, General Session Minutes and it was discussed that there was an error in Agenda Item IV:A.

Action:

Motion to approve the amended minutes with the correction to Agenda Item IV:A was made by Mr. Patrick Stapleton, seconded by Mr. James Lomastro, and was passed by roll call vote as follows: Ms. Kahoney Anderson: yes; Mr. Scott Brewer: yes; Mr. Stephen Davis: yes; Mr. Renato de Leon: yes; Ms. Carolyn Fenn: yes; Mr. James Lomastro: yes; Mr. Patrick Stapleton: yes; Mr. Pavel Terpelets: yes. Absent: Mr. Babacar Diop, Sister Jacquelyn McCarthy, Dr. Malvika Varma.

Document: September 19, 2025, General Session Minutes

IV. ADMINISTRATOR IN TRAINING

A. NHTNE10000097, Talbot R. Fall

Discussion: Ms. Mikalauskis stated the applicant is requesting the Boards approval to conduct her Administrator in Training program at Lafayette Nursing Home and Skilled Rehabilitation in Marblehead, MA, and it has 47 skilled beds.

Ms. Fenn stated the facility noted in the letter of intent written by the preceptor is incorrect. Ms. Mikalauskis stated a new letter with the correct facility will be requested and obtained by board staff.

Action:

Motion to approve the Administrator-in-Training facility request pending the submission of the updated letter of intent was made by Ms. Carolyn Fenn, seconded by Mr. Patrick Stapleton, and was passed by roll call vote as follows: Ms. Kahoney Anderson: yes; Mr. Scott Brewer: yes; Mr. Stephen Davis: yes; Mr. Renato de Leon: yes; Ms. Carolyn Fenn: yes; Mr. James Lomastro: abstain; Mr. Patrick Stapleton: yes; Mr. Pavel Terpelets: yes. Absent: Mr. Babacar Diop, Sister Jacquelyn McCarthy, Dr. Malvika Varma.

B. NHTNE10000184, Shaneen A. Jolly

Discussion: Ms. Mikalauskis stated the applicant is requesting the Boards approval to conduct her Administrator in Training program at Our Island Home in Nantucket, MA and it has 45 skilled beds.

Action:

Motion to approve the Administrator-in-Training facility request was made by Mr. Patrick Stapleton, seconded by Mr. Scott Brewer, and was passed by roll call vote as follows: Ms. Kahoney Anderson: yes; Mr. Scott Brewer: yes; Mr. Stephen Davis: yes; Mr. Renato de Leon: yes; Ms. Carolyn Fenn: yes; Mr. James Lomastro: yes; Mr. Patrick Stapleton: yes; Mr. Pavel Terpelets: yes. Absent: Mr. Babacar Diop, Sister Jacquelyn McCarthy, Dr. Malvika Varma.

C. NHTNE10000188, Brian A. Begiebing

Discussion: Ms. Mikalauskis stated the applicant is requesting an Administrator-in-Training program time waiver due to his 15 years of experience in healthcare administration.

Ms. Anderson stated the Board's precedent is 80-hours for the maximum amount of time waived for an Administrator-in-Training program.

Action:

Motion to approve the Administrator-in-Training 80-hour time-waiver was made by Mr. Patrick Stapleton, seconded by Mr. Renato de Leon, and was passed by roll call vote as follows: Ms. Kahoney Anderson: yes; Mr. Scott Brewer: yes; Mr. Stephen Davis: yes; Mr. Renato de Leon: yes; Ms. Carolyn Fenn: yes; Mr. James Lomastro: yes; Mr. Patrick Stapleton: yes; Mr. Pavel Terpelets: yes. Absent: Mr. Babacar Diop, Sister Jacquelyn McCarthy, Dr. Malvika Varma.

V. CONTINUING EDUCATION APPLICATION

A. St. Patrick's Manors

Discussion: The Board reviewed the continuing education application for the following course: Evaluation and Management of Neuropsychiatric Symptoms in Major Neurocognitive Disorders (6 CEs).

Action:

Motion to approve the continuing education application was made by Mr. Patrick Stapleton, seconded by Mr. James Lomastro, and was passed by roll call vote as follows: Ms. Kahoney Anderson: yes; Mr. Scott Brewer: yes; Mr. Stephen Davis: yes; Mr. Renato de Leon: yes; Ms. Carolyn Fenn: yes; Mr. James Lomastro: yes; Mr. Patrick Stapleton: yes; Mr. Pavel Terpelets: yes. Absent: Mr. Babacar Diop, Sister Jacquelyn McCarthy, Dr. Malvika Varma.

VI. UNIFIED RECOVERY AND MONITORING PROGRAM

A. URAMP Quarterly Report

Discussion: Ms. Mikalauskis informed the Board of the launch of the URAMP program and stated the Board will review URAMP reports on a quarterly basis. Ms. Mikalauskis stated that no Nursing Home Administrators are currently enrolled in the URAMP program, however in the event that a licensee becomes enrolled, the quarterly report will allow the Board to track the licensee's progress.

VII. FLEX SESSION

A. Attendance at Next Board Meeting

Discussion: Ms. Mikalauskis asked for attendance at the next board meeting scheduled for November 21, 2025? All board members in attendance confirmed their availability.

B. 2026 Board Meeting Calendar Dates

Discussion: Ms. Mikalauskis asked the Board to review the 2026 board meeting calendar and reminded board members that Massachusetts Open Meeting Law allows public bodies to conduct meetings remotely until June 30, 2027.

VIII. 65C SESSION

Action:

At 9:52 AM, motion to move into the 65C Session meeting was made by Mr. Patrick Stapleton, seconded by Mr. James Lomastro, and was passed by roll call vote as follows: Ms. Kahoney Anderson: yes; Mr. Scott Brewer: yes; Mr. Stephen Davis: yes; Mr. Renato de Leon: yes; Ms. Carolyn Fenn: yes; Mr. James Lomastro: yes; Mr. Patrick Stapleton: yes; Mr. Pavel Terpelets: yes. Absent: Mr. Babacar Diop, Sister Jacquelyn McCarthy, Dr. Malvika Varma.

IX. ADJOURNMENT SESSION

Action:

At 9:52 AM motion to adjourn the October 17, 2025, General Session meeting was made by Mr. Patrick Stapleton, seconded by Mr. James Lomastro, and was passed by roll call vote as follows: Ms. Kahoney Anderson: yes; Mr. Scott Brewer: yes; Mr. Stephen Davis: yes; Mr. Renato de Leon: yes; Ms. Carolyn Fenn: yes; Mr. James Lomastro: yes; Mr. Patrick Stapleton: yes; Mr. Pavel Terpelets: yes. Absent: Mr. Babacar Diop, Sister Jacquelyn McCarthy, Dr. Malvika Varma.

Let the records show the meeting adjourned at 9:53 AM

The next meeting of the Board of Registration of Nursing Home Administrators is scheduled for Friday, November 21, 2025, at 9:30 AM via Zoom Meetings.

Respectfully submitted by:

The Board of Registration of Nursing Home Administrators