

COMMONWEALTH OF MASSACHUSETTS

BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS

THIS AGENDA CONSTITUTES NOTICE OF THE REGULARLY SCHEDULED MEETING OF THE BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS IN COMPLIANCE WITH THE OPEN MEETING LAW, M.G.L. c. 30A, § 20

Friday, September 17, 2021
10:00 a.m.

General Session will be held via WebEx at:
<https://state.ma.webex.com/state/j.php?MTID=m70591ea8fbb48ec8a80eb55dbaa2ec80>
Call-In Telephone number 1-866-692-3580 (toll-free)
Meeting Number/Access Code: 161 255 7496
Meeting Password: VcnfFx3WS42

All Votes Must Be Via Roll Call

Agenda

Time	Item #	Item	Exhibits	Staff Contact
10:00 a.m.	I	Call to Order Determination of Quorum Notice of Electronic Recording		Board Chair
	II	Conflict of Interest Approval of Regular Session Agenda	Draft Agenda	Board
	III	Approval of Minutes of Regularly Scheduled Board Meeting A. August 27, 2021 General Session Minutes	Draft Minutes	Board
	IV	AIT Application A. Steven J. Cook- Requesting 140 Work Credit Hours- Proposing to conduct AIT Internship at Medford Rehabilitation & Nursing Center	Verbal	Secretary ED
	V	Flex Session A. Announcements/Discussions B. Topics for the next Agenda	Verbal	ED

Time	Item #	Item	Exhibits	Staff Contact
	VI	<p>Executive Session (Roll call vote) The Board will meet in Executive Session as authorized pursuant to M.G.L. c.30A, § 21(a)(1) for the purpose of discussing the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual.</p> <ol style="list-style-type: none"> 1. Specifically, the Board will consider approving prior executive session minutes in accordance with M.G.L. ch.30A, § 22(a) for previous executive sessions of the Board. 2. Finally, the Board will discuss complaints or charges brought against a Licensee or Licensees. <p>The Board will not reconvene in open session subsequent to the closed session(s).</p>	Closed Session	Board Chair
	VII	65C Session: N/A		Board Counsel
	VIII	Adjudicatory Session: N/A		Board Counsel
2:00 p.m.	IX	Adjournment: Next Board meeting scheduled for October 15, 2021		Board

COMMONWEALTH OF MASSACHUSETTS
BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS
BOARD MEETING
Friday, September 17, 2021
VIA WebEx

239 Causeway Street - 4th floor, Room 417A/B
Boston, MA 02114

(OPEN SESSION)
MINUTES

Board Members

Present:

William J. Graves, N.H.A. | Chair | Nursing Home Administrator 1
Sherman Lohnes, Vice-Chair | Department of Public Health
Mary K. Moscato, N.H.A., Secretary | Hospital Administrator
Carolyn Fenn | Executive Office of Elder Affairs
Nancy Lordan, N.H.A. | Nursing Home Administrator 3
Dr. Tara Loy | Nursing Home Administrator Educator
Sister Jacquelyn McCarthy, N.H.A. | Nursing Home Administrator 2
Naomi M. Prendergast | N.H.A | Nursing Home Administrator 4
Patrick J. Stapleton, N.H.A. | Nursing Home Administrator 5 (Non-Proprietary Nursing Home)
Pavel Terpelets | Office of Long-Term Services and Supports
Roxanne Webster, R.N. | Registered Nurse

Board Members

Not Present:

Dr. Madhuri Reddy | Physician
Roxanne Webster, R.N. | Registered Nurse

Staff Present:

Steven Joubert | Executive Director – Multi-Boards, BHPL
Karen Geoghegan | Assistant Executive Director - Multi-Boards, BHPL
Mary Strachan | Board Counsel - Office of the General Counsel, DPH

I. Call to Order | Determination of Quorum:

Mr. William Graves, Board Chair, called the meeting of the Board of Registration of Nursing Home Administrators to order at 10:03 A.M. and provided verbal notice of recording. A quorum was established with members present via WebEx via roll call as follows: Carolyn Fenn: present; William Graves: present; Sherman Lohnes: present; Nancy Lordan: present; Tarah Loy: present; Sr. Jacquelyn McCarthy: present; Mary K. Moscato: present; Naomi Prendergast: present; Patrick J. Stapleton: present; Pavel Terpelets: present. Absent: Roxanne Webster, Dr. Madhuri Reddy.

II. Conflict of Interest | Approval of Regular Session Agenda
Mr. Graves asked members to review the agenda.

DISCUSSION:
None.

ACTION:
Motion by Ms. Naomi Prendergast to approve the agenda as presented, seconded by Sr. Jacquelyn McCarthy and unanimously approved by roll-call vote as follows: Carolyn Fenn: yes; William Graves: yes; Sherman Lohnes: yes; Nancy Lordan: yes; Tarah Loy: yes; Sr. Jacquelyn McCarthy: yes; Mary K. Moscato: yes; Naomi Prendergast: yes; Patrick J. Stapleton: yes; Pavel Terpelets: yes. Absent: Roxanne Webster Dr. Madhuri Reddy. Abstain: None.

Document: September 17, 2021, Agenda

III. Approval of August 27, 2021 Minutes

DISCUSSION:
None.

ACTION:
Motion by Ms. Mary Moscato to approve the minutes as amended, seconded by Mr. Patrick Stapleton and unanimously approved by roll-call vote as follows: Carolyn Fenn: yes; William Graves: yes; Sherman Lohnes: yes; Nancy Lordan: yes; Tarah Loy: yes; Sr. Jacquelyn McCarthy: yes; Mary K. Moscato: yes; Naomi Prendergast: yes; Patrick J. Stapleton: yes; Pavel Terpelets: yes. Absent: Roxanne Webster, Dr. Madhuri Reddy. Abstain: None.

Document: August 27, 2021 minutes

IV. AIT Application – Steven Cook, Application No. 1049275

Executive Director, Mr. Steven Joubert presented the application. The Applicant has been working as a Food Service Director since 2007. The Applicant is requesting 142 hours towards his AIT for this experience.

DISCUSSION:
Ms. Moscato commented that 142 hours was considerably more than the Board had historically given. Ms. Lordan recalled that the Board typically grants 80 hours for department heads requesting credit. Ms. Moscato recommended 80 hours of credit for the Applicant.

ACTION:
Motion to grant 80 hours towards Mr. Cook's AIT by Ms. Lordan, seconded by Mr. Stapleton and unanimously approved by roll-call vote as follows: Carolyn Fenn: yes;

William Graves: yes; Sherman Lohnes: yes; Nancy Lordan: yes; Tarah Loy: yes; Sr. Jacquelyn McCarthy: yes; Mary K. Moscato: yes; Naomi Prendergast: yes; Patrick J. Stapleton: yes; Pavel Terpelets: yes. Absent: Roxanne Webster, Dr. Madhuri Reddy. Abstain: None.

V. Open Investigations: N/A

VI. Flex Session:

A. Announcements/Discussion

Ms. Lordan asked other Board members if Rapid Response teams were able to work in a hands-on capacity or if they could only make observations. Mr. Graves stated that, anecdotally, when he had a team at his facility, they had had been working as nurses.

B. Topics for Next Agenda

None.

VII. M. G. L. c. 30A, §21 Executive Session:

Motion by Ms. Lordan to move into Executive Session at 10:12 A.M., seconded by Mr. Stapleton and unanimously approved by roll call vote as follows: Carolyn Fenn: yes; William Graves: yes; Sherman Lohnes: yes; Nancy Lordan: yes; Tarah Loy: yes; Sr. Jacquelyn McCarthy: yes; Mary K. Moscato: yes; Naomi Prendergast: yes; Patrick J. Stapleton: yes; Pavel Terpelets: yes. Absent: Roxanne Webster, Dr. Madhuri Reddy. Abstain: None.

VIII. Adjournment:

The Board did not reconvene in Open Session following Executive Session. The next meeting of the Board of Registration of Nursing Home Administrators is scheduled for Friday, October 15, 2021 at 10:00 A.M. via WebEx.

Respectfully submitted:

The Board of Registration of Nursing Home Administrators