

COMMONWEALTH OF MASSACHUSETTS  
BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS  
BOARD MEETING  
250 Washington Street  
Boston, Ma 02108

**Friday, September 23, 2022**  
**VIA WebEx**

(OPEN SESSION)  
**MINUTES**

Board Members

Present:

Stephen Davis | Department of Public Health  
Carolyn Fenn | Executive Office of Elder Affairs  
Nancy Lordan, N.H.A. | Nursing Home Administrator 3  
Tarah Loy, PHD Educator  
Sister Jacquelyn McCarthy, N.H.A. | Nursing Home Administrator 2  
Mary K. Moscato, N.H.A., Secretary | Hospital Administrator  
Naomi M. Prendergast | N.H.A | Nursing Home Administrator 4  
Pavel Terpelets | Office of Long-Term Services and Supports  
Roxanne Webster, R.N. | Registered Nurse  
Dr. Madhuri Reddy, M.D. | Physician

Board Members

Not Present:

Patrick J. Stapleton, N.H.A., Vice-Chair | Nursing Home Administrator 5  
Naomi M. Prendergast | N.H.A | Nursing Home Administrator 4

Staff Present:

Steven Joubert | Executive Director – Multi-Boards, BHPL  
Mary Strachan | Board Counsel - Office of the General Counsel, DPH  
Kayla Mikalauski | Office Support Specialist, Multi-Boards  
Brian Arata | Office Support Specialist, Multi-Boards

Staff Not Present:

Patricia Young | Office Support Specialist, Multi-Boards

I. Call to Order | Determination of Quorum:

At 10:21 AM Mr. Steven Joubert, Executive Director, welcomed the Board members to the meeting, let the members know that Mr. Patrick Stapleton, Vice Chair, will not be attending the meeting and Ms. Mary Moscato would facilitate the meeting. Mr. Joubert turned the floor over to Ms. Moscato. Ms. Moscato asked for a roll call vote to establish quorum.

Roll Call as follows: Stephen Davis: here; Carolyn Fenn: here; Nancy Lordan: here; Tarah Loy: here; Sister Jacquelyn McCarthy: here; Mary Moscato: here; Dr. Madhuri Reddy: here; Pavel Terpelets: here; Roxanne Webster: here. Absent: Patrick Stapleton, and Naomi Prendergast. Abstained: None; Recused: None

II. Conflict of Interest | Approval of Regular Session Agenda

DISCUSSION:

Ms. Moscato asked if anyone had a conflict of interest with the agenda as written. Mr. Joubert stated due to some board members being absent Item IV A. Board Chair Election would be deferred until next board meeting. Ms. Moscato asked for a motion to approve the amended agenda.

ACTION:

Motion by Ms. Roxanne Webster to approve the Regular Session agenda, seconded by Ms. Nancy Lordan and a unanimous decision by roll call as follows: Stephen Davis: yes; Carolyn Fenn: yes; Nancy Lordan: yes; Tarah Loy: yes; Sister Jacquelyn McCarthy: yes; Mary Moscato: yes; Dr. Madhuri Reddy: yes; Pavel Terpelets: yes; Roxanne Webster: yes Absent: Patrick Stapleton, and Naomi Prendergast. Abstained: None; Recused: None

**Document:** September 23, 2022 Regular Session Agenda

Approval of August 19, 2022 Minutes

III.

DISCUSSION:

Ms. Moscato asked if anyone had any objection with the minutes as written. After hearing no objections Ms. Moscato called for a motion to approve the August 19, 2022 Regular Session minutes.

ACTION:

Motion by Ms. Nancy Lordan to approve the August 19, 2022 Regular Session Minutes seconded by Sister Jacquelyn McCarthy and a unanimous decision by roll call as follows: Stephen Davis: yes; Carolyn Fenn: yes; Nancy Lordan: yes; Tarah Loy: yes; Sister Jacquelyn McCarthy: yes; Mary Moscato: yes; Dr. Madhuri Reddy: yes; Pavel Terpelets: yes; Roxanne Webster: yes Absent: Patrick Stapleton, and Naomi Prendergast. Abstained: None; Recused: None

**Document:** August 19, 2022 Regular Session Minutes

IV. Flex Session:

DISCUSSION:

Mr. Joubert stated that he did not have any announcements and asked if the board members had any topics that they would like for Board Staff to research and bring back next month? Ms. Moscato asked Mr. Joubert if there are any open board member seats at this time? Mr. Joubert stated that they are actively looking for a public member as well as one Nursing Home Administrator to fill the seats at this time. Ms. Moscato stated that she would like to help in this process and would refer a candidate if they have proper credentials. Mr. Joubert stated that he appreciated Ms. Moscato's efforts and that recommendations are always welcomed.

V. Executive Session:

Ms. Moscato read the Executive Session Statement.

ACTION:

Motion by Ms. Nancy Lordan to adjourn and move into Executive Session seconded by Ms. Roxanne Webster and a unanimous decision by roll call as follows: Stephen Davis: yes; Carolyn Fenn: yes; Nancy Lordan: yes; Tarah Loy: yes; Sister Jacquelyn McCarthy: yes; Mary Moscato: yes; Dr. Madhuri Reddy: yes; Pavel Terpelets: yes; Roxanne Webster: yes Absent: Patrick Stapleton, and Naomi Prendergast. Abstained: None; Recused: None

VI. Adjournment:

The meeting was adjourned at 10:27AM.

The next meeting of the Board of Registration of Nursing Home Administrators is scheduled for Friday, October 21, 2022 at 10:00AM via WebEx/or in person.

Respectfully submitted by:

The Board of Registration of Nursing Home Administrators