

**COMMONWEALTH OF MASSACHUSETTS**  
**BOARD OF REGISTRATION OF PERFUSIONISTS**  
**250 Washington Street**  
**Boston, MA 02108**

**Thursday, December 5, 2024**  
**VIA WebEx**  
**8:00 AM**

**GENERAL SESSION BOARD MEETING MINUTES**  
(Open Session)

Board Members Present: Kyle Spear, Certified Clinical Perfusionist, Chair  
Nelson Thaemert, M.D., Anesthesiologist, Cardiac  
Anesthesia, Secretary  
Prem Shekar, M.D., Cardiovascular Surgeon  
Thomas Stapleton, Certified Clinical Perfusionist  
Kevin Lilly, Certified Clinical Perfusionist, Vice Chair

Staff Present: Steven Joubert, Executive Director, Multi Boards, BHPL, DPH  
Tracy Tam, Assistant Executive Director, Multi-Boards. BHPL, DPH  
Kayla Mikalauskis, Management Analyst, Multi-Boards, BHPL,  
DPH  
Carol Larkin, Office Support Specialist, Multi-Boards, BHPL,  
DPH  
Heather Engman, Chief Board Counsel, Office of the General  
Counsel, BHPL, DPH

I. Call to Order | Determination of Quorum

At 8:05 a.m. Mr. Kyle Spear, Board Chair, welcomed everyone to the meeting and called the meeting to order. Mr. Spear reminded board members the meeting was being recorded and asked for a roll call vote to determine quorum.

Roll call as follows: Kyle Spear: present; Kevin Lilly: present; Thomas Stapleton: present;  
Nelson Thaemert: present  
Absent: Prem Shekar

II. Approval of General Session Agenda | Conflict of Interest

DISCUSSION:

Mr. Spear asked the board members to disclose any recusals with the December 05, 2024, General Session Agenda. There were no recusals noted.

**ACTION:**

Mr. Kevin Lilly made a motion to approve the agenda as written, which was seconded by Mr. Nelson Thaemert, and unanimously approved by roll call vote as follows: Kyle Spear: approved; Kevin Lilly: approved; Thomas Stapleton: approved; Nelson Thaemert: approved.  
Absent: Prem Shekar

**Document:** December 05, 2024, General Session Agenda

III. **Approval of Minutes**

**DISCUSSION:**

Mr. Spear asked board members to review the September 5, 2024 General Session Minutes and make a motion to approve when ready:-

*Dr. Prem Shekar joined the meeting at 8:08 a.m.*

**ACTION:**

Mr. Kevin Lilly made a motion to approve the minutes as written, which was seconded by Mr. Thomas Stapleton, and unanimously approved by roll call vote as follows: Kyle Spear: approved; Kevin Lilly: approved; Prem Shekar: approved; Thomas Stapleton: approved; Nelson Thaemert: approved.

**Document:** September 5, 2024, General Session Minutes

IV. **M.G.L. c. 112, § 269: Good Moral Character**

A. Staff Action Policy Draft Proposal

**DISCUSSION:**

Mr. Joubert stated that most of the boards have a staff action policy to help evaluate Good Moral Character. Mr. Joubert advised that there were some boards that did not have this policy and in the spirit of consistency to make sure all boards are treated fairly across the board, the staff drafted an action policy for Perfusionists as well. Mr. Joubert advised the staff action policy would give him and his staff the authority to approve a simple good moral character issue if the following criteria is met: 1) Applicant has a history involving only one arrest, indictment, or conviction; 2) That occurred 5 years or more prior to submission of the license application; 3) That did not involve violence against another person; 4) That is fully resolved in the court system with no outstanding obligations; and 5) If the arrest, indictment, or conviction involves Operating Under the Influence of drugs or alcohol, there is no other evidence of a substance use disorder.

Mr. Joubert explained that in the board staff investigation, copies of court documents, and police reports are requested. Mr. Joubert explained that this policy would give authority to the staff to

approve simple good moral character issues and would free up the board members as they only meet four times a year and would approve applications quicker. Mr. Joubert asked if the board members had any questions. Mr. Spear asked if this was similar to what other boards do and Mr. Joubert replied yes in the Multi-Boards. Mr. Spear asked if all five conditions were met, the matter would not come in front of the board? Mr. Joubert confirmed yes. Dr. Shekar asked if it was quicker to come in front of the board. Mr. Joubert stated that as staff does not have staff action authority, there have been applications tied up for six to eight months waiting to be heard in front of the board and the applicants have been unable to work. Mr. Joubert explained that the staff wanted to identify barriers to licensure and get rid of them. Mr. Joubert explained that if there were multiple arrests and DUI'S, the matter would be brought in front of the board and the board would make the determination. Mr. Nelson Thaemert asked if this would only be for straightforward issues and Mr. Joubert. replied yes.

### ACTION

Dr. Prem Shekar made a motion to approve the staff action policy for Good Moral Character, which was seconded by Mr. Thomas Stapleton, and unanimously approved by roll call vote as follows: Kyle Spear: approved; Kevin Lilly: approved; Prem Shekar: approved; Thomas Stapleton: approved; Nelson Thaemert: approved

**Document:** Staff Action Authority to Evaluate Individual License Applications for Good Moral Character (“GMC”) Consistent with M.G.L.c. 112 § 213

## V. Flex Session

### DISCUSSION:

Mr. Joubert stated that in the last meeting, the board had discussed the community interest in Normothermic Regional Perfusion and Ex-Vivo Perfusion. Mr. Joubert wanted to advise the board that the American Board of Cardiovascular Perfusion had released a statement in favor of perfusionists performing Normothermic Regional Perfusion and Ex-Vivo Perfusion and a copy of the statement is in your board packet. Mr. Joubert also brought to the attention of the board, the meeting schedule for 2025 is included in the board meeting packet. Mr. Joubert asked if the board had any topics for discussion for the next meeting and hearing none, turned the meeting over to Mr. Spear.

## VI. Adjournment

Dr. Prem Shekar asked if there would be an executive session and Mr. Joubert advised there would be no executive session. There being no other business before the board, Dr. Prem Shekar motioned to adjourn the meeting which was seconded by Mr. Thomas Stapleton, and unanimously approved by roll call vote as follows: Kyle Spear: adjourn; Kevin Lilly: adjourn; Prem Shekar: adjourn; Thomas Stapleton: adjourn; Nelson Thaemert: adjourn

*Let the records show the meeting adjourned at 8:18 a.m.*

The next meeting of the Board of Registration of Perfusionists is scheduled for March 6, 2025, via WebEx at 8:00 a.m.

Respectfully submitted,  
The Board of Registration of Perfusionists