

**Commonwealth of Massachusetts  
Department of Public Health  
Bureau of Health Profession Licensure  
Board of Registration of Physician Assistants**

**250 Washington Street  
Boston, MA 02108**

**MEETING MINUTES  
GENERAL SESSION  
(OPEN SESSION)  
December 14<sup>th</sup>, 2023  
Via WebEx**

Board Members

Present:

Mary Kuzmeski, PA-C, Physician Assistant 1, Chair  
Dr. Dipu Patel, PA-C, Physician Assistant 2, Vice-Chair  
Jaime Jaronko, PA-C, Physician Assistant 3, Secretary  
Hannah Nolan, MPAS PAC, Physician Assistant 4  
Dr. Richard Baum, MD, Physician Member

Board Members

Not Present:

None

Staff Present:

Steven Joubert, Executive Director, Multi-Boards  
Kayla Mikalauski, Management Analyst, Multi-Boards  
Tracy Tam, Office Support Specialist, Multi-Boards  
Lauren McShane, Chief Investigator, DPH  
Judy Bromley, Board Counsel, Office of the General Counsel, DPH

Staff Not Present:

None

I. Call to Order | Determination of Quorum | Notice of Electronic Recording

Ms. Mary Kuzmeski, Board Chair, called the Regular Session of the Board of Registration of Physician Assistants meeting to order at 9:28 A.M. and asked for a roll call vote to determine quorum.

Roll-call as follows: Mary Kuzmeski: present; Dr. Richard Baum: present; Jaime Jaronko: present; Hannah Nolan: present; Dr. Dipu Patel: present.

Absent: None. Recused: None. Abstained: None.

II. Conflict of Interest | Approval of General Session Agenda

DISCUSSION:

Ms. Mary Kuzmeski asked Board members to review the December 14<sup>th</sup>, 2023, General Session Agenda and make a motion to approve when ready. Board members were asked to disclose any conflicts of interest with the agenda.

ACTION:

Motion to approve the December 14<sup>th</sup>, 2023, General Session Agenda was made by Dr. Dipu Patel, seconded by Ms. Hannah Nolan, and unanimously passed by roll-call vote as follows: Mary Kuzmeski: approve; Dr. Richard Baum: approve; Jaime Jaronko: approve; Hannah Nolan: approve; Dr. Dipu Patel: approve.  
Absent: None. Recused: None. Abstained: None.

**Document:** December 14<sup>th</sup>, 2023, General Session Agenda

III. Approval of September 14<sup>th</sup>, 2023, General Session Minutes

DISCUSSION:

Ms. Mary Kuzmeski asked Board members to review the September 14<sup>th</sup>, 2023, General Session Minutes and make a motion to approve when ready.

ACTION:

Motion to approve the September 14<sup>th</sup>, 2023, General Session Minutes was made by Ms. Jaime Jaronko, seconded by Ms. Hannah Nolan, and unanimously passed by roll-call vote as follows: Mary Kuzmeski: approve; Dr. Richard Baum: approve; Jaime Jaronko: approve; Hannah Nolan: approve; Dr. Dipu Patel: approve.  
Absent: None. Recused: None. Abstained: None.

**Document:** September 14<sup>th</sup>, 2023, General Session Minutes

IV. Investigations:

*Triage(s): N/A*

*Complaint(s): N/A*

*Staff Assignment(s): N/A*

V. Flex Session

DISCUSSION:

Ms. Mary Kuzmeski thanked Dr. Dipu Patel for her service to the Board of Registration of Board Registration of Physician Assistants

Physician Assistants and gave the following speech: “While she is still volunteering her time as vice-chair, she has stepped down as chair for this important Board. Dr. Patel has led this Board in a professional, consistent manner. The institutional memory that she holds for this Board is extensive and has aided this Board in setting and maintaining precedence. I personally thank you as staying on for vice-chair and continuing to share your wisdom with all of us. I would like to believe that I speak for all Physician Assistants of Massachusetts and the general public who we serve in sharing our appreciation for Dr. Dipu Patel. Thank you.”

Ms. Mary Kuzmeski stated Wisconsin state has passed a PA license compact, joining Utah and Delaware. Ms. Kuzmeski also stated Ohio, Michigan, and New York are pending.

Ms. Mary Kuzmeski asked for the attendance at the next Board meeting scheduled for January 11<sup>th</sup>, 2024. Dr. Richard Baum stated he would not be able to attend.

Mr. Steven Joubert stated there would be a loss of quorum without Dr. Baum and proposed to reschedule the next Board meeting to January 18<sup>th</sup>, 2024.

All Board members agreed to reschedule the next Board meeting to January 18<sup>th</sup>, 2024.

#### VI. Executive Session:

##### DISCUSSION:

Ms. Mary Kuzmeski, Board Chair, read the Executive Session Statement as follows: “The Board will meet in Executive Session as authorized pursuant to M.G.L. c. 30A, § 21(a)(1) for the purposes of discussing the reputation, character, physical condition, or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against an individual. 1. Specifically, the Board will consider approving prior executive session minutes in accordance with M.G.L. ch.30A, § 22(a) for previous executive sessions of the Board. 2. Specifically, the Board will discuss complaints or charges brought against a Licensee or Licensees. The Board will not reconvene in public session subsequent to the closed session(s)”.

##### ACTION:

Motion to move to the Executive Session was made by Dr. Dipu Patel, seconded by Ms. Jaime Jaronko, and unanimously passed by roll-call vote as follows: Mary Kuzmeski: approve; Dr. Richard Baum: approve; Jaime Jaronko: approve; Hannah Nolan: approve; Dr. Dipu Patel: approve.

Absent: None. Recused: None. Abstained: None.

#### VII. 65C Session:

Board Registration of Physician Assistants

N/A

VIII. Adjudicatory Session:

N/A

IX. Adjournment:

Motion to adjourn to the General Session was made by Ms. Jaime Jaronko, seconded by Dr. Dipu Patel, and unanimously passed by roll-call vote as follows: Mary Kuzmeski: approve; Dr. Richard Baum: approve; Jaime Jaronko: approve; Hannah Nolan: approve; Dr. Dipu Patel: approve.

Absent: None. Recused: None. Abstained: None.

*Let the record show that the meeting was adjourned at 9:39 A.M.*

The next meeting of the Board of Registration of Physician Assistants is scheduled for Monday, January 18<sup>th</sup>, 2024, at 9:00 A.M. remotely on WebEx.

Respectfully Submitted:

The Board of Registration of Physician Assistants