

**Commonwealth of Massachusetts  
Bureau of Health Professions Licensure  
Board of Registration of Physician Assistants  
250 Washington Street  
Boston, MA 02108**

**Public Meeting Minutes**

**February 13, 2025**

A public meeting of the Massachusetts Board of Registration of Physician Assistants (the Board) was held remotely with video and audio conference as an alternate means of public access pursuant to Chapter 107 of the Acts of 2022, An Act Relative to Extending Certain State of Emergency Accommodations, signed into law on July 16, 2022.

Attendees were informed that the meeting was being recorded.

Dr. Julie Hurley, Vice Chair, noted a quorum of members present via video or phone and called the meeting to order at 9:21 a.m.

**MEMBERS PRESENT**

Julie Hurley, DSc PAS, MS, PA-C, Physician Assistant 1, Vice Chair  
Ryan Lapham, Public Member 1  
Kevin Simon, MD, MMS Physician Member  
Jessica Spissinger, PA-C, PA Educator  
Kenneth Wakwe, PA-C, Physician Assistant 2

**MEMBERS ABSENT**

Jaime Jaronko, PA-C, Physician Assistant 4, Chair  
Guerline Menard, MMS, PA-C, Physician Assistant 3, Secretary  
Melissa Sundberg, MD, Physician Member

**STAFF PRESENT**

Lisa Guglietta, Board Executive Director  
Katie Goldrick, Board Associate Executive Director  
Rebecca Barros, Esq., Board Counsel  
Lauren McShane, Investigative Supervisor  
Lisa Seeley-Murphy, Investigator  
Jacob Edwards, Investigator  
Anastasia Bouikidis, Investigations Intern

**ATTENDANCE:**

Vice Chair Dr. Julie Hurley took attendance by roll call and a quorum of board members was recorded with the following members present via video conference: *Hurley, Lapham, Simon, Spissinger, Wakwe*

### **APPROVAL OF AGENDA:**

Vice Chair Dr. Julie Hurley made a motion to approve the meeting agenda, seconded by Ryan Lapham and VOTED (roll call); **to approve the February 13, 2025 agenda as drafted.**

*in-favor: Hurley, Lapham, Simon, Spissinger, Wakwe*

*opposed: none*

### **PUBLIC MEETING MINUTES**

Vice Chair Dr. Julie Hurley asked for a motion to approve the draft public meeting minutes of January 9, 2025. Thereafter a motion was made by Kenneth Wakwe, seconded by Ryan Lapham and VOTED (roll call); **to approve the public meeting minutes of January 9, 2025 as drafted.**

*in-favor: Hurley, Lapham, Simon, Spissinger, Wakwe*

*opposed: none*

### **DISCUSSION**

#### **Update on Renewal Application Change for Supervising Physician Information**

Executive Director, Lisa Guglietta, informed the Board that a change was made to the renewal application for Physician Assistants (PAs). PAs are no longer required to upload a signed Supervising Physician (SP) form into the renewal application. In lieu of the SP form, PAs are now required to attest to their supervising physicians being in compliance with Board regulations: **263 CMR 5.04 - Scope of Supervision Required and 263 CMR 5.05 – Billing, and 263 CMR 3.09 - Applicant and Licensee Reporting of Status Changes.** In addition to this improvement, PAs will be able to add, remove, and update SP information in their renewal applications.

Going forward, PAs should make any changes to their supervising physician or employment information online through their e-licensing accounts. They can submit an “Update Supervisor and Employment” application from their license accounts. Supervising Physician forms are no longer being used.

### **ADJOURNMENT**

At 9:31 a.m. a motion was made by Dr. Julie Hurley, seconded by Ken Wakwe and VOTED (roll call); **to end the public session and go into closed session per G.L. c. 112, § 65C.**

*in-favor: Hurley, Lapham, Simon, Spissinger, Wakwe*

*opposed: none*

Respectfully submitted,

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Lisa M. Guglietta, Executive Director  
Board of Registration of Physician Assistants

### **Documents used by the Board during open session:**

- *Posted agenda 2/13/2025*
- *Draft public meeting minutes of 1/9/2025*