

**Commonwealth of Massachusetts
Department of Public Health
Bureau of Health Profession Licensure
Board of Registration of Physician Assistants**

**250 Washington Street
Boston, MA 02108**

**MEETING MINUTES
GENERAL SESSION
(OPEN SESSION)
February 08th, 2024
Via WebEx**

Board Members

Present:

Mary Kuzmeski, PA-C, Physician Assistant 1, Chair
Dr. Richard Baum, MD, Physician Member
Dr. Julie Hurley, DSc PAS, MS, PA-C, Physician Assistant 4
Jaime Jaronko, PA-C, Physician Assistant 2, Secretary
Hannah Nolan, MPAS PAC, Physician Assistant 3

Board Members

Not Present:

None

Staff Present:

Steven Joubert, Executive Director, Multi-Boards
Kayla Mikalauski, Management Analyst, Multi-Boards
Carol Larkin, Office Support Specialist, Multi-Boards
Tracy Tam, Office Support Specialist, Multi-Boards
Heather Engman, Chief Board Counsel, Office of the General Counsel,
DPH
Lauren McShane, Chief Investigator, DPH

Staff Not Present:

None

I. Call to Order | Determination of Quorum | Notice of Electronic Recording

Ms. Mary Kuzmeski, Board Chair, called the General Session of the Board of Registration of Physician Assistants meeting to order at 9:07am. Ms. Kuzmeski reminded Board members the meeting was being recorded and asked for a roll call vote to determine quorum.

Roll-call as follows: Mary Kuzmeski: present; Dr. Richard Baum: present; Dr. Julie Hurley: present; Jaime Jaronko: present; Hannah Nolan: present.
Absent: None. Recused: None. Abstained: None.

II. Conflict of Interest | Approval of General Session Agenda

DISCUSSION:

Ms. Mary Kuzmeski asked Board members to review the February 08th, 2024, General Session Agenda and make a motion to approve when ready. Board members were asked to disclose any conflicts of interest with the agenda.

ACTION:

Motion to approve the February 08th, 2024, General Session Agenda was made by Ms. Jaime Jaronko, seconded by Ms. Hannah Nolan, and unanimously passed by roll-call vote as follows: Mary Kuzmeski: approve; Dr. Richard Baum: approve; Dr. Julie Hurley: approve; Jaime Jaronko: approve; Hannah Nolan: approve.
Absent: None. Recused: None. Abstained: None.

Document: February 08th, 2024, General Session Agenda

III. Approval of January 18th, 2024, General Session Minutes

DISCUSSION:

Ms. Mary Kuzmeski asked Board members to review the January 18th, 2024, General Session Minutes and make a motion to approve when ready.

ACTION:

Motion to approve the January 18th, 2024, General Session Minutes was made by Ms. Jaime Jaronko, seconded by Dr. Julie Hurley, and passed by roll-call vote as follows: Mary Kuzmeski: approve; Dr. Richard Baum: approve; Dr. Julie Hurley: approve; Jaime Jaronko: approve; Hannah Nolan: approve.
Absent: None. Recused: None.

Document: January 18th, 2023, General Session Minutes

IV. Investigations:

Triage(s): N/A

Complaint(s): N/A

Staff Assignment(s): N/A

V. Flex Session

DISCUSSION:

Ms. Heather Engman stated a memo was issued to Board members that summarized the Conflict-of-Interest Law and how it applies to Board members. Ms. Heather Engman asked Board members to review the memo and a brief discussion can be held at the next meeting.

Ms. Mary Kuzmeski asked for the attendance at the next Board meeting scheduled for March 14th, 2024. Dr. Richard Baum stated he would not be able to attend.

Mr. Steven Joubert stated there would be a loss of quorum without Dr. Baum and proposed to reschedule the next Board meeting to March 19th, 2024.

VI. Executive Session:

DISCUSSION:

Ms. Mary Kuzmeski, Board Chair, read the Executive Session Statement as follows: “The Board will meet in Executive Session as authorized pursuant to M.G.L. c. 30A, § 21(a)(1) for the purposes of discussing the reputation, character, physical condition, or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against an individual. 1. Specifically, the Board will consider approving prior executive session minutes in accordance with M.G.L. ch.30A, § 22(a) for previous executive sessions of the Board. 2. Specifically, the Board will discuss complaints or charges brought against a Licensee or Licensees. The Board will not reconvene in public session subsequent to the closed session(s)”.

ACTION:

Motion to move to the Executive Session was made by Dr. Richard Baum, seconded by Ms. Jaime Jaronko, and unanimously passed by roll-call vote as follows: Mary Kuzmeski: approve; Dr. Richard Baum: approve; Dr. Julie Hurley: approve; Jaime Jaronko: approve; Hannah Nolan: approve.

Absent: None. Recused: None. Abstained: None.

VII. 65C Session:

N/A

VIII. Adjudicatory Session:

N/A

IX. Adjournment:

Motion to adjourn to the General Session was made by Ms. Jaime Jaronko, seconded by Dr. Richard Baum, and unanimously passed by roll-call vote as follows: Mary Kuzmeski: approve; Dr. Richard Baum: approve; Dr. Julie Hurley: approve; Jaime Jaronko: approve; Hannah Nolan: approve.

Absent: None. Recused: None. Abstained: None.

Let the record show that the meeting was adjourned at 9:16am.

The next meeting of the Board of Registration of Physician Assistants is scheduled for Monday, February 08th, 2024, at 9:00am. remotely on WebEx.

Respectfully Submitted:

The Board of Registration of Physician Assistants