

**Commonwealth of Massachusetts
Department of Public Health
Bureau of Health Profession Licensure
Board of Registration of Physician Assistants**

**250 Washington Street
Boston, MA 02108**

**MEETING MINUTES
GENERAL SESSION
(OPEN SESSION)
January 18th, 2024
Via WebEx**

Board Members

Present:

Mary Kuzmeski, PA-C, Physician Assistant 1, Chair
Jaime Jaronko, PA-C, Physician Assistant 2, Secretary
Hannah Nolan, MPAS PAC, Physician Assistant 3
Dr. Julie Hurley, DSc PAS, MS, PA-C, Physician Assistant 4
Dr. Richard Baum, MD, Physician Member

Board Members

Not Present:

None

Staff Present:

Steven Joubert, Executive Director, Multi-Boards
Kayla Mikalauski, Management Analyst, Multi-Boards
Tracy Tam, Office Support Specialist, Multi-Boards
Heather Engman, Chief Board Counsel, Office of the General Counsel,
DPH
Lauren McShane, Chief Investigator, DPH

Staff Not Present:

None

I. Call to Order | Determination of Quorum | Notice of Electronic Recording

Ms. Mary Kuzmeski, Board Chair, called the General Session of the Board of Registration of Physician Assistants meeting to order at 9:02 A.M. and asked for a roll call vote to determine quorum.

Roll-call as follows: Mary Kuzmeski: present; Dr. Richard Baum: present; Dr. Julie Hurley: present; Jaime Jaronko: present; Hannah Nolan: present.

Absent: None. Recused: None. Abstained: None.

II. Conflict of Interest | Approval of General Session Agenda

DISCUSSION:

Ms. Mary Kuzmeski asked Board members to review the January 18th, 2024, General Session Agenda and make a motion to approve when ready. Board members were asked to disclose any conflicts of interest with the agenda.

ACTION:

Motion to approve the January 18th, 2024, General Session Agenda was made by Ms. Jaime Jaronko, seconded by Ms. Hannah Nolan, and unanimously passed by roll-call vote as follows: Mary Kuzmeski: approve; Dr. Richard Baum: approve; Dr. Julie Hurley: approve; Jaime Jaronko: approve; Hannah Nolan: approve.
Absent: None. Recused: None. Abstained: None.

Document: January 18th, 2024, General Session Agenda

III. Approval of December 14th, 2023, General Session Minutes

DISCUSSION:

Ms. Mary Kuzmeski asked Board members to review the December 14th, 2023, General Session Minutes and make a motion to approve when ready. Dr. Julie Hurley stated she was not present at the previous meeting.

ACTION:

Motion to approve the December 14th, 2023, General Session Minutes was made by Ms. Jaime Jaronko, seconded by Dr. Richard Baum, and passed by roll-call vote as follows: Mary Kuzmeski: approve; Dr. Richard Baum: approve; Dr. Julie Hurley: abstain; Jaime Jaronko: approve; Hannah Nolan: approve.
Absent: None. Recused: None.

Document: December 14th, 2023, General Session Minutes

IV. Investigations:

Triage(s): N/A

Complaint(s): N/A

Staff Assignment(s): N/A

V. Flex Session

DISCUSSION:

Mr. Steven Joubert asked for the attendance at the next Board meeting scheduled for February 8th, 2024. All Board members present stated they would be able to attend.

VI. Executive Session:

DISCUSSION:

Ms. Mary Kuzmeski, Board Chair, read the Executive Session Statement as follows: “The Board will meet in Executive Session as authorized pursuant to M.G.L. c. 30A, § 21(a)(1) for the purposes of discussing the reputation, character, physical condition, or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against an individual. 1. Specifically, the Board will consider approving prior executive session minutes in accordance with M.G.L. ch.30A, § 22(a) for previous executive sessions of the Board. 2. Specifically, the Board will discuss complaints or charges brought against a Licensee or Licensees. The Board will not reconvene in public session subsequent to the closed session(s)”.

ACTION:

Motion to move to the Executive Session was made by Dr. Richard Baum, seconded by Ms. Jaime Jaronko, and unanimously passed by roll-call vote as follows: Mary Kuzmeski: approve; Dr. Richard Baum: approve; Dr. Julie Hurley: approve; Jaime Jaronko: approve; Hannah Nolan: approve.

Absent: None. Recused: None. Abstained: None.

VII. 65C Session:

N/A

VIII. Adjudicatory Session:

N/A

IX. Adjournment:

Motion to adjourn to the General Session was made by Ms. Jaime Jaronko, seconded by Dr. Richard Baum, and unanimously passed by roll-call vote as follows: Mary Kuzmeski: approve; Dr. Richard Baum: approve; Dr. Julie Jurley: approve; Jaime Jaronko: approve; Hannah Nolan: approve.

Absent: None. Recused: None. Abstained: None.

Let the record show that the meeting was adjourned at 9:11 A.M.

The next meeting of the Board of Registration of Physician Assistants is scheduled for Monday, January 18th, 2024, at 9:00 A.M. remotely on WebEx.

Respectfully Submitted:

The Board of Registration of Physician Assistants