**Commonwealth of Massachusetts**

**Bureau of Health Professions Licensure**

**Board of Registration of Physician Assistants**

**250 Washington Street**

**Boston, MA 02108**

**Public Meeting Minutes**

**June 12, 2025**

A public meeting of the Massachusetts Board of Registration of Physician Assistants (the Board) was held remotely with video and audio conference as an alternate means of public access pursuant to Chapter 107 of the Acts of 2022, An Act Relative to Extending Certain State of Emergency Accommodations, signed into law on July 16, 2022.

Attendees were informed that the meeting was being recorded.

Jaime Jaronko, Chair, noted a quorum of members present via video or phone and called the meeting to order at 9:05 a.m.

**MEMBERS PRESENT**

Jaime Jaronko, PA-C, Physician Assistant 4, Chair

Julie Hurley, DSc PAS, MS, PA-C, Physician Assistant 1, Vice Chair

Guerline Menard, MMS, PA-C, Physician Assistant 3, Secretary

Ryan Lapham, Public Member 1

Jessica Spissinger, PA-C, PA Educator

Melissa Sundberg, MD, Physician Member

Kenneth Wakwe, PA-C, Physician Assistant 2

Stephen Wood, DMSc, ACNP-BC, Public Member 2

**MEMBERS ABSENT**

Kevin Simon, MD, MMS Physician Member

**STAFF PRESENT**

Lisa Guglietta, Board Executive Director

Katie Goldrick, Board Associate Executive Director

Rebecca Barros, Esq., Board Counsel

Lisa Seeley-Murphy, Investigator

**ATTENDANCE:**

Chair Jaime Jaronko took attendance by roll call and a quorum of board members was recorded with the following members present via video conference: *Jaronko,* *Hurley, Lapham, Menard, Spissinger, Sundberg, Wakwe, Wood*

**APPROVAL OF AGENDA:**

The Chair asked for a motion to approve the agenda. Thereafter Guerline Menard made a motion to approve the meeting agenda, seconded by Dr. Julie Hurley and VOTED (roll call); **to approve the June 12, 2025 agenda as drafted.**

*in-favor: Jaronko,* *Hurley, Lapham, Menard, Spissinger, Sundberg, Wakwe, Wood*

*opposed: none*

**PUBLIC MEETING MINUTES**

The Chair asked for a motion to approve the draft public meeting minutes of May 8, 2025. Thereafter a motion was made by Dr. Melissa Sundberg, seconded by Guerline Menard and VOTED (roll call); **to approve the public meeting minutes of May 8, 2025 as drafted.**

*in-favor: Jaronko, Hurley, Lapham, Menard, Spissinger, Sundberg, Wakwe, Wood*

*opposed: none*

**DISCUSSION**

**Staff Assignments vs. Complaints**

Rebecca Barros, Esq., Board Counsel, reviewed the difference between staff assignments and complaints. Whether a case is opened as a staff assignment or a complaint depends upon the evidence received at the triage level when a complaint is filed with the Board. If a matter is opened as a complaint, there is concrete evidence of a violation(s) of laws, regulations, or practice standards by a licensee. A complaint is a move toward discipline and any disciplinary action taken on a complaint as designated by the Board will show up on a licensee’s record, which is publicly available. This includes reprimands, probation, and voluntary surrenders. Reasons complaints are dismissed include insufficient evidence or no violation, and discipline is not warranted.

A staff assignment is typically opened in cases where evidence of a violation of law, regulation, or practice standard is not definitive, but further investigation is warranted. Staff assignments often get opened after receipt of an anonymous complaint or a complaint from a family member, and usually the circumstances alleged are less serious in nature. Reasons for closing staff assignments include the allegations not being substantiated, or the compliant was not warranted. A staff assignment may be closed and then a formal complaint opened if evidence of a violation has become more concrete, or to effect action voted on by the Board such as to issue a Consent Agreement.

**ADJOURNMENT**

At 9:23 a.m. a motion was made by Ken Wakwe, seconded by Dr. Julie Hurley and VOTED (roll call); **to end the public session and go into closed executive session per *G.L. c. 30A, § 21(a)(1)* for the purpose of discussing the reputation, character, physical condition, or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual. Specifically, to evaluate the Good Moral Character as required for registration for a pending applicant.**

*in-favor: Jaronko,* *Hurley, Lapham, Menard, Spissinger, Sundberg, Wakwe, Wood*

*opposed: none*

Respectfully submitted,

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Lisa M. Guglietta, Executive Director

Board of Registration of Physician Assistants

**Documents used by the Board during open session:**

* *Posted agenda 6/12/2025*
* *Draft public meeting minutes of 5/8/2025*
* *Memo from Board Counsel regarding Staff Assignments vs. Complaints*