

**Commonwealth of Massachusetts
Bureau of Health Professions Licensure
Board of Registration of Physician Assistants
250 Washington Street
Boston, MA 02108**

Public Meeting Minutes

June 12, 2025

A public meeting of the Massachusetts Board of Registration of Physician Assistants (the Board) was held remotely with video and audio conference as an alternate means of public access pursuant to Chapter 107 of the Acts of 2022, An Act Relative to Extending Certain State of Emergency Accommodations, signed into law on July 16, 2022.

Attendees were informed that the meeting was being recorded.

Jaime Jaronko, Chair, noted a quorum of members present via video or phone and called the meeting to order at 9:05 a.m.

MEMBERS PRESENT

Jaime Jaronko, PA-C, Physician Assistant 4, Chair
Julie Hurley, DSc PAS, MS, PA-C, Physician Assistant 1, Vice Chair
Guerline Menard, MMS, PA-C, Physician Assistant 3, Secretary
Ryan Lapham, Public Member 1
Jessica Spissinger, PA-C, PA Educator
Melissa Sundberg, MD, Physician Member
Kenneth Wakwe, PA-C, Physician Assistant 2
Stephen Wood, DMSc, ACNP-BC, Public Member 2

MEMBERS ABSENT

Kevin Simon, MD, MMS Physician Member

STAFF PRESENT

Lisa Guglietta, Board Executive Director
Katie Goldrick, Board Associate Executive Director
Rebecca Barros, Esq., Board Counsel
Lisa Seeley-Murphy, Investigator

ATTENDANCE:

Chair Jaime Jaronko took attendance by roll call and a quorum of board members was recorded with the following members present via video conference: *Jaronko, Hurley, Lapham, Menard, Spissinger, Sundberg, Wakwe, Wood*

APPROVAL OF AGENDA:

The Chair asked for a motion to approve the agenda. Thereafter Guerline Menard made a motion to approve the meeting agenda, seconded by Dr. Julie Hurley and VOTED (roll call); **to approve the June 12, 2025 agenda as drafted.**

in-favor: Jaronko, Hurley, Lapham, Menard, Spissinger, Sundberg, Wakwe, Wood

opposed: none

PUBLIC MEETING MINUTES

The Chair asked for a motion to approve the draft public meeting minutes of May 8, 2025. Thereafter a motion was made by Dr. Melissa Sundberg, seconded by Guerline Menard and VOTED (roll call); **to approve the public meeting minutes of May 8, 2025 as drafted.**

in-favor: Jaronko, Hurley, Lapham, Menard, Spissinger, Sundberg, Wakwe, Wood

opposed: none

DISCUSSION

Staff Assignments vs. Complaints

Rebecca Barros, Esq., Board Counsel, reviewed the difference between staff assignments and complaints. Whether a case is opened as a staff assignment or a complaint depends upon the evidence received at the triage level when a complaint is filed with the Board. If a matter is opened as a complaint, there is concrete evidence of a violation(s) of laws, regulations, or practice standards by a licensee. A complaint is a move toward discipline and any disciplinary action taken on a complaint as designated by the Board will show up on a licensee's record, which is publicly available. This includes reprimands, probation, and voluntary surrenders. Reasons complaints are dismissed include insufficient evidence or no violation, and discipline is not warranted.

A staff assignment is typically opened in cases where evidence of a violation of law, regulation, or practice standard is not definitive, but further investigation is warranted. Staff assignments often get opened after receipt of an anonymous complaint or a complaint from a family member, and usually the circumstances alleged are less serious in nature. Reasons for closing staff assignments include the allegations not being substantiated, or the complaint was not warranted. A staff assignment may be closed and then a formal complaint opened if evidence of a violation has become more concrete, or to effect action voted on by the Board such as to issue a Consent Agreement.

ADJOURNMENT

At 9:23 a.m. a motion was made by Ken Wakwe, seconded by Dr. Julie Hurley and VOTED (roll call); **to end the public session and go into closed executive session per G.L. c. 30A, § 21(a)(1) for the purpose of discussing the reputation, character, physical condition, or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual. Specifically, to evaluate the Good Moral Character as required for registration for a pending applicant.**

in-favor: Jaronko, Hurley, Lapham, Menard, Spissinger, Sundberg, Wakwe, Wood

opposed: none

Respectfully submitted,

Lisa M. Guglietta, Executive Director
Board of Registration of Physician Assistants

Documents used by the Board during open session:

- *Posted agenda 6/12/2025*
- *Draft public meeting minutes of 5/8/2025*
- *Memo from Board Counsel regarding Staff Assignments vs. Complaints*