

**COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF PUBLIC HEALTH
BUREAU OF HEALTH PROFESSION LICENSURE
BOARD OF REGISTRATION OF PHYSICIAN ASSISTANTS**

**250 Washington Street
Boston, MA 02108**

**MEETING MINUTES
GENERAL SESSION
(OPEN SESSION)
June 13th, 2024
Via WebEx**

Board Members

Present:

Mary Kuzmeski, PA-C, Physician Assistant 1, Chair
Dr. Richard Baum, MD, Physician Member
Dr. Julie Hurley, DSc PAS, MS, PA-C, Physician Assistant 4
Jaime Jaronko, PA-C, Physician Assistant 2, Secretary
Hannah Nolan, MPAS PAC, Physician Assistant 3
Dr. Melissa Sundberg, MD, Physician Member

Board Members

Not Present:

None

Staff Present:

Steven Joubert, Executive Director, Multi-Boards, DPH
Tracy Tam, Assistant Executive Director, Multi-Boards, DPH
Kayla Mikalauski, Management Analyst, Multi-Boards, DPH
Mireilly Montanez, Office Support Specialist, Multi-Boards, DPH
Lauren McShane, Chief Investigator, DPH
Rebecca Barros, Board Counsel, Office of the General Counsel, DPH
Pamely Mota, Intern, DPH

Staff Not Present:

None

Public Member:

Eric Cucchi

I. Call to Order | Determination of Quorum | Notice of Electronic Recording

Ms. Mary Kuzmeski, Board Chair, called the General Session of the Board of Registration of Physician Assistants meeting to order at 9:06am. Ms. Kuzmeski reminded Board members the meeting was being recorded and asked for a roll call vote to determine quorum.

Roll-call as follows: Mary Kuzmeski: present; Dr. Richard Baum: present; Dr. Julie Hurley: present; Jaime Jaronko: present; Hannah Nolan: present; Dr. Melissa Sundberg: present. Absent: None. Recused: None. Abstained: None.

II. Conflict of Interest | Approval of General Session Agenda

DISCUSSION:

Ms. Mary Kuzmeski asked Board members to review the June 13th, 2024, General Session Agenda and make a motion to approve when ready. Board members were asked to disclose any recusals with the agenda.

ACTION:

Motion to approve the June 13th, 2024, General Session Agenda was made by Ms. Jaime Jaronko, seconded by Ms. Hannah Nolan, and unanimously passed by roll-call vote as follows: Mary Kuzmeski: approve; Dr. Richard Baum: approve; Dr. Julie Hurley: approve; Jaime Jaronko: approve; Hannah Nolan: approve; Dr. Melissa Sundberg: approve. Absent: None. Recused: None. Abstained: None.

Document: June 13th, 2024, General Session Agenda

III. Approval of March 19th, 2024, General Session Minutes

DISCUSSION:

Ms. Mary Kuzmeski asked Board members to review the March 19th, 2024, General Session Minutes and make a motion to approve when ready. Dr. Melissa Sundberg stated she was not present at the previous meeting.

ACTION:

Motion to approve the March 19th, 2024, General Session Minutes was made by Ms. Jaime Jaronko, seconded by Ms. Hannah Nolan, and passed by roll-call vote as follows: Mary Kuzmeski: approve; Dr. Richard Baum: approve; Dr. Julie Hurley: approve; Jaime Jaronko: approve; Hannah Nolan: approve. Dr. Melissa Sundberg: abstain. Absent: None. Recused: None.

Document: March 19th, 2024, General Session Minutes

- IV. Investigations:
Triage(s): N/A
Complaint(s): N/A
Staff Assignment(s): N/A

V. Flex Session

DISCUSSION:

Mr. Steven Joubert asked for the attendance at the next Board meeting scheduled for July 11th, 2024. Dr. Melissa Sundberg stated she would not be able to attend. All other Board members present stated they will be able to attend. Mr. Joubert stated there is enough quorum for the next meeting to proceed as scheduled.

Ms. Mary Kuzmeski stated she will send an email to Mr. Joubert with a list of topics to be added to the July agenda. Ms. Kuzmeski also stated she would also like to add an election to the July agenda to fill the vacant Vice Chair seat.

VI. Executive Session:

DISCUSSION:

Ms. Mary Kuzmeski, Board Chair, read the Executive Session Statement as follows: “The Board will meet in Executive Session as authorized pursuant to M.G.L. c. 30A, § 21(a)(1) for the purposes of discussing the reputation, character, physical condition, or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against an individual. 1. Specifically, the Board will consider approving prior executive session minutes in accordance with M.G.L. Ch. 30A, § 22(a) for previous executive sessions of the Board. 2. Specifically, the Board will discuss complaints, and staff assignments, or charges brought against a Licensee or Licensees. The Board will not reconvene in public session subsequent to the closed session(s).”

ACTION:

Motion to move to the Executive Session was made by Ms. Hannah Nolan, seconded by Dr. Richard Baum, and unanimously passed by roll-call vote as follows: Mary Kuzmeski: approve; Dr. Richard Baum: approve; Dr. Julie Hurley: approve; Jaime Jaronko: approve; Hannah Nolan: approve.

Absent: None. Recused: None. Abstained: None.

VII. 65C Session:
N/A

VIII. Adjudicatory Session:
N/A

IX. Adjournment:

Motion to adjourn the General Session was made by Ms. Hannah Nolan, seconded by Ms. Jaime Jaronko, and unanimously passed by roll-call vote as follows: Mary Kuzmeski: approve; Dr. Richard Baum: approve; Dr. Julie Hurley: approve; Jaime Jaronko: approve; Hannah Nolan: approve; Dr. Melissa Sundberg: approve.
Absent: None. Recused: None. Abstained: None.

Let the record show that the meeting was adjourned at 9:13am.

The next meeting of the Board of Registration of Physician Assistants is scheduled for Thursday, July 11th, 2024, at 9:00am. remotely via WebEx.

Respectfully Submitted:
The Board of Registration of Physician Assistants