

**Commonwealth of Massachusetts  
Department of Public Health  
Bureau of Health Profession Licensure  
Board of Registration of Physician Assistants**

**250 Washington Street  
Boston, MA 02108**

**MEETING MINUTES  
GENERAL SESSION  
(OPEN SESSION)  
September 1<sup>st</sup>, 2023  
Via WebEx**

Board Members

Present:

Dr. Dipu Patel, PA-C, Physician Assistant 1, Chair  
Dr. Richard Baum, MD, Physician Member  
Jaime Jaronko, PA-C, Physician Assistant 4, Secretary  
Mary Kuzmeski, PA-C, Physician Assistant 2  
Hannah Nolan, MPAS PAC, Physician Assistant 3

Board Members

Not Present:

None

Staff Present:

Steven Joubert, Executive Director, Multi-Boards  
Katie Goldrick, Assistant Executive Director, Multi-Boards  
Kayla Mikalauski, Office Support Specialist, Multi-Boards  
Sarah Constantino, Office Support Specialist, Multi-Boards  
Tracy Tam, Office Support Specialist, Multi-Boards  
Heather Engman, Chief Board Counsel, Office of the General Counsel, DPH

Staff Not Present:

None

I. Call to Order | Determination of Quorum | Notice of Electronic Recording

Dr. Dipu Patel, Board Chair, called the Regular Session of the Board of Registration of Physician Assistants meeting to order at 10:00 A.M. and asked for a roll call vote to determine quorum.

Roll-call as follows: Dr. Dipu Patel: present; Dr. Richard Baum: present; Jaime Jaronko: present; Mary Kuzmeski: present; Hannah Nolan: present.  
Absent: None. Recused: None. Abstained: None.

II. Conflict of Interest | Approval of General Session Agenda

DISCUSSION:

Dr. Patel asked Board members to review the September 1<sup>st</sup>, 2023, General Session Agenda and make a motion to approve when ready. Board members were asked to disclose any conflicts of interest with the agenda.

ACTION:

Motion to approve the September 1<sup>st</sup>, 2023, General Session Agenda was made by Dr. Richard Baum, seconded by Ms. Hannah Nolan, and unanimously passed by roll-call as follows:  
Dr. Dipu Patel: approve; Dr. Richard Baum: approve; Jaime Jaronko: approve; Mary Kuzmeski: approve; Hannah Nolan: approve.  
Absent: None. Recused: None. Abstained: None.

**Document:** September 1<sup>st</sup>, 2023, General Session Agenda

III. Approval of June 8<sup>th</sup>, 2023, General Session Minutes

DISCUSSION:

Dr. Patel asked Board members to review the June 8<sup>th</sup>, 2023, General Session Minutes and make a motion to approve when ready.

ACTION:

Motion to approve the June 8<sup>th</sup>, 2023, General Session Minutes was made by Dr. Richard Baum, seconded by Ms. Jamie Jaronko, and unanimously passed by roll-call as follows: Dr. Dipu Patel: approve; Dr. Richard Baum: approve; Jaime Jaronko: approve; Mary Kuzmeski: approve; Hannah Nolan: approve.  
Absent: None. Recused: None. Abstained: None.

**Document:** June 8<sup>th</sup>, 2023, General Session Minutes

IV. Investigations:

*Triage(s): N/A*

*Complaint(s): N/A*

*Staff Assignment(s): N/A*

V. Flex Session

DISCUSSION:

Mr. Joubert asked who would be able to attend the next Board meeting on Thursday, September 14<sup>th</sup>, 2023. Dr. Dipu Patel, Dr. Richard Baum, Ms. Jaime Jaronko, Ms. Mary Kuzmeski, and Ms. Hannah Nolan responded they would be able to attend.

VI. Executive Session:

DISCUSSION:

Board Chair, Dr. Patel read the Executive Session Statement as follows: The Board will meet in Executive Session as authorized pursuant to M.G.L. c. 30A, § 21(a)(1) for the purposes of discussing the reputation, character, physical condition, or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against an individual. 1. Specifically, the Board will consider approving prior executive session minutes in accordance with M.G.L. ch.30A, § 22(a) for previous executive sessions of the Board. 2. Specifically, the Board will discuss complaints or charges brought against a Licensee or Licensees. The Board will not reconvene in public session subsequent to the closed session(s).

VII. 65C Session:

N/A

VIII. Adjudicatory Session:

N/A

IX. Adjournment:

Motion to adjourn and move to the Executive Session was made by Ms. Mary Kuzmeski, seconded by Ms. Jamie Jaronko, and unanimously passed by roll-call as follows:

Dr. Dipu Patel: approve; Dr. Richard Baum: approve; Jaime Jaronko: approve; Mary Kuzmeski: approve; Hannah Nolan: approve.

Absent: None. Recused: None. Abstained: None.

*Let the record show that the meeting adjourned at 10:06 A.M.*

The next meeting of the Board of Registration of Physician Assistants is scheduled for Thursday, September 14<sup>th</sup>, 2023, at 9:00 A.M. remotely on WebEx.

Respectfully Submitted:

The Board of Registration of Physician Assistants

Board Registration of Physician Assistants