



The Commonwealth of Massachusetts
Executive Office of Health and Human Services
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Board of Social Workers
Public Session Meeting Minutes
June 25, 2024

TIME: 9:40 a.m.

ATTENDANCE: Marie Pierre-Victor
Carrie Kelley
Scune Carrington
Tamara Lundi
Marcia Roddy

STAFF: Brian Bialas, Executive Director
Judith Bromley, Board Counsel
Doris Lugo, Investigator
Pamely Mota, Investigative Intern

All board members and staff appeared by videoconference.

The meeting was called to order at 9:40 a.m.

Board Business

- **Roll Call Vote for Attendance:** Mr. Bialas called the roll of board members. Marie Pierre-Victor, Carrie Kelley, Scune Carrington, Tamara Lundi, and Marcia Roddy all present by videoconference.
- **Public Meeting Minutes of May 28, 2024:** After a brief discussion, a motion was made by Ms. Pierre-Victor, seconded by Ms. Kelley, to approve the Public Meeting Minutes of May 28, 2024. The motion passed unanimously by a roll call vote, with Ms. Roddy abstaining.
- **Executive Session Minutes of May 28, 2024:** After a brief discussion, a motion was made by Ms. Carrington, seconded by Ms. Pierre-Victor, to approve the Executive Session Minutes of May 28, 2024. The motion passed unanimously by a roll call vote, with Ms. Roddy abstaining.

Application Review – Experience

- **Tara Flotta, Applicant for LICSW:** Mr. Bialas and Ms. Bromley discussed Ms. Flotta's attempt to show she completed an appropriate number of supervision hours in reliance on a Board policy from 2011 that is no longer in effect because it was superseded by changes in the Board's regulations. Ms. Bromley suggested Ms. Flotta provide an affidavit detailing her experience hours to satisfy the current regulations given her good-faith efforts to obtain documentation from her former supervisors. After a brief discussion, the Board directed Ms. Bromley to obtain such an affidavit from Ms. Flotta.

Application Review – Reciprocity

- **Karen Morris, Applicant for LICSW:** The Board reviewed Ms. Morris's application, specifically her request for the Board to waive the requirement to pass the Association of Social Work Boards (ASWB) examination because of her years of licensed experience in other states. After a brief discussion, the Board directed Mr. Bialas to inform Ms. Morris that she must pass the ASWB examination or withdraw her application.

Discussion

- **Revisions to 258 CMR 31.00 – Supervision for Continuing Education Credit:** The Board reviewed proposed revisions to 258 CMR 31.00 to allow LICSWs to obtain continuing education credit for supervision. After a brief discussion, the Board directed Mr. Bialas and Ms. Bromley to revise the proposed regulations and place the new draft on the agenda for consideration at the next meeting.
- **Policy on Records of Supervision:** The Board reviewed a proposed policy requiring supervisors to create records of supervision and maintain those records for seven years from the date of the last supervision session. After a brief discussion, the Board directed Mr. Bialas and Ms. Bromley to draft a proposed regulation for the Board to consider at the next meeting that includes these and other standards for supervision.

Correspondence

- **3.28.24 Letter from S. Kleinman of National Association of Social Workers – Massachusetts Chapter Committee on Ethics re: Ethics Continuing Education Requirement:** Ms. Carrington recused herself from the consideration of the letter. The Board will review the letter when a quorum is available.

Monitoring

- **Melissa Hales Keefe, Conditional Licensure Agreement, Approval of Proposed Supervisor:** The Board reviewed Ms. Keefe's proposal that Stacey Colabello serve as her supervisor. After a brief discussion, a motion was made by Ms. Carrington, seconded by Ms. Lundi, to approve Ms. Colabello as Ms. Keefe's supervisor. The motion passed unanimously by a roll call vote.

Executive Session (Closed under G.L. c. 30A, § 21(a)(7) to comply with G.L. c. 4, § 7, ¶ 26(c) and G.L. c. 214, § 1B)

At 10:34 a.m., a motion was made by Ms. Kelley, seconded by Ms. Carrington, to (1) exit the public meeting and enter into a closed executive session under G.L. c. 30A, § 21(a)(7) to comply with G.L. c. 4, § 7, para. 26(c) and G.L. c. 214, § 1B, to discuss and evaluate an application for licensure, a monitoring petition and reports, and an application for re-licensure that involve medical records and information of patients, then (2) enter into investigative conference under G.L. c. 112, § 65C to conduct a case interview and review new cases, and then, after the conclusion of investigative conference, (3) not return to the public meeting and adjourn. The motion passed unanimously by a roll call vote.

The Board entered executive session at 10:34 a.m.

Board maintains separate minutes of executive session.

Investigative Conference (Closed Session under G.L. c. 112, § 65C)

The Board entered investigative conference at 12:04 p.m.

Cases

SW-2023-0029 (SH):

Ms. Roddy recused herself from the consideration of, and vote on, the case. The Board will consider the case again when a quorum is available.

SW-2023-0026 (CT):

Refer to the office of prosecutions

SW-2023-0035 (CM):

Ms. Kelley recused herself from the consideration of, and vote on, the case. The Board will consider the case again when a quorum is available.

INV7201 (ZS):

Dismiss

SW-2023-0027 (SH):

Ms. Roddy recused herself from the consideration of, and vote on, the case. The Board will consider the case again when a quorum is available.

SW-2023-0030 (LG):

Ms. Roddy recused herself from the consideration of, and vote on, the case. The

SW-2023-0037 (DS):

Board will consider the case again when a quorum is available.

Invite respondent to a meeting for an interview

Case Interview

SW-2023-0021 (HS):

Interviewed respondent; dismiss with advisory letter

Cases

INV7623 (JW):

Dismiss

SW-2023-0040 (DC):

Refer to the office of prosecutions

SW-2023-0079 (RM):

Refer to the office of investigations

Adjournment

At 1:19 p.m., a motion was made by Ms. Kelley, seconded by Ms. Pierre-Victor, to adjourn the meeting. The motion passed unanimously by a roll call vote.

Approval

The above Minutes were approved at the public meeting held on July 23, 2024.



Brian Bialas, Executive Director

List of Documents Used During the Public Meeting:

- Agenda for Meeting of June 25, 2024
- Public Meeting Minutes of May 28, 2024
- Executive Session Minutes of May 28, 2024
- LICSW Application of Tara Flotta
- LICSW Application of Karen Morris
- Draft Revisions to 258 CMR 31.00 – Supervision for Continuing Education Credit
- Draft Policy on Records of Supervision
- Melissa Hales Keefe, Conditional Licensure Agreement, Submission of Proposed Supervisor