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**Commonwealth of Massachusetts**  
**Division of Professional Licensure**  
**BOARD OF REGISTRATION OF SOCIAL WORKERS**  
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UNDERSECRETARY OF  
CONSUMER AFFAIRS AND  
BUSINESS REGULATION

**CHARLES BORSTEL**  
COMMISSIONER, DIVISION OF  
PROFESSIONAL LICENSURE

**Board Meeting Minutes**  
**September 25<sup>th</sup>, 2018**

**TIME:** 9:30 AM

**PLACE:** 1000 Washington Street  
Boston, MA 02118

**ATTENDANCE:** Melanie Robinson Findlay, Chair  
Carla Saccone, Vice-Chair  
Dana Zais  
Lauren Gablinkse

**ABSENT:** Jeffrey Trant  
Shaynah Barnes

**STAFF:** Erin LeBel, Executive Director  
James O'Connor, Board Counsel

**9:30 AM Open Meeting**

**Building Emergency exit procedures announcement**

**Investigative Conference (closed to the public):**

9:30AM: Meet with Prosecutor, Deb Kravitz in the matters of SW 2017-001409 and SW-2017-001424, and 2017-000236-IT-ENT.

Return to Open Meeting 10:30 AM

1. Board reviewed Delegations of Authority and it proposed updates. Motion made by Carla Saccone and seconded by Melanie Robinson Findlay to accept the amendments. The motion passed unanimously.
2. Board met with Applicant TF, who is applying for her LICSW. Board discussed her experience and how it is applicable to the requirements for licensure.



3. Board met with Applicant DS, and his clinical supervisor. DS, who is applying for his LICSW, met with the Board and discussed with them his experience and how it is applicable to the requirements for licensure.
4. Board met with Applicant JQ, and his clinical supervisor. JQ, who is applying for his LICSW, met with the Board and discussed with them his experience and how it is applicable to the requirements for licensure.

11:45 AM A motion was made at 11:45 AM by Carla Saccone to enter into Executive Session pursuant to General Laws Chapter 30A, Section 21(a)(7) to comply with the confidentiality provisions of the MA CORI statute, G.L. c. 66, § 10, G.L. c. 4, § 7, ¶ 26(a), G. L. c. 6, § 172, to review the good moral character of CD.

The motion was seconded by Melanie Robinson Findlay and a roll call vote was taken with the following result: Melanie Robinson Findlay, yes; Carla Saccone, yes; Dana Zais, yes; Lauren Gablinske, yes.

12:05 PM Return to open meeting

**Investigative Conference:**

At 12:05 PM, Dana Zais moved to suspend the open meeting and go to into investigative conference pursuant to M.G.L. Chapter 112, Section 65C. Motion was seconded by Carla Saccone and passed unanimously.

The Chair anticipated that the Board's open meeting would resume in approximately 60 minutes.

For the record, while in Investigative Conference:

**Ratified cases from August Conference:**

2018-000544-IT-ENF Schedule Conference  
2018-000523-IT-ENF Forward to Prosecutions  
2018-000455-IT-ENF Schedule Conference  
2018-000561-IT-ENF Dismiss  
2018-000552-IT-ENF Forward to Prosecutions  
2018-000433-IT-ENF Forward to Prosecutions  
2018-000165-IT-ENF Dismiss with Advisory  
2018-001521-IT-ENF Dismiss

**New cases Reviewed:**

2018-000546-IT-ENF Dismiss  
2018-000200-IT-ENF Tabled  
2018-000482-IT-ENF Dismiss  
2018-000856-IT-ENF Dismiss due to lack of Evidence  
2018-000549-IT-ENF Dismiss  
2018-000833-IT-ENF Tabled  
2018-000664-IT-ENF Forward to Prosecutions

**Discussion Items:**

1. The Board discussed the definition of Clinical Social Work Services as written in 256 CMR, and the possibility of adjusting the definition. A request was made for a Commissioner/Commissioner level discussion of how current definition affects those LICSW applicants that obtain experience at the Department of Children and Families (DCF).

1:10 pm: adjourn

Respectfully Submitted,

Erin LeBel, MS, LICSW  
Executive Director.

**List of Documents:**

June 26, 2018 Meeting minutes  
Application of TF, DS and JQ