

COMMONWEALTH OF MASSACHUSETTS

BOARD OF RESPIRATORY CARE

**THIS AGENDA CONSTITUTES NOTICE OF THE REGULARLY SCHEDULED MEETING OF THE
BOARD OF RESPIRATORY CARE
IN COMPLIANCE WITH THE OPEN MEETING LAW, M.G.L. c. 30A, § 20**

**Tuesday, June 16, 2015
1:00 p.m.**

**239 Causeway Street ~ 4th Floor ~ Room 417
Boston, Massachusetts 02114**

Agenda

Time	Item #	Item	Exhibits	Staff Contact
1:00 p.m.	I.	Call to Order Determination of Quorum		
	II.	Approval of Agenda	Draft Agenda	
	III.	Approval of Minutes A. May 18, 2015 Board Meeting	Draft Minutes	
	IV.	Policy A. Policy No. RC-08-01, Continuing Education Credits	Copy of Policy RC-08-01	MS
	V.	Board Education A. Overview of Board Power	Slide Presentation	MS
	VI.	Inquiry A. Can a licensee practice on an expired or revoked CRT credential?	None	
	VII.	Other Business/Announcements A. Availability for July and August meeting dates B. Posting Survey Result on CPAP/BiPAP Administration in the Home Care Setting C. Advisory on Continuing Education Requirements	None Draft of Proposed Posting Survey Result summary	MP MP MS

	VIII.	Flex Session A. Topics for next agenda	Verbal	
2:00 p.m.	IX.	Executive Session (Roll call vote) The Board will meet in Executive Session as authorized pursuant to M.G.L. c.30A, § 21(a)(1) for the purpose of discussing the reputation, character, physical condition or mental health, rather than professional competence, individuals, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual. <ol style="list-style-type: none"> Specifically, the Board will discuss and evaluate the <u>Good Moral Character</u> provisions of certain applications as required for registration for pending applicants. In addition, the Board will discuss and evaluate the reputation, character, physical condition or mental health, rather than professional competence, of licensee(s) relevant to their petitions for license status change. In addition, the Board will consider approving prior executive session minutes in accordance with M.G.L. ch.30A, § 22(a) for previous executive sessions of the Board. The Board will not reconvene in open session subsequent to the executive session.	Closed Session	
3:00 p.m.	X.	Adjournment-next Board meeting scheduled for [July 21, 2015]		

**COMMONWEALTH OF MASSACHUSETTS
BOARD OF RESPIRATORY CARE
BOARD MEETING**

Tuesday, June 16, 2015

239 Causeway Street
Room 417
Boston, MA 02114

MINUTES

Board Members Present: David Polanik, Respiratory Therapist 2, Board Chair
Annemarie Patten, R.N., Nurse
Phillip Bort, Consumer 2
Paul Nuccio, RT, Respiratory Therapist 1

Board Members Not Present: Leslie Shaff, M.D., Physician 2, Board Vice-Chair

Staff Present: Mary Phillips, Executive Director, Multi-Boards, DHPL
Ichelle Herbu, Assistant Executive Director, Multi-Boards, DHPL
Anson Chu, Office Support Specialist, Multi-Boards, DHPL
Mary Strachan, Board Counsel, Office of the General Counsel, DPH
Marjorie Campbell, Nursing Investigator Supervisor, Office of Public Protection, DHPL
Philip Beattie, Board Investigator, Office of Public Protection, DHPL

Guest: Andrea Oulton, Christopher Gentile, Jennifer Reardon, Daniel Fisher

I. Call to Order - Determination of Quorum

A quorum of the Board was present. Mr. Polanik, Board Chair, called the meeting to order at 1:00 p.m.

II. Review of the Agenda

The Meeting Agenda was reviewed.

ACTION: Mr. Bort made a motion to approve the agenda as presented; Ms. Patten seconded the motion. Motion passed with Board members present and voting in favor unanimously.

Document: June 16, 2015 Board Meeting Agenda

III. Approval of Minutes

A. May 18, 2015 Regularly Scheduled Board Meeting

The minutes of the May 18, 2015 regularly scheduled board meeting were reviewed.

DISCUSSION: Mr. Bort informed the Board of several changes to the Minutes. On Item VI, action 4, Mr. Bort opposed the motion and Mr. Nuccio did not state that the Licensee can use any methods in regards to obtaining CEU's. On Item VII, it listed Mr. Bort being the one who seconded the motion and it's incorrect.

ACTION: Mr. Bort made a motion to approve minutes as amended; Ms. Patten seconded the motion. Motion passed with Board members present and voting in favor unanimously.

Documents: May 18, 2015 Regularly Scheduled Board Meeting Minutes

IV. Policy

A. Policy No. RC-08-01, Continuing Education Credits

DISCUSSION: Ms. Strachan informed the Board of RC policy RC-08-01, posted on the website. Ms. Strachan wants the Board to review the information to ensure it is still relevant and to update the last sentence in regards to the limitation of the online CEUs.

ACTION: Mr. Polanik made a motion to update the policy by deleting the last sentence; Ms. Patten seconded the motion. Motion passed with Board members present and voting in favor unanimously.

Documents: Copy of Policy RC-08-01

V. Board Education

A. Overview of Board Power

DISCUSSION: Ms. Strachan gave an over view to the Board about the relationship of the Board to state agencies. She reviewed with the Board their powers and responsibilities.

ACTION: None

Documents: Slide Presentation

VI. Inquiry

A. Can a licensee practice on an expired or revoked CRT credential?

DISCUSSION: The Board discussed this after reviewing the regulations. The regulation seems to be silent on this situation.

ACTION: Mr. Polanik made a motion to defer action until staff has researched other boards and NBRC's regulations and provide more information to the Board. The question needs clarification from the individual; Mr. Bort seconded the motion. Motion passed with Board members present and voting in favor unanimously.

Documents: None

VII. Other Business/Announcements

A. Availability for July and August meeting dates

DISCUSSION: The Board discussed their availability in July and August. As of now, Mr. Nuccio will not be available for the July meeting.

ACTION: None

Documents: None

B. Posting Survey Result on CPAP/BiPAP Administration in the Home Care Setting

DISCUSSION: The Board reviewed the summary of the Survey results. After discussion, the Board requested revision of the last paragraph to indicate that the result confirmed the opinion of the Board. The revised draft will be presented to the Board at the next scheduled Board meeting.

ACTION: None

Documents: Draft of Proposed Posting Survey Result summary

C. Advisory on Continuing Education Requirements

DISCUSSION: The Board reviewed the proposed the Advisory Ruling. Board requested that staff revise the last sentence to add “For example” in front of the word “Continuing”.

ACTION: Ms. Patten made a motion to revise the advisory ruling and post to the website; Mr. Nuccio seconded the motion. Motion passed with Board members present and voting in favor unanimously.

Documents: None

VIII. Flex Session
None

IX. Executive Session (Roll call vote)

At 1: 43p.m., Mr. Polanik announced that the Board will meet in Executive Session as authorized pursuant to M.G.L. c. 30A, §21(a)(1) for the purpose of discussing the reputation, character, physical condition or mental health, rather than the professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual. Specifically, the Board will discuss and evaluate the Good Moral Character provisions of certain applications as required for registration for pending applicants. In addition, the Board will discuss and evaluate the reputation, character, physical condition or mental health, rather than professional competence, of licensee(s) relevant to their petitions for license status change.

Ms. Patten made a motion to enter into Executive session at 1:44 p.m.; Mr. Bort seconded the motion. Motion passed with Board members present and voting in favor: Ms. Patten-yes; Mr. Polanik-yes; Mr. Bort-yes; Mr. Nuccio-yes; Abstained: None; Opposed: None; Recused: None

The Board adjourned the Executive Session at 2:43 p.m. and resumed its Regularly Scheduled Board Meeting

X. Adjournment

There being no other business before the Board, Mr. Polanik made a motion to adjourn the meeting; Ms. Patten seconded the motion. Motion passed with Board members present and voting in favor unanimously. The meeting adjourned at 3:01 p.m.

The next meeting of the Board of Respiratory Care is scheduled for Tuesday, July 21, 2015, at 1:00 p.m. in Boston, MA.

Respectfully submitted:

Name

Position

Date