

**COMMONWEALTH OF MASSACHUSETTS  
BOARD OF RESPIRATORY CARE**

**THIS AGENDA CONSTITUTES NOTICE OF THE REGULARLY SCHEDULED  
MEETING OF THE BOARD OF RESPIRATORY CARE  
IN COMPLIANCE WITH THE OPEN MEETING LAW, G.L. c. 30A, § 20**

Wednesday, June 20, 2012  
1 p.m. - 3 p.m.  
239 Causeway Street – 4<sup>th</sup> Floor, Room 419  
Boston, MA 02114

**Agenda**

- I. Call to Order
- II. Approval of Agenda
- III. Approval of Minutes
  - A. May 16, 2012 Regularly Scheduled Meeting
- IV. Adjudicatory Session (closed session)  
None
- V. M.G.L. c. 112, § 65C Session (closed session)  
None
- VI. Limited Permit Applications
  - A. Tibbets, Jeffrey  
Disclosure: criminal history
  - B. Ouellette, Michelle  
Disclosure: criminal history
- VII. Full License Applications
  - A. Fairbrother, Alexander  
Disclosure: criminal history
- VIII. License Reactivation Applications  
None
- IX. Staff Assignments  
None
- X. Complaints  
None

XI. Scope of Practice Inquiries  
None

XII. Other Business/Announcements

- A. Nomination and Election of Officers  
Armand Riendeau: Chair (current)  
Carol Mack: Vice-Chair (current)

- B. Draft: Frequently Asked Questions About the Practice of Respiratory Care: Board review  
and discussion

- C. Regulations Review

XIII. Adjourn

**COMMONWEALTH OF MASSACHUSETTS**

**BOARD OF RESPIRATORY CARE**

**BOARD MEETING**

**Wednesday, June 20, 2012**

239 Causeway Street

Room 419

Boston, MA 02114

**MINUTES**

Board Members Present: Armand Riendeau, RT, RN, Chair  
Edward Burns, RT, Member  
Carol Mack, RT, Vice-Chair

Staff Present: Sally Graham, Executive Director  
Joelle Stein, Board Counsel, OGC, DPH  
Anson Chu, Administrative Assistant  
  
Jean Pontikas, DHPL Director (left at 2:54 p.m.)  
Ichelle Herbu, Investigator, OPP

- I. Call to Order  
Mr. Riendeau, Board Chair, called the meeting to order at 1:08 p.m.
- II. Approval of the Agenda  
The meeting agenda was reviewed. Mr. Riendeau made a motion to approve the agenda as presented; Ms. Mack seconded the motion. The motion passed unanimously.  
  
Document: June 20, 2012 Meeting Agenda
- III. Review and Approval of Minutes
  - A. May 16, 2012 Regularly Scheduled Board Meeting  
The minutes of the May 16, 2012 Regularly Scheduled Board Meeting were reviewed. Mr. Riendeau made a motion to approve the minutes as presented; Mr. Burns seconded the motion. The motion passed unanimously. Ms. Mack did not vote as she was not present for the May meeting.  
  
Document: Minutes of the May 16, 2012 Regularly Scheduled Board Meeting
- IV. Adjudicatory Session  
None.
- V. M.G.L. c. 112, § 65C Session (closed session)  
None.

VI. Limited Permit Applications

A. Tibbets, Jeffrey

Approve

Application disclosures: Board review

Mr. Riendeau made a motion to approve the issuance of a Limited Permit; Mr. Burns seconded the motion. The motion passed unanimously.

Document: Limited Permit Application and related materials

B. Ouellette, Michelle

Approve

Application disclosures: Board review

[Mr. Burns recused himself from discussion of the matter and left the Board meeting room.]

Mr. Riendeau made a motion to approve the issuance of a Limited Permit; Ms. Mack seconded the motion. The motion passed unanimously.

Document: Limited Permit Application and related materials

[Mr. Burns returned to meeting at 1:38 p.m.]

VII. Full License Applications

A. Fairbrother, Alexander

Approve

Application disclosures: Board review

Ms. Mack made a motion to approve the issuance of a Full License; Mr. Burns seconded the motion. The motion passed unanimously.

Document: Full License Application and related materials

VIII. License Reactivation Applications

None.

IX. Staff Assignments

None.

X. Complaints

None.

XI. Scope of Practice Inquiries

None.

XII. Other Business/Announcements

A. Nomination and Election of Officers

The Board deferred the nomination and election of officers. Ms. Graham will determine the date of the last Board Officers election.

B. Frequently Asked Questions About the Practice of Respiratory Care: Board Discussion

The Board reviewed and discussed the draft. Suggested revisions will be made for Board review.

The Board and Ms. Pontikas discussed strategies to address the issue of the use by homecare companies of unlicensed individuals to provide respiratory care services in the home.

C. Regulations Review


The Board discussed the need to review and update some sections of the Board's regulations. Board members will individually note sections for review at future Board meetings.

XIII. Adjourn

There being no other business before the Board, Mr. Riendeau made a motion to adjourn the meeting; Ms. Mack seconded the motion. The motion passed unanimously. The meeting adjourned at 3:18 p.m.

The next meeting of the Board of Respiratory Care is scheduled for Wednesday, July 18, 2012, at 1 p.m. at 239 Causeway Street, Boston, MA.

Respectfully submitted:

	<u>CHAIR</u>	<u>7/18/12</u>
Name	Position	Date