

**COMMONWEALTH OF MASSACHUSETTS**

**BOARD OF RESPIRATORY CARE**

**THIS AGENDA CONSTITUTES NOTICE OF THE REGULARLY SCHEDULED MEETING OF THE  
BOARD OF RESPIRATORY CARE  
IN COMPLIANCE WITH THE OPEN MEETING LAW, M.G.L. c. 30A, § 20**

Tuesday, March 17, 2015  
1:00 p.m.

239 Causeway Street ~ 4<sup>th</sup> Floor ~ Room 417  
Boston, Massachusetts 02114

**Agenda**

<b>Time</b>	<b>Item #</b>	<b>Item</b>	<b>Exhibits</b>	<b>Staff Contact</b>
<b>1:00 p.m.</b>	<b>I.</b>	<b>Call to Order Determination of Quorum</b>		
	<b>II.</b>	<b>Approval of Agenda</b>	Draft Agenda	
	<b>III.</b>	<b>Approval of Minutes</b> A. December 16, 2014 Board Meeting	Draft Minutes	
	<b>IV.</b>	<b>License Reactivation Application</b> A. <u>Quevillon, John</u> RT3553(Expired 05/31/2006) B. <u>Anderson-Iarocci, Loree</u> RT2077(Expired 05/31/2014) C. <u>Lunnin, Dorothy</u> RT4909(Expired 05/31/2010)	Application form and supporting documents	IH IH IH
	<b>V.</b>	<b>Inquires</b> A. How many patients can an RT remove medication for at one time when using an automated medication dispenser? B. Scope of practice related to (5) activities that a licensed RT can perform for sleep apnea patients.	Email Inquires	

	<b>VI.</b>	<b>Other Business/Announcements</b> A. <u>Election of Board Officers:</u> Chair and Vice-Chair B. <u>Update:</u> Survey Results C. <u>Update:</u> CEU Random Audit D. CEU Correspondence Courses E. <u>Update:</u> Board member's state emails F. Conflict of Interest Reminder	Surveys None Email Inquiry None None None	MP MP MP MP MS
	<b>VII.</b>	<b>Flex Session</b> A. Topics for next agenda		

2:00 p.m.	VIII.	<p><b>Executive Session (Roll call vote)</b></p> <p>The Board will also meet in Executive Session as authorized pursuant to M.G.L. c. 30A, § 21(a)(1) for the purpose of discussing the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual.</p> <ol style="list-style-type: none"> <li>1. Specifically, the Board will discuss and evaluate the <u>Good Moral Character</u> as required for registration for pending applicants.</li> <li>2. Specifically, the Board will discuss and evaluate the reputation, character, physical condition or mental health, rather than professional competence, of licensees relevant to their petitions for license status change.</li> <li>3. Specifically, the Board will discuss complaints or charges brought against Licensees.</li> <li>4. In addition, the Board will consider approval of prior executive session minutes in accordance with M.G.L. ch.30A, § 22(f) for sessions held during for previous executive sessions of the Board.</li> </ol> <p><b>The Board will not reconvene in open session subsequent to the executive session.</b></p>	Closed Session	
3:00 p.m.	IX.	<b>Adjournment</b>		

# COMMONWEALTH OF MASSACHUSETTS

## BOARD OF RESPIRATORY CARE

### BOARD MEETING

Tuesday, March 17, 2015

239 Causeway Street  
Room 417  
Boston, MA 02114

### MINUTES

Board Members Present: David Polanik, Respiratory Therapist 2, Board Chair  
Annemarie Patten, R.N., Nurse, Board Vice-Chair  
Phillip Bort, Consumer 2  
Leslie Shaff, M.D., Physician 2  
Paul Nuccio, RT, Respiratory Therapist 1

Board Members  
Not Present: Susan Binnall, Consumer 1

Staff Present: Mary Phillips, Executive Director, Multi-Boards, DHPL  
Ichelle Herbu, Assistant Executive Director, Multi-Boards, DHPL  
Anson Chu, Office Support Specialist, Multi-Boards, DHPL  
Mary Strachan, Board Counsel, Office of the General Counsel, DPH  
Marjorie Campbell, Nursing Investigator Supervisor, Office of Public Protection, DHPL  
Philip Beattie, Board Investigator, Office of Public Protection, DHPL  
Traci Westgate, Program Coordinator, Office of Public Protection, DHPL  
Karen Fishman, Probation Monitor, DHPL  
Janet Sullivan, Program Coordinator

Guest: John Quevillon  
Jamie Swift  
Ibraltino Andrade

I. Call to Order - Determination of Quorum

A quorum of the Board was present. Mr. Polanik, Board Chair, called the meeting to order at 1:05 p.m.

II. Review of the Agenda

The Meeting Agenda was reviewed.

DISCUSSION: None.

ACTION: Dr. Shaff made a motion to approve minutes as presented; Mr. Bort seconded the motion. Motion passed with Board members present and voting in favor unanimously.

Document: March 17, 2015 Board Meeting Agenda

III. Approval of Minutes

A. December 16, 2014 Regularly Scheduled Board Meeting

The Minutes of the December 16, 2014 Regularly Scheduled Board Meeting were reviewed.

DISCUSSION: None

ACTION: Ms. Patten made a motion to approve minutes as presented; Mr. Nuccio seconded the motion. Motion passed with Board members present and voting in favor unanimously.

Documents: December 16, 2014 Regularly Scheduled Board Meeting Minutes

IV. License Reactivation Applications

A. Quevillon, John                      RT3553                      (Expired 05/31/2006)

DISCUSSION: Ms. Herbu informed the Board of Mr. Quevillon's reactivation application. Mr. Quevillon has submitted the required 15 CEUs for the correct cycle. He has submitted all of the other required documentations. Ms. Herbu informed the Board about the letter from Kindred in regards to the allegation of unlicensed practice. Mr. Quevillon reported to the Board that he was passing by the room during a code and realized that the code team was under staff. He assisted by holding the patient's neck and placing tape on the patient's tube and nose, but did not provide respiratory care to the patient. He also told the Board that Kindred was aware that his reactivation application was pending when he was hired to be the director. After lengthy discussion, the Board decided it might be a problem with Kindred's procedure and policies.

ACTION 1: Mr. Bort made a motion to approve the reactivation application; Dr. Shaff seconded the motion; motion passed with Board members present and voting in favor unanimously.

ACTION 2: Mr. Bort made a motion to not move forward with any actions against Mr. Quellivon's license regarding the allegation of unlicensed practice; Ms. Patten seconded the motion; motion passed with Board members present and voting in favor unanimously.

Documents: License Reactivation Application and Supporting Documentation.

B. Anderson-Iarocci, Loree                      RT2077                      (Expired 05/31/2014)

DISCUSSION: Ms. Herbu informed the Board of Ms. Anderson-Iarocci reactivation application. Ms. Anderson-Iarocci has submitted 15 CEUs for the current cycle. She knows that she will not be using the same CEUs when she renew for her next renewal. She has submitted all of the other required documentations.

ACTION: Mr. Bort made a motion to approve the reactivation application; Mr. Nuccio seconded the motion; motion passed with Board members present and voting in favor unanimously.

Documents: License Reactivation Application and Supporting Documentation.

C. Lunnin, Dorothy

RT4909

(Expired 05/31/2010)

DISCUSSION: Ms. Herbu informed the Board of Ms. Lunnin's reactivation application. Ms. Lunnin has submitted the required 15 CEUs for the correct cycle. She has submitted all of the other required documentations.

ACTION: Mr. Polanik made a motion to approve the reactivation application; Dr. Shaff seconded the motion; motion passed with Board members present and voting in favor unanimously.

Documents: License Reactivation Application and Supporting Documentation.

V. Inquires

A. How many patients can an RT remove medication for at one time when using an automated medication dispenser?

DISCUSSION: According to Massachusetts laws and regulations governing medication administration, a respiratory therapist is allowed to remove medication only for one patient at a time.

ACTION: None.

Documents: Email inquiry

B. Scope of practice related to (5) activities that a licensed RT can perform for sleep apnea patients.

VI. DISCUSSION: The Board reviewed the following questions and determined that the activities were within the scope of practice of RT:

1. Administration of a questionnaire that identifies patient current self-perceived levels of common symptoms and comorbidities of sleep disorders (e.g. daytime sleepiness, snoring);
2. Identification of the top 3 to 5 items patient hopes to improve with the use of PAP (e.g. snoring, daytime sleepiness);
3. Identification of negative or irrational thoughts patient may have with implications of the use of PAP and as appropriate replacement of them with positive or realistic thoughts including without limitation: impact on bed partners (e.g. spouses / children), impact on work and travel, and self-perception with dependency on a machine to breathe at night, possibly for the rest of their life;
4. Development of a plan of systematic behaviors to facilitate use of PAP that may include one or more of: a scheduled sleep time, setting an alarm for going to bed, regularly preparing one's pap machine for use in a planned manner, ensuring that one falls asleep

- in bed as opposed to a couch or recliner, and putting on the pap mask before falling asleep or getting so drowsy that one falls asleep before putting on their mask; and
5. Awareness of Claustrophobia by having a patient obstruct their visual fields (by putting their hand in front of their eyes at about 4 inches for a minute) to see if they feel claustrophobic.

ACTION: None.

Documents: Email inquiry

VII. Other Business/Announcements

A. Election of Board Officers: Chair and Vice-Chair.

ACTION 1: Mr. Bort made a motion to nominate Mr. Polanik as the Board Chair; Dr. Shaff seconded the motion; motion passed with Board members present and voting in favor unanimously.

ACTION 2: Ms. Patten made a motion to nominate Dr. Shaff as the Board Vice-Chair; Mr. Bort seconded the motion; motion passed with Board members present and voting in favor unanimously.

Documents: None

B. Update: Survey Results

DISCUSSION: Ms. Phillips informed the Board that we have received approximately 85 returned surveys back.

ACTION: Mr. Bort made a motion to meet an hour earlier on the next scheduled Board meeting to review the survey; Ms. Patten seconded the motion; motion passed with Board members present and voting in favor unanimously.

Documents: Email Inquiry

C. Update: CEU Random Audit

DISCUSSION: Ms. Sullivan informed the Board about the random audits with some figures on Licensees who has all the required CEUs, Licensee without any CEUs, Licensee who did not responded, etc. The Board decided to defer action until the close of the random CEU audit.

ACTION: None

Documents: None

D. CEU Correspondence Courses

DISCUSSION: The Board reviewed Ms. Holly Saurman's email, dated 03/05/14, request to the Board in regards to the online CEUs requirement. The Board is asking if there is a waiver and requested the Board Counsel to look into that information.

ACTION: None

Documents:

E. Update: Board member's state emails

DISCUSSION: Ms. Phillips informed the Board about Board members having their own state emails. Board staff will provide that information to the Board on the next scheduled Board Meeting.

ACTION: None

Documents: None

F. Conflict of Interest Reminder

DISCUSSION: Ms. Strachan informed the Board in regards to the conflict of interest. Board staff will email the link to the State Ethic Commission to the Board Members.

ACTION: None

Documents: None

VIII. Flex Session  
None

IX. Executive Session(Roll call vote)

At 2:32 p.m., Mr. Polanik announced that the Board will meet in Executive Session as authorized pursuant to M.G.L. c. 30A, §21(a)(1) for the purpose of discussing the reputation, character, physical condition or mental health, rather than the professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual. Specifically, the Board will discuss and evaluate the Good Moral Character provisions of certain applications as required for registration for pending applicants. In addition, the Board will discuss and evaluate the reputation, character, physical condition or mental health, rather than professional competence, of licensee(s) relevant to their petitions for license status change.

Ms. Patten made a motion to enter into Executive session at 2:33 p.m.; Mr. Bort seconded the motion. Motion passed with Board members present and voting in favor: Ms. Patten-yes; Mr. Polanik-yes; Mr. Bort-yes; Dr. Shaff-yes; Mr. Nuccio-yes; Abstained: None; Opposed: None; Recused: None



The Board adjourned the Executive Session at 5:43 p.m. and resumed its Regularly Scheduled Board Meeting

X. Adjournment

There being no other business before the Board, Mr. Polanik made a motion to adjourn the meeting; Ms. Patten seconded the motion. Motion passed with Board members present and voting in favor unanimously. The meeting adjourned at 5:44 p.m.

The next meeting of the Board of Respiratory Care is scheduled for Tuesday, April 21, 2015, at 1:00 p.m. in Boston, MA.

Respectfully submitted:

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Name

\_\_\_\_\_

Position

\_\_\_\_\_

Date