

**COMMONWEALTH OF MASSACHUSETTS
BOARD OF RESPIRATORY CARE**

**THIS AGENDA CONSTITUTES NOTICE OF THE REGULARLY SCHEDULED
MEETING OF THE BOARD OF RESPIRATORY CARE
IN COMPLIANCE WITH THE OPEN MEETING LAW, G.L. c. 30A, § 20**

Wednesday, October 3, 2012
Oxford Room
Sturbridge Host Hotel & Conference Center
366 Main Street, Sturbridge, Massachusetts 01566

10:15 a.m. – 12:15 p.m.

Agenda

- I. Call to Order
- II. Approval of Agenda
- III. Approval of Minutes
 - A. September 19, 2012 Regularly Scheduled Meeting
- IV. Adjudicatory Session (closed session)
None.
- V. M.G.L. c. 112, § 65C Session (closed session)
 - A. SA-INV-2942 Trainor, Christopher
Applicant for Limited Permit; disclosure of criminal history
 - B. SA-INV-2943 Garcia, Andreana
Applicant for full license; disclosure of criminal history
- VI. Limited Permit Applications
None.
- VII. Full License Applications
 - A. Peters, Tonya
No documentation of recent respiratory care practice
- VIII. License Reactivation Applications
 - A. Darcey, Keir RT3904 (expired 5/31/2012)
Request for CEU approval
- IX. Staff Assignments
None.

X. Complaints

None.

XI. Scope of Practice Inquiries

None.

XII. Other Business/Announcements

A. *Frequently Asked Questions About the Practice of Respiratory Care*

B. Regulations Review

XIII. Adjourn

COMMONWEALTH OF MASSACHUSETTS

BOARD OF RESPIRATORY CARE

BOARD MEETING

Wednesday, October 3, 2012

Oxford Room

Sturbridge Host Hotel & Conference Center

366 Main Street, Sturbridge, Massachusetts 01566

10:15 a.m. – 12:15 p.m.

MINUTES

Board Members Present: Carol Mack, RT, Chair
Edward Burns, RT, Vice-Chair

Board Member Not Present: Armand Riendeau, RT, RN, Member

Staff Present: Sally Graham, Executive Director
Joelle Stein, Board Counsel, OGC, DPH
Anson Chu, Administrative Assistant

Guest: Kevin Strong, President of MSRC (left at 10:58 a.m.)
Adreana Garcia and spouse (arrived at 10:46 a.m. and left at 10:58 a.m.)

I. Call to Order

Ms. Mack, Board Chair, called the meeting to order at 10:27 a.m.

The Board thanked Mr. Strong for the opportunity to hold its monthly meeting at MSRC's annual meeting. Board members discussed the confusion that many licensees have regarding Board licensure, NBRC certification, license renewal and continuing education requirements. Mr. Strong stated that he would like to explore the possibility of offering CEUs for Board meeting attendance. Mr. Strong and Board members agreed to continue discussing these matters in the coming months.

II. Approval of the Agenda

The Board Meeting Agenda was reviewed. Ms. Mack made a motion to approve the Agenda as presented; Mr. Burns seconded the motion. The motion passed unanimously.

Document: October 3, 2012 Board Meeting Agenda

III. Review and Approval of Minutes

A. September 12, 2012 Regularly Scheduled Board Meeting

The Minutes of the September 12, 2012 Regularly Scheduled Board Meeting were reviewed. Ms. Mack made a motion to approve the Minutes as presented; Mr. Burns seconded the motion. The motion passed unanimously.

Document: Minutes of September 12, 2012 Regularly Scheduled Board Meeting

IV. Adjudicatory Session

None.

V. M.G.L. c. 112, § 65C Session (closed session)

[NOTE: Agenda Item V was moved to the end of the Agenda.]

Ms. Mack made a motion to go into Section 65C Session; Mr. Burns seconded the motion. The Board entered the Section 65C Session at 11:14 a.m.

A. SA-INV-2942 Trainor, Christopher
Applicant for Limited Permit; disclosure of criminal history

B. SA-INV-2943 Garcia, Andreana
Applicant for full license; disclosure of criminal history

[The Board resumed its Regularly Scheduled Board meeting at 11:49 a.m.]

VI. Limited Permit Applications

None.

VII. Full License Applications

A. Peters, Tonya
No documentation of recent respiratory care practice

After Board review of Ms. Peters' application for licensure, Mr. Burns made a motion to request that the applicant provide clarification of her work history in Illinois and Maine, verification of licensure in Illinois and that she retake the NBRC's CRT Examination; Ms. Mack seconded the motion. The motion passed unanimously.

Document: Full License Application

VIII. License Reactivation Applications

A. Darcey, Keir RT3904 (expired 5/31/2012)
Request for CEU approval

After Board review of Mr. Darcey's License Reactivation Application and CEUs, Ms. Mack made a motion to grant CEU credit for formal training sessions that he conducted while serving in the armed forces; Mr. Burns seconded the motion. The motion passed unanimously.

Document: License Reactivation Application

IX. Staff Assignments

None.

X. Complaints

None.

XI. Scope of Practice Inquiries

None.

XII. Other Business/Announcements

A. Update: Frequently Asked Questions About the Practice of Respiratory Care

Ms. Graham informed the Board that the *Frequently Asked Questions About the Practice of Respiratory Care* has been posted on the Board's website and copies are available for distribution at the Massachusetts Society for Respiratory Care Annual Meeting being held on October 3 and 4, 2012.

Document: *Frequently Asked Questions About the Practice of Respiratory Care*

B. Regulations Review

After discussion, the Board determined that it will set aside time at each meeting to review the Board's regulations. The Board's review will begin with 261 CMR 2.00, *Licensure and Practice*.

Document: Copy of Board Regulations at 261 CMR 2.00 *et seq.*

XIII. Adjourn

There being no other business before the Board, Ms. Mack made a motion to adjourn the meeting; Mr. Burns seconded the motion. The motion passed unanimously. The meeting adjourned at 11:50 a.m.

The next meeting of the Board of Respiratory Care is scheduled for November 15, 2012, at 1 p.m. at 239 Causeway Street, Boston, MA.

Respectfully submitted:

<u>Cawthorne</u>	<u>board chair</u>	<u>11/15/12</u>
Name	Position	Date