

**Commonwealth of Massachusetts
Department of Public Health
Bureau of Health Profession Licensure
Board of Registration of Respiratory Care
250 Washington Street
Boston, MA 02108**

**March 21st, 2024
Via WebEx**

GENERAL SESSION MINUTES (OPEN SESSION)

Board Members

Present:

William Beal, Respiratory Therapist, Board Vice Chair
Dr. Brian Bloom, MD, Physician Member
Jason Morin, Respiratory Therapist, Board Chair
Daniel Fisher, Respiratory Therapist,
Meaghan Kaplan, Consumer

Board Members

not present:

None

Staff Present:

Steven Joubert, Executive Director, Multi-Boards, BHPL
Kayla Mikalauski, Management Analyst, Multi-Boards, BHPL
Danielle Macfarland, Office Support Specialist, Multi-Boards, BHPL
Tracy Tam, Assistant Executive Director, Multi-Boards, BHPL
Heather Engman, Chief Board Counsel
Meghan Bresnahan, Board Counsel

- I. Call to Order | Determination of Quorum | Notice of Electronic Recording
Jason Morin, Board Chair, called the General Session of the Board of Registration of Respiratory Care meeting to order at 1:06 P.M. and asked for a roll call vote to determine quorum. William Beal: present; Brian Bloom: present; Daniel Fisher: present. Jason Morin: present.
Absent: Meaghan Kaplan
- II. Conflict of Interest | Approval of Agenda
The General Session Agenda for March 21st, 2024, were reviewed for approval. Board members were asked to disclose any conflicts of interest with the agenda. No conflicts were noted.

DISCUSSION:

None

ACTION:

Motion to approve the agenda as written was made by William Beal, seconded by Brian Bloom, and unanimously passed by roll call vote as follows: William Beal: approve; Brian Bloom: approve; Daniel Fisher: approve Jason Morin: approve.

Absent: Meghan Kaplan

DOCUMENT: March 21st, 2024, General Session Agenda

III. Approval of Minutes

The General Session Minutes for February 29th, were reviewed for approval.

DISCUSSION:

None

ACTION:

Motion to approve the minutes as amended was made by William Beal, seconded by Brian Bloom, and unanimously passed by roll call vote as follows: Mr. William Beal: approve; Brian Bloom approve; Daniel Fisher approve; Meghan Kaplan approve; Mr. Jason Morin: approve. Meghan Kaplan joined at 1:08 pm.

Absent: None

DOCUMENT: February 29th, General Session Minutes

IV. Open Investigations:

N/A

V. Flex Session

Jason Morin asked who would be present for the April 18th meeting. Jason Morin stated he will be unavailable that day. Mr. Fisher also stated he would not be available that day. Steven Joubert stated that the board will not reach quorum with two members not available, and asked if the board could meet on another date in April. The board was able to agree to meet on April 25th next month. Dr. Bloom will not be present. Steven Joubert said the next topics would include Board recruitment, Board member's terms, and Board member's seat vacancies. Steven Joubert stated the Board members were sent an addendum. He stated that it appears a few members of the Board are on a hold over status. Steven Joubert said that when Board members are on a hold over status, they do have the option to renew. Steven Joubert said that he believes Jason Morin, Brian Bloom, and

William Beal are on hold over status, you have served one term, and you can serve another term.

Steven Joubert stated in terms of Board available seats, there is 1 Nurse seat available and 1 Physician seat available. Steven Joubert said he has 1 viable candidate who was presented to the governor's office. Steven Joubert said they are in the process of doing some background checks and once that process is complete, that seat will be filled. After the nurse seat is filled, the only opening seat is the Physician seat.

Steven Joubert asked the Board if this explanation satisfies the questions presented. Jason Morin asked what is the process for those of us that are in hold over status? Steven Joubert said please send him an updated resume and he will send a demographic form that needs to be filled out and once those forms are returned to him, he will forward them to the Program Coordinator, and they will prepare a packet that will go up the chain to the Governors office.

Jason Morin asked if there were any further questions regarding the Board seats to which no one had any. Jason Morin requested that the Telehealth flex item be added to the next agenda. Mr. Joubert acknowledged and stated it would be added.

VI. EXECUTIVE SESSION:

DISCUSSION:

Jason Morin, Board Chair, read the Executive Session Statement as follows: "The Board will meet in Executive Session as authorized pursuant to M.G.L. c. 30A, § 21(a)(1) for the purposes of discussing the reputation, character, physical condition, or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against an individual. 1. Specifically, the Board will consider approving prior executive session minutes in accordance with M.G.L. ch.30A, § 22() for previous executive sessions of the Board. 2. Specifically, the Board will discuss complaints or charges brought against a Licensee or Licensees. The Board will not reconvene in public session subsequent to the closed session(s)".

ACTION:

Motion to move into Executive Session made by William Beal, seconded by Brian Bloom and unanimously passed by roll call vote as follows: William Beal: approve; Brian Bloom: approve; Daniel Fisher: approve Jason Morin: approve.
Absent: None

VII. ADJOURNMENT:

Motion to adjourn to the General Session was made by Brian Bloom seconded by

William Beal, and unanimously passed by roll call vote as follows: William Beal: approve; Daniel Fisher: approve; Meaghan Kaplan: approve Jason Morin: approve. Absent: None

Let the record show that the meeting was adjourned at 1:17 P.M.

The next meeting of the Board of Registration of Respiratory Care is scheduled for Thursday, April 25th, 2024, at 1:00 P.M. remotely on WebEx.

Respectfully Submitted:

The Board of Registration of Respiratory Care